

Bloomington School District 13 e-Learning Plan 2024-2027

ISBE Requirements:

- 1. Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05 for each student participating in an e-Learning day**
 - Kindergarten: Instruction and school work will be provided not to exceed 2.5 hrs max (9:00-11:30 for AM; 12:00-2:30 for PM)
 - 1st-8th grades: Instruction and school work will be provided not to exceed a 5 hr maximum (9:00am-2:30pm *Lunch 11:30-12:00 students and staff)
 - 9:00am check in for all students (except PM Kinder with a 12:00pm check in) and work posted or shared for the day. Teachers will post specific synchronous check in times (minimum of 2, including 9am) and share those with students and families.

- 2. Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program**
 - Students have 1:1 devices for their use, K-8.
 - In the event of an anticipated e-Learning Day, Kindergarten and 1st grade students will be sent home with devices; 2nd-8th grade students take their devices home regularly and will continue to be provided devices for accessing the e-Learning day. Teachers will use various digital platforms (ex: Seesaw, Google Classroom) to provide lessons and materials to students as well as to communicate with them throughout the day.
 - Opportunities for learning will be made using synchronous and/or asynchronous activities not to exceed the hours indicated above.

- 3. Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology**
 - Materials will be made available to students, as needed. Currently all students have 1:1 devices to support their materials if they are electronic.

- 4. Ensure appropriate learning opportunities for students with special needs**
 - Students with special needs will have assignments modified or provided based on their IEP goals from their special education teacher or related service provider. Co-Teachers will provide support to students throughout the day and communicate with families.

5. Monitor and verify each student's electronic participation

- Assignments from an e-Learning day will need to be completed and submitted to confirm student participation. Assignments will be due within three (3) days of the e-Learning day.

6. Address the extent to which student participation is within the student's control as to the time and means of learning

- This plan will be flexible for student participation due to age, home support and other unexpected factors. Teachers will be available during the day for support and students will have the ability to submit their work within three (3) days of the e-Learning day.

7. Provide effective notice to students and their parents or guardians of the use of particular day for e-Learning

- The district will utilize the same methods of communication for other events, via email blast, automated phone call and posting on the district webpage. The district will share the e-Learning plan to families; staff will utilize the plan for their day and be the first support for students and families.

8. Provide staff and students with adequate training for e-Learning days' participation

- An FAQ document is attached; training and instruction will be practiced. The teachers utilize plan time to prepare for the anticipated e-Learning day and practice using Google Classroom for continued understanding and familiarity. Staff will be able to reach out for technical support. Staff should meet with their teams at 8am to finalize any grade level plans for the day.

D13 e-Learning Expectations for students, teachers, families:

<u>Teachers:</u>	<u>Students</u>	<u>Families</u>
<ul style="list-style-type: none"> <input type="checkbox"/> 8am-9am to meet with your team or prepare the day as needed. <input type="checkbox"/> Practice getting online with students and running through expectations and how the day will go throughout the year. <input type="checkbox"/> Post teacher schedules/student schedules for the day and communicate the schedule and information with families. <input type="checkbox"/> Post work for the day by 9am via Google Classroom/Seesaw/ email. <input type="checkbox"/> Be available for students during posted learning hours. <input type="checkbox"/> Synchronous check in available, minimum 2x during the day. <input type="checkbox"/> Provide students with asynchronous work not to exceed the time per their grade level. (blended learning videos, choice boards, recordings or live instruction). <input type="checkbox"/> Share due dates for student work. <input type="checkbox"/> Be available during contract hours 8:00am-3:30pm w/30 minute duty free lunch. 	<ul style="list-style-type: none"> <input type="checkbox"/> Participate in work assigned. <input type="checkbox"/> Check in for attendance at 9:00am, if able. <input type="checkbox"/> Reach out to your teacher for help. 	<ul style="list-style-type: none"> <input type="checkbox"/> Review the communication from teachers by 9am the day of. <input type="checkbox"/> Communicate with the school/teacher if you need support. <input type="checkbox"/> Report your student(s) absent if they are not able to check in for attendance or complete the work. <input type="checkbox"/> See FAQs page

e-Learning Day FAQs

1. When will an e-Learning day be activated?

E-Learning days may be called in the event where advanced notice is provided and students and staff are able to shift to an online format for the day, as well as, take home needed materials. If an unanticipated event occurs, the District may still call an emergency day where school would not be held, but added to the end of the school year as has traditionally been done.

2. How will families be notified?

Email blasts, automated phone calls and notification on the district website.

3. What are the expectations of my child/family?

If able, students are asked to check in at the designated times via Google Meet with their teacher. Student work will confirm their attendance during an e-Learning day; students will have three days to submit their work from the e-Learning day for them to be considered in attendance.

4. What if my child can't participate live?

You may call your child in absent for the day by calling your school's attendance line. Understanding this is a unique situation for each family, if your child cannot participate during the day, but is able to access the work and submit their work from the day within three days of the e-Learning day, they would still be considered as in attendance for that day.

5. What if we don't have Power or WiFi at home?

Similar to answer #4. If you are able to call in and report your student absent or you can inform the buildings that your student will not be checking in synchronously during e-Learning, but will complete the work at a later time, please do so.

6. What activities could I expect my child to participate in?

Work provided by the teacher will be unique. It could be a student choice board, or various other online educational tools as well as physical material that students may have been sent home with to complete. An e-Learning day is an opportunity to continue learning and practicing.

7. Does my child have to be on the computer all day?

No, students will be provided asynchronous learning opportunities that should not exceed 5 hours, but also does not have to be completed on the computer.

8. Does my child have to check in?

See responses for #4 and #5. No, your child is not required to check in live (synchronous), but if they are able to it is encouraged.

9. What is "synchronous" and "asynchronous"?

Synchronous - happening together at the same time (i.e. a synchronous check in means the teacher would be online and available in google meets at the same time the students come on).

Asynchronous - learning on your own at your own time (i.e. completing work or activities on their own throughout the day or evening. This allows for flexibility to meet the needs of each student and family situation).