



# Fixed Asset Discard List

Campus (Please Check Appropriate Campus)

SE High School

Middle School

Alarcon

Borrego

Sambrano

Other: \_\_\_\_\_

Excell

Loya

Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	Rack	15020	1	Damaged
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				

Date: 3-25-26

Authorized Campus

Signature [Signature]



# Fixed Asset Discard List

Other: \_\_\_\_\_

Excell

Loya

Campus (Please Check Appropriate Campus)

SE High School

Middle School

Alarcon

Borrego

Sambrano



Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	Cafeteria Hand sanitizer dispenser		2	They are in good condition
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				

Date: 3-29-20

Authorized Campus

Signature Ursula Lopez

Page 1 of 1



# Fixed Asset Discard List

Other: \_\_\_\_\_

Excell

Loya

Campus (Please Check Appropriate Campus)

SE High School

Middle School

Alarcon

Borrego

Sambrano

Room#	Description	Tag Number/Serial	Qty	Comments/Reasons	
1	Cafeteria	Commercial Table	200800	1	This is broken and stain
2	Cafeteria	Commercial Scale	TR2505316V0760	1	It doesn't weig well
3	Cafeteria	Commercial Skillet	J98429-1-1	1	It doesn't work anymore
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

3-25-26

Date: \_\_\_\_\_ Feb,26,2026

Authorized Campus

Signature *[Handwritten Signature]*

Page 1 of 1