

# Welcome!

The Board of Trustees and administration welcome you to a board meeting of the ***Van Alstyne Independent School District***.

## **Wish to address the Board?**

Please register your name below along with completing the information requested and give to the Superintendent's secretary once you are done.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Indicate topic about which you wish to speak: \_\_\_\_\_

Before we begin with comments from the audience, there are certain rules that accompany such comments. **Please read the following, then sign indicating your acceptance of the conditions.**

1. An individual's comments to the Board shall not exceed **five minutes** for five or less people, **three minutes** for six to ten people, and **two minutes** for eleven or more people per meeting. We ask that you choose **one spokesperson** for the entire group.
2. Complaints and concerns for which other resolution channels are provided shall be directed through those channels first before coming to the Board. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person will be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.
3. Audience participation at a Board meeting is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer.
4. Due to the need to comply with the open meeting act, which ensures the public has sufficient notice of topics to be covered, the Board of Trustees will not be able to respond immediately to comments or presentations from this part of the meeting. The Board will listen to the comments and direct the Superintendent to provide follow-up and a response to the presentation, as appropriate.

We welcome your comments and input. It sometimes leads your school board to begin a dialogue or to address issues, which would not otherwise have been brought to our attention.

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**Printed Name**

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**Signature**