EDEN PRAIRIE SCHOOL BOARD
2023-2024 ANNUAL WORK PLAN

Board Meetings
Board Workshops
Other Meetings

04/24/2023 (DRAFT)

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
****2023**** **Board Meeting Mon, Jul 24, 2023 7:30 AM**			•Resolution Calling the Eden Prairie School District Election	Finalize DRAFT - Inspiring News Article	•Monthly Reports •TASSEL Student Handbook •Student Handbooks: - High School - Middle School - Elementary Schools (Summary Detail Included)		
Board Meeting Mon, Aug 28, 2023 6:00 PM	•EL 2.1 Emergency Supt. Succession •EL 2.2 Treatment of Students •EL 2.7 Asset Protection		Record of Board Self-Evaluation	2023-23 School Site Visits	Monthly Reports		
Post Meeting Board Workshop Mon, Aug 28, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Sep 11, 2023 6:00 PM							•ADMIN Proposals for FY 2023-24 Workshops •NEW Policy Development Discussion (Ends & EL Policies) •Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3 •Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, & 4.10

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Confirm agenda for next Board Workshop
Board Meeting Mon, Sep 25, 2023 6:00 PM	•EL 2.3 Treatment of Parents •EL 2.6 Financial Management &Operations •All BMD Policies •BMD 3.0 Single Point of Connection •BMD 3.1 Unity of Control •BMD 3.2 Delegation to the Superintendent •BMD 3.3 Superintendent Accountability & Performance •GP 4.4 Officer Roles •GP 4.5 School Board Members Code of Conduct •GP 4.6 Process for Addressing School Board Member Violations •GP 4.7 School Board Committee Principles •GP 4.8 School Board Committee Structure •GP 4.10 Operation of the School Board Governing Rules		•Approval of Preliminary FY 2024-25 Levy Tax Levy Comparison - Tax Levy Presentation Pay 24 •Record of Board Self-Evaluation		Monthly Reports	Superintendent Incidentals: • FY 2022-2023 Year-end Preliminary Financial Report •FY 2023-2024 Preliminary Enrollment Report	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Sep 25, 2023							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 9, 2023 6:00 PM							• Administration: Setting Stage for FY 2024-24 Budget Guidelines • Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9 • Discussion – Community Linkage/Listen & Learn – Theme & Location of Event • Confirm agenda for next Board Workshop
Board Meeting Mon, Oct 23, 2023 6:00 PM	• Ends 1.1 – 1.6 Evidence (FY 2022-23) • EL 2.4 Treatment of Staff • EL 2.8 Compensation and Benefits • GP 4.0 Global Governance Commitment • GP 4.1 Governing Style • GP 4.2 School Board Job Products • GP 4.3 Annual Work Plan • GP 4.9 Governance Investment		• Record of Board Self-Evaluation		• Monthly Reports • MSHSL Form A	Superintendent Incidentals: • Enrollment Report as of 10/1/2023 • World's Best Workforce Report • FY 2022-2023 Achievement Integration Summary Report	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Oct 23, 2023							•School Board Mtg. Self-Assessment
Board Workshop Mon, Nov 13, 2023 6:00 PM							•Community Linkage: - Identify topics for the Inspiring News •Confirm agenda for next Board Workshop
Board Meeting Mon, Nov 27, 2023 6:00 PM	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer's Report	•Record of Board Self-Evaluation	•Inspire News Topic – DRAFT Presented	Monthly Reports	FY 2022-23 Audited Financial Presentation	
Post Meeting Board Workshop Mon, Nov 27, 2023							•School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 11, 2023 6:00 PM	•EL 2.5 Financial Planning and Budgeting •EL 2.0 Global Executive Constraint		• Approval of Final FY 2024-25 Levy •Approval of School Board Mid-Year Treasurer's Report •*Closed Session:* Review of FY 2022-23 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3 •Record of Board Self-Evaluation	Inspire News Article (DRAFT) Approval	Monthly Reports	•Truth in Taxation Hearing Planning and Budgeting	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Dec 11, 2023							• School Board Mtg. Self-Assessment
****2024**** **Annual Organizational Meeting** *Mon*, **Jan 8, 2024 6:00 PM**			• 2024 Annual Organizational Mtg. - Election of Officers - School Board Compensation - School Board Calendar • School Board Meeting Calendar: January 1, 2024, through June 30, 2024 • Appointment of Intermediate District 287 Representative		•2024 Annual School District Organizational Items: - School District Newspaper - School District Depository/Financial Institutions - Money Wire Transfers - Early Claims Payment - School District Legal Counsel - School District Responsible Authority - Deputy Clerk & Deputy Treasurer - Facsimile Signature Authorization - Authorization to Sign Contracts - Local Education Agency (LEA) Representative - MDE Designation of Identified Official with Authority (IoWA)		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Jan 8, 2024 6:30 PM Convene following the Annual Organizational Meeting							• 2024 Committees & Outside Organization Discussion • Budget: 5-Year Financial Forecast • Confirm agenda for next Board Workshop
Board Meeting Mon, Jan 22, 2024 6:00 PM		• FY 2024-24 Final School Calendar *(Draft)* • FY 2025-26 Preliminary School Calendar *(Draft)* • FY 2024-25 Budget Timelines – *First Reading* • FY 2024-25 Budget Assumptions – *First Reading*	• FY 2023-24 Mid-Year Budget Approval • Approval FY 2023-24 Mid-Year School Board Budget • Record of Board Self-Evaluation	2024 School Board Committee & Outside Organization Assignments	• Monthly Reports • FY 2024-25 Bus Purchase		
Post Meeting Board Workshop Mon, Jan 22, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Feb 12, 2024 6:00 PM							• Finance Overview • Agenda Items: Walk-through School Board Agenda • Sample Agenda & Discussion of Agenda Elements

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline • Community Linkage: Discuss Goals & Format for Community Engagement •Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 26, 2024 6:00 PM			Record of Board Self-Evaluation		• Monthly Reports • Approval of FY 2024-25 School Calendar • Approval of Preliminary FY 2025-26 School Calendar	• American Indian Education Report • Achievement & Integration Budget	
Post Meeting Board Workshop Mon, Feb 26, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 11, 2024 6:00 PM							•Mechanics of Monitoring •Confirm agenda for next Board Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Mar 25, 2024 6:00 PM		• FY 2024-25 Capital Budget – *First Reading*	•Final FY 2024-25 Budget Assumptions • Record of Board Self-Evaluation	• Identify Topic for Inspiring News Article	•Monthly Reports •Resolution to Release Probationary Teachers		
Post Meeting Board Workshop Mon, Mar 25, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 8, 2024 6:00 PM							•FY 2024-2025 Annual Work Plan Calendar Discussion •Discussion/Review all items in Placeholder area on "Work Plan Changes Document" • Workshop Skeleton Summary Discussion •FY 2024-2025 School Board Meeting Calendar Discussion •FY 2024-2025 School Board Budget Discussion •Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy)

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							• New Policy Introductions • Inspiring News/MWM Discussion • Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 22, 2024 6:00 PM		• FY 2024-25 School Board Work Plan – *First Reading* • FY 2024-25 School Board Budget – *First Reading*	• Approval of FY 2024-25 Capital Budget • Approval of FY 2024-25 School Board Meeting Calendar • Approval –Workshop Skeleton Summary Discussion • *Closed Session:* Negotiation Strategy (MN Statue 13D.03,Subd.1) • Record of Board Self-Evaluation	Approve Inspiring News Article DRAFT	• Monthly Reports		
Post Meeting Board Workshop Mon, Apr 22, 2024							School Board Meeting Self-Assessment
Board Workshop *Training/Retreat* Date/Time/Location TBD							Retreat/Training Workshop

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Tues, May 28, 2024* 6:00 PM *Due to Memorial Day on Monday May 27, 2024		•FY 2024-25 Budget – *First Reading* •FY 2024-25 School Meal Prices - *DRAFT*	• Approval of FY 2024-25 School Board Work Plan •Approval of FY 2024-25 School Board Budget •Record of Board Self-Evaluation		•Monthly Reports		
Post Meeting Board Workshop Tues, May 28, 2024							•School Board Meeting Self-Assessment
Board Workshop Mon, June 10, 2024 6:00 PM							•General Fund Budget Q&A •All Ends 1.1 – 1.6 OI's •CLC: Inspiring News Top Discussion – *1st Draft* (2023-2024) •Confirm agenda for next Board Workshop
Board Meeting Mon, June 24, 2024 6:00 PM	OI's for FY 2024-25 all Ends 1.1 through 1.6		•Approval of FY 2024-25 Adopted Budget •ISD 287 10-Year Facilities Maintenance Resolution	Community Linkage: Inspiring New *DRAFT* Approval – 2023-24	• Monthly Reports • Approval of FY 2024-25 School Meal Prices		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			•Record of Board Self-Evaluation		• EPS 10-Year Facilities Maintenance Plan • Q-Comp Annual Report • Summary Update of General District Policies • Annual Review of District Mandated Policies • MSHSL Resolution for Membership		
Post Meeting Board Workshop Mon, Jun 24, 2024							•School Board Meeting Self-Assessment