



**TOWN OF HORIZON CITY  
MEMORANDUM**

**Date:** December 5, 2024

**To:** Honorable Mayor and Members of City Council

**From:** Teresa Quezada, CIP Manager

**SUBJECT:** Discussion and Action: On a resolution that the Mayor be authorized to sign a Service Agreement and Addendum to the agreement for Quote #49139-Q-39587 and related documents for a thirty-six (36) month term with Conterra Ultra Broadband, LLC d/b/a Conterra Networks for internet and telephone services using Region 19 ASC (Allied States Cooperative) for a total cost of \$189,828.

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This resolution authorizes the Mayor, in consultation with the City Attorney to sign a service agreement and addendum to the agreement for a thirty-six (36) month term with Conterra networks for internet and telephone services for the new Municipal Facility.

As part of the construction project, the project team began coordinating with Conterra Networks, the current internet and telephone services provider for the Town, to extend fiber to the new facility for continued services at the new building. After consultation with Conterra and with the Town's IT personnel, Conterra provided a quote for new services and devices for the new building. Conterra's practices are to enter into a 3-year contract with the customer prior to extending the fiber to a new location. This agreement will allow Conterra to provide the necessary connections to the new building and the new services will begin once the building is ready for occupancy.

The total for the 3 years is \$189,828 which will require annual budgeting through the operating budget. This amount represents a monthly charge of \$5,273.

Staff recommends approval.