

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
April 25, 2017**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its regular monthly Board of Trustees meeting on April 25, 2017, in the Board Room, Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Mr. Andy Hardin, Mr. Mac Hendricks, Ms. Jenny McCall, Dr. Raj Menon, Mr. Jim Orr, Mr. Adrian Rodriguez, Mr. Larry Wainwright and Ms. Nancy Wurzman. Other attendees included District President Neil Matkin, Collin College administrators, faculty, students, staff, and community members.

**CALL TO ORDER**

Chairman Collins called the April 25, 2017, meeting of the Board of Trustees of Collin County Community College District to order at 5:30 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Collins recessed the meeting to closed session at 5:31 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

**OPEN SESSION**

Chairman Collins reconvened the meeting at 7:00 p.m. in Boardroom 139 and welcomed those in attendance. He called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE APRIL 25, 2017, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Harmon certified the notice of the April 25, 2017, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

**PLEDGES OF ALLEGIANCE**

Dr. Menon led the pledge of allegiance to the American flag and Mr. Hardin led the pledge to the Texas flag.

**APPROVAL OF THE MINUTES OF THE MARCH 28, 2017, REGULAR MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its March 28, 2017, regular meeting.

## **RECOGNITION**

Chairman Collins recognized students in attendance from Collin's Leadership Development Institute including Professor Nicole Grose's Human Anatomy and Physiology class and Professor Jessica Hargis' Political Science class.

## **PUBLIC COMMENT**

The following public comment was presented. Chairman Collins asked that comments be limited to two minutes. Trustee Jim Orr served as timekeeper.

1. Madeline Keck: Outgoing President of the Student Government Association (SGA) said that her term as president would end on Wednesday. She announced the new officers of SGA:

President: Antonino Lucido  
Vice President: Jose Vasquez  
Vice President of Senate: Dominic Carty  
Secretary: Harris Northcutt  
Treasurer: Ben Keehan  
Historian: Carolyn Josendale  
Public Relations: Lincoln Chambers

On behalf of all of the officers and members of the Student Government Association, Ms. Keck thanked the Board of Trustees, Executive Leadership Team, and Student and Enrollment Services for their support and assistance.

2. Dr. David Vinson, Wylie ISD: Dr. Vinson said he appreciated the opportunity to speak and offer a word of thanks to the Board of Trustees and President Matkin. He said that on his blog to 15,000 parents, he had the opportunity to talk about a student who will be attending Oklahoma State University (OSU) next year. The student will start with 28 hours of Collin College credit that cost him about \$1,200. He will be an engineering student at OSU at a cost of \$35,000 for room and board for a single year. Collin College has advanced not only the student, but also his family, and his academics for what will be an amazing feat of getting out of college with an advanced degree in three years with less debt and more opportunity. Dr. Vinson said that for Wylie ISD, it would make a transformative difference for the children of their schools and their parents to attend Collin College – in the amount of debt they will incur and the tremendous opportunities it will afford not only the children, but also the parents who will attend. He said he has had many questions from parents regarding the 12 cents in terms of raising the tax rate mentioned in the ballot language for the bond. He said that is a requirement that the language be posted, and he has tried to get that information out to the public that a 12-cent increase is in no way a likelihood. He said he knows it is a requirement for transparency, and in fact, Wylie ISD was ranked among the top in the nation regarding transparency for debt and financial representation. In all likelihood, it will not raise taxes and he is telling folks that. He said that as an Eagle Scout, as a Baptist Sunday School Teacher, a Superintendent, and a conservative Republican, the worst thing he can do is mislead people. He said he wanted the board to know that the question (on the 12 cents) is out there and he is trying to clear up that information so people will know what may actually happen in terms of the tax rate.

3. Mike Giles, Grassroots McKinney: Mr. Giles thanked the board members for the opportunity to address them. He commented that he recalls several groups who tried to keep tabs on local government in the past, considered the college running well, and stayed out of the college's business. The college has done well with the tax take from the taxpayers, which has increased about 10% a year for the past 5 years. The college increased its tax take 50% and has been doing well, and the groups were happy, then the college unloaded the massive bond on them. He said he had tried real hard to get the college to adjust the bond or break it out into a couple of bonds like the city did, all to no avail. The problem with the bond is the college claims it is \$600 million, but it is not really \$600 million. By the time you add interest in over the next 20 to 25 years, it will be a \$1 billion bond. You are talking about indebting the taxpayers of the county to the tune of a billion dollars. The college is just one of numerous people vying to take the money out of the taxpayers' pockets. We really objected a lot to the way all the projects were dumped in together. We would have liked to have seen these broken out because they look like a bunch of fuzzy projects that nobody know how much they are going to be, or what they are going to do; you have thrown them in there. Then to add insult, you ask for the authorization to raise the tax rate by 150%, which is an extraordinary tax rate increase added on to the 10% a year that housing values have gone up. It just makes it a real big problem if you really have to end up doing that. Mr. Giles said he knows the board is swearing it is not going to do it, but taxes in McKinney and around are a problem. Look at McKinney ISD as an example, they add about 50 or 60 students a year to the number of students they have. That is about less than 1%. With the population going up 4%, why are they only up 1%? Part of the problem is that nobody can live here. They are moving out and up north, to Van Alstyne and other places because of the tax rate. In closing, Mr. Giles said his appeal is for the college to hold the bond/taxes down any way it can.

4. Shep Stahel, Individual of Plano: Thirty-three years ago he and his wife collected signatures to create the college based on a vision of higher education at affordable prices. During this period, Collin County has enjoyed remarkable economic growth. The key elements have been good weather, good location, adequate electricity, good roads, sufficient water, and educated workers. Again, educated workers, it is all part of the same puzzle that comes together to foster economic growth. The college has been a valuable resource to educate many workers by providing specific skills training, two-year degrees, four-year degrees, and preparation or specific certifications all at a reasonable cost. Companies today who look at Collin County, want students trained on the latest equipment in modern facilities, and modern facilities need modern buildings, and modern buildings need to be near the students that they train. The 2017 bond is intended to build those modern labs and those modern buildings at locations convenient to so many students who work full-time and attend college part-time. On that note, Mr. Stahel urged all voters to say yes and support the bond this year. He said the return on investment is so good.

5. Linda Humke, Self/Tea Party: She is certainly for higher education and is helping her granddaughter at Tarleton State University. Education is the number one priority for our nation. Ms. Humke said she wants our tax dollars spent very wisely. She is 70 years old and lives on social security and her pension. She writes a check for approximately \$5,000 a year for taxes and is helping her granddaughter. She used to do volunteer work in the office at her church with a membership of about 3,000. The church did away with its

printed flyers six and a-half years ago because it would save the church money. The church now sends a greetings email along with the website to click on for weekly updates about what is going on in the church, volunteering, and everything like that. Referring to Collin College's *Connections* newsletter, Ms. Humke said it weighs 2 ounces. If you figure the population of the county, average it out 2.6 people per household which would be postal customer addresses, divide that and you get 351,587 households that the newsletter goes to and that is not even taking into consideration that the newsletter requires salaries for editors, writers, photographers, artists, and layout design. The newsletter is on bond that is 22" by 11", it is huge, plus there is color printing and mail preparation. The USPS shows the lowest bulk postage price for newsletters for nonprofit organizations is 19 cents per newsletter. The rate times 351,587 of these being mailed comes to \$66,802. The two ounces per newsletter equals 43,948 pounds that go to waste. It is recyclable, but it is still waste. This is the electronic age. Ms. Humke thanked the board for the opportunity to speak.

6. Monica Shortino, Collin County: Ms. Shortino said she is a voter and advocate for education and the mother of two young boys. First, she thanked the Board of Trustees, President Matkin, and the staff of Collin College for the careful planning of the Master Plan. She said she supports the 2017 Bond as a growing county with growth projections showing the population doubling in the next 20 years. A vibrant education system that affords accessibility and affordability will become increasingly important and critical to our future. She said she is in favor of opening new sites in Wylie, Celina and Farmersville, expanded workforce education center, and a public safety training center that will ensure a future for our community. Ms. Shortino said she had the honor of talking with voters today at a poll site. One supporter said it best, "the bond is an investment, not just a spend." Investments offer returns. It is projected that Collin College has a \$528 million annual regional return. In addition to that, the bond will ensure an educated workforce and a vibrant future. She encouraged everyone to vote in favor of the bond and support our future.

7. Roger Barone: Mr. Barone thanked the board for letting him speak. He said he had a quick question on page 41 of the packet, section K: Do you currently have over \$100 million in outstanding debt and/or authorizations? Does anybody know? Chair Collins asked if Mr. Barone was looking at a financial report on the agenda item. Mr. Barone said it was the big packet on page 41 with the title of the document being "the Appropriation and Revenue Sources, Bond Issues." He said it was page 4 of 13 of that document within the big packet. He offered to show Chairman Collins; Dr. Collins informed Mr. Barone that he was referring to a policy that is under consideration by the Board of Trustees. He informed Mr. Barone that he would not be able to ask a question about an agenda item during public comment. Mr. Barone suggested that the college should consider hedging because it was going to have a tremendous amount of interest rate exposure as it is going forward with all the bonds that are not issued initially. Over the six or seven years, interest rates can rise and if the college does not do something to hedge that exposure, it is a big risk that the board should consider mitigating.

8. Diane Jones: Ms. Jones said she had lived in Collin County since 1979. She was here when the college was formed. She has watched the college over the years and appreciates how the college has responsibly handled its money. Ms. Jones said she

believes the economic health of Collin County is very much dependent on Collin College. She has six grandchildren and is looking forward to them living at home while they get their core courses out of the way. This will save a lot of money. Ms. Jones said Collin County needs an educated workforce and Collin College is very important. She told the board that she appreciated their leadership.

9. Erin Anderson: Ms. Anderson said she is a resident of Allen in Collin County. She thanked the board for the opportunity to make comments on the \$600 million bond proposition. She also thanked the board members for responding to her request to make their contact information available on the college website. She said that as elected officials, it is important that constituents are able to communicate with easily and, as of today, that is possible. She said; however, she did wish that it had happened before the board approved the \$600 million bond and the underlying master plan. Ms. Anderson said she does not speak for anyone but herself; however, many of the neighbors she has spoken with agree that while the college is an asset to the community, \$600 million is a lot of trust. She said there would have been support for a smaller or series of smaller bond packages that included more details on how the money would be spent. She said the board has asked the voters to trust them, but the board does not seem willing to trust the voters to make multiple votes on smaller individual packages. If the bond does not pass, Ms. Anderson said she hopes the college will come back in November with that in mind, and if it does pass she said she would certainly be back to give the board more of her input.

10. Corbett Howard, Celina Economic Development Corporation: Mr. Howard said he prepared comments for 4 minutes and 46 seconds, but would let the board read them in the *Celina Record* this week. He said he wanted to honor the board's vision and diligence in preparing what they have done for the future. Two weeks ago, the memory of Brenda Goodell was honored in the *Celina Record*. As President of the Board of Trustees of Collin College, Ms. Goodell had the vision and foresight many years ago to buy property in Celina so that one day it could become a college campus. In the next four years, Celina will grow more than in its 142 years. Celina will grow 266% by 2025 and Collin College will make a major impact in the northwest part of the county. Mr. Howard said he saluted the college and added that if you just look at the numbers, the college has 54,000 students today and in 13 years, it is projected to be 104,000 students. The college will not be able to do it on three campuses, especially a couple of them that are 30 years old. Mr. Howard commended the board on a great job and said he salutes its vision. It will be better for Collin County ultimately, because we will have an educated workforce of the future. He said he would honor the college this week in the *Celina Record* and said Celina supports Collin College, the city council, the school district, and the Economic Development Corporation. He thanked the board for the great work it is doing.

11. Brian Newman, Homeowner/Taxpayer: Mr. Newman said he is a McKinney resident who moved from Connecticut five years ago and before that, he was a 12<sup>th</sup> generation New Yorker. He said he is a constitutional conservative, which means that when you read the constitution it is a process-oriented document. While he salutes the board on its vision for what it wants to do at Collin College because education is important, what he does not salute the board for is its process. A big part of being conservative is being personally responsible and fiscally responsible. There are other elements as well, but the personal

responsibility is what led him out of Connecticut because they had a lot of bonds and stuff like this that would come out and you wind up in debt. And, when the state winds up in debt, that's a problem. Taxes go up, and if you cannot pay your taxes there is no leniency like you might get from a private corporation, the government takes your home. Connecticut is in a debt spiral with its taxes; companies are fleeing. So it is important when we do these bonds that they not be a single sentence. The fiscally responsible thing to do is to break it out to multiple propositions, and it is a moral thing too. The idea would be to break it down to at least three propositions, but with a bond the size of \$600 million, Mr. Newman's idea would be do break it down to seven or eight propositions. He said it is his hope that after it fails, that would be what would happen with the board coming back with multiple propositions put before the community. He said when there are money grabs like this, human nature is "look at how much money we can get" and "look at the margins we can have on this thing" and there is nothing specified so far in the college's proposition. There are some booklets that help a little bit, but no specifics. In closing, Mr. Newman said that he, as an Eagle Scout and a conservative, asks that the board please remove the bond, encourage people not to vote for it, vote against the bond, and do the process the sensible and conservative way. He thanked the board of its time.

12. Phyllis Cole, Retired Collin County Commissioner: Ms. Cole thanked the board for serving and sitting on the Collin County Community College Board. She said she knows from her own personal experience as an elected official that it is an interesting job. She has had the pleasure of serving on the Collin County Community College Committee of 100 and she served on the original committee that collected the signatures to start the college. She told the board how proud she is of everything they have done. Ms. Cole has three grandchildren that live in Collin County and it is her plan that each and every one of them at some time go to Collin County Community College. Many people do not understand that this bond program has a lot of workforce development in it. She said she did not realize until she got into this that a truck driver can make up to \$150,000 a year and the Farmersville campus is going to be to teach people to do truck driving. A welder can make up to \$100,000 a year if he has his own equipment and that is one of the careers that we plan to teach people. When she looks around at her grandchildren and their friends, she sees some that are gifted, very, very intelligent, and they can profit from the college because they can take college courses in high school. They can graduate from high school in Collin County with almost two years of college credit; it saves much money for grandmothers who are paying those college bills. Also, those who are not quite as gifted can go to Collin County and learn a trade. Ms. Cole encouraged the board for working very hard to get the bond program passed. She said it is a good bond program. She served as a County Commissioner in Collin County for 20 years and she knows a good product when she sees it.

## **PRESENTATIONS**

1. Chairman Collins announced that this is Trustee Jenny McCall's last meeting. He said the board earlier presented her with a resolution signed by all members, flowers, and a gift basket to express its gratitude for her leadership and vision. Ms. McCall received a standing ovation from the Board of Trustees, President Matkin, and audience.

2. Chair of the Council on Excellence/Professor Kimberly Harris announced the finalists for the 2017 Outstanding Professor of the Year. She was joined by last year's Outstanding Professor Salena Brody. The finalists who were present stood and were recognized. The 2017 Outstanding Professor of the Year finalists include:

Laura Warriner Bray – Professor of Voice, Spring Creek Campus  
Joann Duran – Professor of Nursing, Central Park Campus  
Tony Howard – Professor of English, Spring Creek Campus  
Rajasree Kannampuzha – Professor of Physics, Spring Creek Campus  
Fernand Vera – Professor of Music, Guitar Studies, Spring Creek Campus

The 2017 Outstanding Professor of the Year will be announced at All College Day in August.

3. Vice President/Provost Mary McRae announced the finalists for the 2017 Associate Faculty of the Year. The finalists who were present stood and were recognized. The 2017 Associate Faculty of the Year finalists include:

Pat Coble, Professor of Psychology, Spring Creek Campus  
Colette Copeland, Professor of Art History, Central Park Campus  
Adele Gordon, Professor of Biology, Central Park Campus  
Melanie Kneen, Professor of Environmental Science, Spring Creek Campus  
Kimberly O'Neil, Professor of Government, Preston Ridge Campus  
Jennifer Swetmon, Professor of Dental Hygiene, Central Park Campus

The 2017 Associate Faculty of the Year will be announced at All College Day in August.

4. 2016 Racial Profiling Report – Ken Lynn, Chief Financial Officer presented the 2016 Racial Profiling Report to the Board of Trustees. Mr. Lynn gave the following statistics regarding traffic contacts made by Collin College police officers during 2016:

Traffic Stops/Including Warnings	331
Arrest	1
Consensual Searches of Vehicles	2
Citations	50

Mr. Lynn said the comparison of the information collected on traffic stops, arrests, and searches by the Collin College Police Department with the Ethnic/Racial Distribution of Collin College students indicates no disparity of enforcement practices by race; therefore, the conclusion is that the Collin College Police Department does not engage in racial profiling.

### **2017-4-1 Personnel Report for April 2017**

Discussion: The Personnel Report for April 2017 included the following recommendations: four staff appointments, three resignations/terminations, and three sabbatical leave requests.

District President Matkin reviewed staff appointments and resignations/terminations. He introduced Darren Smith, Senior Internal Auditor, who was present at the meeting. Executive Vice President Brenda Kihl presented the three sabbatical leave requests in item 1c. She said the purpose of sabbatical leave is to provide employees with significant opportunity for professional growth. To be eligible, an employee must have been employed full-time for five years in teaching, administration, or other professional positions.

On motion of Mr. Rodriguez, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved the Personnel Report for April 2017, items 1 a., 1b., and 1c. as presented.

### **2017-4-1a Approval of Staff Appointments**

By action stated above, the Board of Trustees of Collin Community College District approved the following staff appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Nancy Huff	Administrative Assistant	04/03/17	Academic Affairs Workforce	Replacement Gena Martin
Marcy Raynes	Student Development Specialist	03/20/17	Advising	Replacement Daniel Bryner
Victoria Reisch	Advisor Disability Services I	04/10/17	ACCESS	Replacement Randy Batiste
Darren Smith	Senior Internal Auditor	04/18/17	Internal Audit	New Position

### **2017-4-1b Approval of Resignations/Terminations**

By action stated above, the Board of Trustees of Collin Community College District approved the following resignations/terminations:

<b><u>EMPLOYEE</u></b>	<b><u>LAST DAY</u></b>	<b><u>SERVICE</u></b>	<b><u>TITLE</u></b>	<b><u>DEPARTMENT</u></b>
Joe Butler	04/14/17	4	Associate Vice President of Academic Outreach	Academic Outreach
Tiffany Goertz	04/10/17	4	Advisor	Advising
Willow Lucas	03/17/17	<1	Financial Aid/VA Specialist	Financial Aid



**2017-4-1c Approval of Sabbatical Leave Requests**

By action stated above, the Board of Trustees of Collin Community College District approved the following sabbatical leave requests:

<b>EMPLOYEE</b>	<b>DIVISION</b>	<b>LEAVE PERIOD</b>
Linda Kay Mizell	Communications and Humanities	Fall 2017
Christopher R. Morgan	Fine Arts	Spring 2018
Sue Ann Rische	Fine Arts	Fall 2017 – Spring 2018

**2017-4-2 Approval of New Board (Local) Policy**

Discussion: The purpose of a Debt Management Policy is to formalize the Board’s philosophy of managing the College’s issued debt program. CAD (Local) addresses the Board’s intent of providing a debt program that maintains financial stability, preserves public trust, minimizes costs to taxpayers, minimizes borrowing costs, preserves access to credit markets, and demonstrates adequate oversight of debt programs to regulatory agencies and credit rating agencies. The policy has been reviewed by the college’s bond counsel and financial advisors and their proposed revisions have been incorporated in the policy as presented.

Committee Chair Larry Wainwright reported that the Organization, Education, and Policy Committee had reviewed policy CAD at its March 28, 2017, meeting. Chair of the Finance and Audit Committee Mac Hendricks said the discussion on this item did not mention that the Finance and Audit Committee had also reviewed the policy, and that there were two concerns coming from that committee’s March 28, 2017, meeting. One concern was that bond counsel had not reviewed the policy, which has now been done. The other was the concern about why the policy was needed. Chief Financial Officer Ken Lynn said that the when Standard and Poor’s renewed the Collin’s AAA bond rating, its only negative comment was that the college did not have a debt management policy. Trustee Menon had asked during the process what the college could do to strengthen the ability to maintain the strong rating. Mr. Hendrick’s said he could understand the policy if the college had not received the AAA rating and felt the policy contained a lot of information that is elementary. President Matkin mentioned that the rating review took place in January and Standard and Poor’s was informed at that time that the board had discussed the possibility of a \$600 million bond.

On motion of Mr. Wainwright, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved new board (local) policy CAD for debt management as presented.

**2017-4-3 Reports Out of the Organization, Education, Policy Committee and First Reading of Local Board Policies**

Discussion: Report Out of the Organization, Education, and Policy First Reading of Board Policies:

- CHF (Local) Carrying Concealed Handguns on Campus
- DH (Local) Employee Standards of Conduct
- FLB (Local) Student Conduct

- FLBF (Local) Student Conduct - Weapons
- GFA (Local) Conduct on College District Premises

In the last legislative session, [Senate Bill 11](#) was passed that requires the state's public colleges and universities to allow handguns on campus for those with a license to carry (LTC). This law takes effect for community colleges on August 1, 2017. One of the requirements is that we add a college policy that describes the rules that Collin College will use in implementing this new requirement.

Over the last year, meetings were held at each campus to get input from students, faculty, and staff regarding specific safety considerations and any unique characteristics of our programs, campuses, and student populations that might impact the drafting of Collin College's policy recommendation. In addition, a Faculty Council committee reviewed over 30 different university and college policies in Texas.

The new proposed policy, CHF (Local)-Carrying Concealed Handguns on Campus, is the culmination of that process.

In addition, Collin College already had four additional policies that referenced weapons on campus and that needed modification to be consistent with CHF (Local). These were also presented for consideration by the Board.

Recommended areas for excluding handguns include:

1. Child care facilities.
2. Polling locations.
3. Facilities where professional, high school or college sporting events are in progress.
4. In the room or rooms where a meeting of a governmental entity is held, and if the meeting is an open meeting subject to chapter 551, Government Code, and notice as required by that chapter is provided.
5. High hazard laboratories and health science education facilities where the presence of high hazard materials or operations creates a significant risk of catastrophic harm due to a negligent discharge.
6. Locker rooms where individuals change clothes, including those at athletic facilities and health science education facilities.
7. Any location or facility of Collin College, as directed or approved by the President as necessary for campus safety, where effective notice on a temporary basis pursuant to Section 30.06, Texas Penal Code has been given by the required signage.

The college is required to submit a report every two years to the state legislature regarding the college's policy and the reasons the college has established its rules.

Revisions to DH (Local) Employee Standards of Conduct eliminate the exclusion of concealed handguns of licensed owners and includes the Penal Code 46.05 definition of weapons.

Revisions to FLB (Local) Student Conduct eliminate the exclusion of concealed handguns of licensed owners and refers back to CHF (Local).

Revisions to FLBF(Local) Weapons eliminates reference to firearm silencers, armor piercing ammunition, and the reference to objects such as school supplies used as weapons. The last proposed revision specifies that an inspection of lockers and cars parked on Collin's campuses can be conducted when there is reasonable cause to believe there is a weapon in violation of this policy.

GFA (Local) Conduct on College District Premises is modified to refer to the Employee Code of Conduct, the Student Conduct policy and to the new policy regarding Carrying Concealed Handguns on Campus for the definition of weapons prohibited on college premises.

Committee Chair Wainwright said the recommendation out of the Organization, Education, and Policy was to recommend the policies as presented for first reading.

Trustee Orr said it was by design that the universities would implement campus carry first, then the community colleges a year later. It allowed community colleges the opportunity to watch what was happening and legal arguments, then implement effective August 1, 2017. Mr. Orr said the policy as presented reflects a solid and well-developed piece of work.

District President Matkin thanked Professors Regina Hughes and Nick Morgan for the great job they did in canvassing the faculty in terms of helping the college to consider what direction it would take. He also thanked Chief Financial Officer Ken Lynn and Police Chief Bill Taylor who held multiple forums and got input from students, faculty, and staff. Dr. Matkin said we have folks on both sides of the issue, some feel safer with guns on campus and others feel the opposite. He thanked everyone for the respect they have shown one another for a controversial issue such as this and said he was proud to be part of the college community and how they handled it.

This being a first reading, no action was taken.

**2017-4-4 Authorization for the District President to Negotiate and Execute Partnership Agreements with Collin County and Service Area Independent School Districts to Award Dual Course Credit and Provide Student Support Services**

Discussion: Terms for each partnership agreement must be written and signed in accordance with Title 19, Part 1, Chapter 9, Subchapter H of the Texas Administration Code pertaining to partnerships between secondary schools and public two-year colleges. The agreements must detail student eligibility requirements; dual credit faculty qualifications; location and student composition of classes; high school facilities and schedule; student learning and support services; eligible courses; grading criteria; transcripting of credit; funding provisions; and include an addendum with a list of, and course descriptions for, approved courses and programs to be offered during the academic year.

Collin County Community College District and Independent School Districts agree to enter into a partnership to award dual course credit. Concurrent enrollment allows students to be enrolled in high school and college at the same time. Dual credit courses are available

to concurrently enrolled students and award both high school and college credit for the same class. Unless noted, the partnership agreement applies to concurrent enrollment for dual credit only.

On motion of Dr. Menon, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously authorized the District President to negotiate and execute partnership agreements with Collin County and service area independent school districts to award dual course credit and provide student support services.

**2017-4-5 Approval of an Interlocal Agreement with North Central Texas Council on Governments (NCTCOG) for the Youth Career Fair Initiative**

Discussion: Collin College Continuing Education is partnering with NCTCOG, Workforce Solutions of North Central Texas, to host the Youth College and Career Discovery Day on Friday, May 5, from 8:00 am to 2:00 pm. The intent of the Initiative is to provide career exploration and awareness opportunities for youth ages 16 – 24 within the North Central Texas Workforce Development area. Per the agreement, NCTCOG will provide up to \$11,750 to reimburse expenses for the Keynote Speaker, Career Discovery Backpacks, and a photographer to provide free professional photos for youth participants. Per the agreement, Collin College will provide for fifty percent of the keynote speaker costs, food, supplies, copies, materials, conference space, technology use, flyers and outreach for the event. Over 350 participants, with students representing partner ISDs, are already registered for the event. In addition to a presentation from keynote speaker/entrepreneur Bill Rancic, attendees will be able to speak with potential employers and attend career discovery breakout sessions on careers in IT, Healthcare, Logistics and Supply Chain Management, among others.

On motion of Mr. Wainwright, second of Mr. Hardin, the Board of Trustees of Collin County Community College District unanimously approved the Interlocal Agreement with North Central Texas Council on Governments (NCTCOG) for the Youth Career Fair Initiative.

**2017-4-6 Approval of Authorization for the District President to Negotiate a Contract with AECOM Technical Services, Inc., for Bond Program Management Services to be Considered for Approval by the Board of Trustees if the Voters of Collin County Approve the College's 2017 Bond Referendum on May 6, 2017**

Discussion: On February 8, 2017 the Board of Trustees called for a May 6, 2017, bond election in the amount of \$600 million. The Bond program provides for construction of the Public Safety Training Center, a new campus in Wylie, a Technical Training Center, an IT Center of Excellence on the Preston Ridge campus, new instructional facilities in Celina and Farmersville, as well as other district-wide improvements and renovations. Due to the magnitude of the program, scheduling requirements, and the significant resources needed for program and project management, an outside firm with significant industry experience and available capacity should be engaged to oversee the process. This will allow for completion of projects concurrently and completion of the overall program in a reasonable time with minimal overlap in services.

A request for qualifications (RFQ) Number 4027 was issued to solicit qualifications from interested firms. Eight (8) responses were received and evaluated in a two-step process of evaluation of written qualification statements followed by oral presentations from the 2 highest ranking finalists. The evaluation team consisted of administrators and staff personnel. Based on evaluation criteria set forth in the RFQ, and the oral presentations, it was determined that AECOM had provided the best qualifications and value to the College for the services requested.

Assuming a successful bond election on May 6, 2017, and subsequent approval of a contract, AECOM Technical Services, Inc., will provide Collin College with professional staffing to manage the 2017 Bond program. AECOM will place full-time and part-time personnel on the project.

AECOM employees will be housed at the Collin Higher Education Center, and later, when construction starts, at the construction sites. The staffing provided with AECOM will, depending upon the phase(s) approved by the Board at the current time or in possible approvals for future phases, include positions such as:

- Program Director
- Wylie Campus Construction Manager
- Technical Training Center Construction Manager
- Celina/Farmersville Campus Construction Manager
- Program Controls
- Design Management
- Program Document Manager
- Project Engineer(s)
- Scheduling (PT)
- Cost/Estimating (PT)
- Programming Support (PT – Remote)

The program management fee for the services provided, including fixed costs and labor costs combined, will be determined according to the phases of work as defined and authorized by the contract.

Mr. Hendricks said he was going to vote for this item because he feels like the negotiations are yet to come. He said when the board first started discussing a contract with AECOM, it included the Public Safety Training Center and some other things the college plans to do internally. All services are to be negotiated and subject to the board's approval. Mr. Orr said this is preparation for a successful bond, and not a commitment.

On motion of Mr. Rodriguez, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously authorized the District President to negotiate a contract with AECOM Technical Services, Inc. for Bond Program Management Services to be considered for approval by the Board of Trustees if the voters of Collin County approve the College's 2017 Bond Referendum on May 6, 2017.

#### **2017-4-7 Approval of City of Plano 2017 Historic Tax Exemption**

Discussion: The City of Plano has approved an ordinance to provide eighty-two (82) Heritage Resources for a partial tax exemption from the current year's Ad Valorem taxation in the amount of \$234,915.24. A list of the 82 properties were provided to the Board of Trustees for review.

On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the City of Plano 2017 Historic Tax Exemption as presented.

#### **2017-4-8 Approval of Struck Off Property**

Discussion: A private offer has been received to purchase struck off property in Farmersville, TX, Block 2, Lot 4C, Neatherly Marble Addition in the amount of \$500.00. On motion of Mr. Orr, second of Dr. Menon, the Board of Trustees of Collin County Community College District approved, on a vote of eight (8) for and one (1) recusal, the private offer on struck off property located at Block 2, Lot 4C, Neatherly Marble Addition, Farmersville, Texas for \$500.00. Ms. McCall recused herself from the vote.

#### **2017-4-9 Approval of Amendment to the FY17 Auxiliary Services Budget for Increases in Student Activity Fee Revenue and Expenditure Budgets**

Discussion: This item provided an amendment to the FY 17 auxiliary services budget to recognize an increase in student activity fee revenue and expenditures budget of \$23,892. This request reflects the additional student activity fee revenues and expenditures as a result of increased student enrollment in the Fall and Spring semesters. This budget amendment will allow the Student Activity Fee Advisory Committee (SAFAC) access to the additional fees collected to provide funds for student activities. SAFAC provides funding for activities that directly involve and benefit students. SAFAC funds have supported organizational travel to educational conferences and organizational programs, cultural events, and guest speakers.

On motion of Mr. Rodriguez, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved an amendment to the FY 17 budget to recognize an increase in student activity fees revenue and expenditure budgets of \$23,892 due to enrollment increases.

#### **2017-4-10 Approval of Amendment to the FY 17 Budget for Changes in Budgeted Restricted Revenue and Expenses for Grants for the Period beginning April 2017**

Discussion: Federal, state and local/private grant activity is dynamic as amendments to currently active grants are processed and new grants are awarded. In order to fund the objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment reflects the additions to restricted revenues and expenses as a result of amendments, new awards, and the carryover of prior year's unspent grant budgets that may be utilized in the current year budget for the period beginning April 2017.

On motion of Mr. Orr, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved an amendment to the FY 17 budget for changes in Budgeted Restricted Revenue and Expenses for Grants totaling \$152,792 for the period beginning April 2017.

### **2017-4-11 Approval of Bid Report for April 2017**

Discussion: The Bid Report for April included one new solicitation and one contract renewal. Mr. Lynn said he would provide information to the Board of Trustees regarding the previous costs for the financial aid verification services. Mr. Hendricks and Mr. Orr questioned the way the statement was written regarding how the costs of Purchase Request #1 were budgeted over five years. Mr. Lynn will clarify the bid report statements in the future.

On motion of Mr. Wainwright, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for April 2017 as presented.

### **INFORMATION REPORTS**

The following reports were provided for the board's information:

- Statement of Net Position as of 03/31/17
- Summary of Revenues and Expenditures as of 03/31/17
- Monthly Investment Report as of 03/31/17

Mr. Hendricks asked about the vendor Instructure, Inc., President Matkin responded that Instructure provides Canvas, the learning management system utilized by Collin's students.

### **DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

### **District President Matkin announced the following:**

1. Collin's Nursing Program is certified as a center of excellence and now has been ranked as one of the Top 30 RN programs in Texas by *Registered Nursing.org*. Nursing programs were assessed on several factors, which represent how well a program supports students towards licensure and beyond. We appreciate the work of Executive President Brenda Kihl, Vice President/Provost Jon Hardesty, Dean Donna Hatch, our nursing students, and the faculty and staff of Collin's program that resulted in this distinguished nursing award.

We have been successful in getting the Bachelor of Science in Nursing degree (BSN) out of the Senate Higher Education Committee with Senator Seliger. Later this week the House Higher Education Committee will hear the House version of the bill, which is supported by and co-authored by our own Representative Jodie Laubenberg. We are very proud of the progress we have made in the legislation this year.

In addition, Collin's December graduating class of nursing students achieved a 95.65 percent first-time pass rate on the NCLEX exam. This is a strong start to the annual success rate on this key licensing exam for Collin's Nursing graduates for the 2016-2017 academic year, and it reflects strong efforts on the part of the our students and nursing faculty.

2. Collin College student Tien Le was named the Southwest Region winner of the American Mathematical Association of Two-Year Colleges Student Math League. She beat her closest competitor by 10 points to claim the top spot.

3. Three members of Collin College's Alpha Mu Tau chapter of Phi Theta Kappa were chosen for the All-Texas Academic Team. Nichole Stevenson, Anh Vo, and Jalika Sowe were recognized at a reception in Austin on March 24.

4. Congratulations to Health Science Academy EMT students Karilyn Hutchenrider and Sara John, who took first place in the 2017 Health Occupations Students of America EMT state competition in Corpus Christi. The students are members of the Health Sciences Academy chapter hosted by Plano Independent School District and are now preparing to move on to the national competition with Collin EMS Instructor Professor Greg Cox and Heidi Cardenas of PISD.

5. The college's Respiratory Care program has been notified that it will be receiving the Distinguished Registered Respiratory Therapist Credentialing Success Award from the Commission on Accreditation for Respiratory Care for the fifth year in a row. Congratulations to Executive Vice President Brenda Kihl, Vice President/Provost Jon Hardesty, Dean Gary Hodge, Respiratory Care Program Director Araceli Solis, and the program's faculty and staff.

6. The National Science Foundation has awarded Collin College a grant of \$3,994,693 for support of the project entitled "National Convergence Technology Center." We appreciate the work of Dr. Brenda Kihl, Dr. Abe Johnson and the key project staff including Ann Beheler, Michael Coffman, Brian Nelson, David M. Keathly, and Elizabeth Halweg. This award will start July 1, 2017, and end June 30, 2022.

7. All College Council's Meals on Wheels (MOW) Spring Box Collection Drive collected 521 boxes of food and supplies, plus \$262 in cash, comprising an in-kind donation of \$23,718.51. The donations were enough to fill a 26-foot U-Haul truck. Appreciation goes to Meals on Wheels Co-Coordinator Sarah Densmore and Bonnie Ford, the Meals on Wheels Committee, Chair Stephen Rogers and members of All College Council, Collin's Seniors Active in Learning, and the students, faculty, and staff who gave generously of food, supplies, money, and time. Ms. Densmore and Ms. Ford were present at the meeting and stood to be recognized.



### **The Board announced the following:**

Trustee Rodriguez said he was looking forward to the upcoming pinnings and graduations. He reminded everyone to vote. Mr. Rodriguez congratulated the Professor and Associate Professor of the Year finalists.

Trustee Hardin thanked the students for coming and said the board really appreciated them attending the meetings. He said what they were seeing was democracy in action. He congratulated the faculty up for awards and said there is so much the board members get out of their service; they get to see the best of Collin College. He gave appreciation to the students, faculty, staff, and administration for "all they do." Mr. Hardin reminded everyone to vote. He said Ms. McCall would be sorely missed. He said she is an extremely modest person who does not talk a lot, but when she does you listen.

Trustee Menon gave appreciation and congratulations to the faculty award nominees. He recognized Ms. McCall's contributions. He said when she was running for trustee in 2010, he attended a forum and was very impressed by what she had to say. The board has appreciated her service and she will be missed. Dr. Menon encouraged each student who is registered to research the candidates and go vote.

Trustee Orr thanked everyone for coming to the meeting. He said he appreciated the public comments at the meeting and said that before tonight he remembered there being only three other comments. He encouraged input at the board meetings.

Trustee Wainwright joked that everyone should not choose the name on the top of the ballot (as his name appears second on the ballot.)

Trustee Wurzman responded that sometimes the top should be chosen (as she appears on top in her place.) She said it has been an interesting election season and she has enjoyed the opportunity to talk about the college. She hopes to get the chance to serve again.

Trustee Hendricks said he would miss Ms. McCall. He laughed when remembering that she always gave him her peppermint candy at the board meetings and he will miss her for not only that, but for many reasons. Mr. Hendricks thanked everyone for coming to the meeting and encouraged all to attend more often, and not just when there is a bond election. He said the board should not be under the radar; he has received about two calls in 15 years. He thanked everyone for coming to the meeting.

Chairman Collins thanked all for coming and reminded them to cast their ballots.

### **ADJOURNMENT**

There being no further business, Chairman Collins adjourned the April 25, 2017, meeting of the Board of Trustees of Collin County Community College District at 8:45 p.m.