

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds to purchase custodial services for the McKinney Campus from UBM Enterprise, Inc. (UMB).

BACKGROUND

This contract provides all labor, equipment, and materials needed to perform custodial services at the McKinney Campus. The Board of Trustees approved the funding, which was inadvertently calculated for a three (3) year contract term amount in October of 2018, but the contract term listed on the bid item was for four (4) years. Additional funds are needed to cover the remaining year of services and any approved price increase requests as allowed under the contract terms.

Request for Proposal (RFP) Number 4185 was issued to procure custodial services for the McKinney Campus.

IMPACT OF THIS ACTION

Approval of the additional funds will allow the contract with UBM to continue for another year, as stated in the Request for Proposal and original bid report item.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$1,835,000. This purchasing request is for spend authorization for an additional \$620,000 which is budgeted in the McKinney Campus Facility Plant Operations Department's FY21 operating budget and subsequent years' budgets, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term is four (4) years beginning January 1, 2019 through December 31, 2023.

RESOURCE PERSONNEL

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