

Catalog Discount Proposal for Instructional Supplies and Equipment CSP 080207-IS

March 11, 2008

SUMMARY:

- This item requests approval of CSP 080207-IS for Instructional Supplies and Equipment for one term of two years. This proposal establishes a discount-off catalog purchases.

PREVIOUS BOARD ACTION:

- The bid for 2007-08 was approved on May 22, 2007

BACKGROUND INFORMATION:

- This proposal establishes a preferred vendor list to be used to purchase instructional supplies and equipment. In the past, the proposal has been for a one year term. This proposal is for one two year term.
- This list includes the vendors requested by the Curriculum Department in order to purchase for new schools.

SIGNIFICANT ISSUES:

- This proposal will be used in conjunction with the larger number of vendors available through the BuyBoard. Due to the different teaching methods used across the state, Denton ISD uses more resources than are available at the BuyBoard. However, several of the vendors on this proposal also participate in the BuyBoard. Purchases will be made using the bid pricing, either local or BB, that will be in the best interest of the district.

FISCAL IMPLICATIONS:

- Costs will be borne by the campus/department local operating budgets, and bond funds for the new schools opening 2008 and early purchases for the 2007 school renovations.

BENEFIT OF ACTION:

- Passage will allow for the district to receive the best discounts for the products purchased.

PROCEDURAL AND REPORTING IMPLICATIONS:

- None

PUBLIC COMMENT RECEIVED:

- None

ALTERNATIVES:

- No alternative actions are proposed

OTHER COMMENTS:

- None

SUPERINTENDENT'S RECOMMENDATION:

- It is recommended that the proposals submitted be accepted for use in purchasing instructional supplies and equipment for one term of two years.

STAFF PERSONS RESPONSIBLE:

- Debbie Monschke, Executive Director of Budget and Finance
- Kathy Arrington, Purchasing Agent

ATTACHMENT:

- Proposal Tabulation
- Proposal Award

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____