

MEMORANDUM

TO: NWABSD Board of Education
Members

DATE: September 3, 2024

NUMBER: 25-024

FR: Office of the Superintendent

SUBJECT: Approval of Purchase-
HMH Into Reading Materials

STRATEGIC PLAN/BOARD GOAL:

NWABSD Strategic Goal 2: Instructional Supports

ABSTRACT:

Board approval is required for purchases that exceed \$50,000.

ISSUE:

At issue is the Board's approval of AK CLSD grant expenses from Houghton Mifflin Harcourt to provide decodable readers and sound-spelling cards to support beginning readers in grades K-3 not to exceed \$120,000.

BACKGROUND AND/OR PERTINENT INFORMATION:

Houghton Mifflin Harcourt is the publisher of our core English Language Arts program, *Into Reading*. The Start Right Readers, sound-spelling cards, and grade-level decodable practice materials will equip teachers to implement the program with fidelity, maximizing small-group time for differentiated support. These resources align with the Structured Literacy and Science of Reading approaches essential for early literacy and the support the goals of the Alaska Reads Act. The total purchase cost for these materials is budgeted not to exceed \$120,000.

Funding: State AK Literacy Grant Fund 305

ALTERNATIVES:

1. Approval of purchase additional core literacy materials provided by Houghton Mifflin Harcourt for K-3 classrooms not to exceed \$120,000.
2. Disapproval of purchase additional core literacy materials provided by Houghton Mifflin Harcourt for K-3 classrooms not to exceed \$120,000.

Take no final action

ADMINISTRATION'S RECOMMENDATION:

The administration recommends the board approves the purchase additional core literacy materials provided by Houghton Mifflin Harcourt for K-3 classrooms not to exceed \$120,000.



Houghton Mifflin Harcourt

Proposal #009131861

Prepared For

Northwest Arctic Borough SD

Attention:

Tracy Bell

tbell@nwarctic.org

For the Purchase of:

Into Reading Version 2 K-2

HMH order to be processed through NWTB.

Prepared By

Debra White

debbie.white@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Tracy Bell
tbell@nwarctic.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary

Proposal for Northwest Arctic Borough SD

ISBN	Title	Price	Quantity	Value of All Materials
Grade K				
A la Carte Items Available for Purchase				
Teacher Materials				
1742471 9780358056287	Into Reading Instructional Card Kit Grade K	\$76.65	25	\$1,916.25
1738477 9780358019831	Into Reading Start Right Reader Set of 6 Grade K	\$170.10	155	\$26,365.50
Total for A la Carte Items Available for Purchase				

Total for Grade K **\$28,281.75**

Grade 1				
A la Carte Items Available for Purchase				
Teacher Materials				
1742472 9780358056294	Into Reading Instructional Card Kit Grade 1	\$76.65	25	\$1,916.25
1738478 9780358019848	Into Reading Start Right Reader Set of 6 Grade 1	\$272.20	155	\$42,191.00
Total for A la Carte Items Available for Purchase				

Total for Grade 1 **\$44,107.25**

Grade 2				
A la Carte Items Available for Purchase				
Teacher Materials				
1742513 9780358056300	Into Reading Instructional Card Kit Grade 2	\$76.65	25	\$1,916.25
1738479 9780358019855	Into Reading Start Right Reader Set of 6 Grade 2	\$181.45	155	\$28,124.75
Total for A la Carte Items Available for Purchase				

Total for Grade 2 **\$30,041.00**

<i>Total Savings:</i>	\$0.00
<i>Subtotal Purchase Amount:</i>	\$102,430.00
Total Cost of Proposal (PO Amount):	\$102,430.00 + Shipping (Not Included)
	Please add proper sales tax to your order

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Tracy Bell
 tbell@nwarctic.org

Send **Orders** to:
 orders@hnhco.com
 FAX: 800-269-5232

Total Cost of Proposal (PO Amount): \$102,430.00

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - Point of Contact for Print materials
 - Point of Contact for Digital materials
 - Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Northwest Arctic Borough SD	Northwest Arctic Borough SD
Kotzebue, AK 99752-0051	Kotzebue, AK 99752-0051
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/20/2024

Proposal Expiration Date: 10/4/2024



Houghton Mifflin Harcourt

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Tracy Bell
tbell@nwarctic.org

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

HMH Confidential and Proprietary