

Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

Policy: IIA – AR(2)
Adopted: 7/10/06
Readopted:

DISPOSAL OF OBSOLETE TEXTBOOKS

Books that are determined to have no value by the school librarian and the building council will be stamped "OBSOLETE" "DISCARD(ED)" and recycled. Books that are determined, by the school librarian and the building council, to have some residual value, will ~~then~~ be placed where students and/or parents may have access to them at school for a period of ten school days.

Any remaining books will be made available to surrounding school districts through appropriate notification for a period of at least 15 days.

Remaining books will be made available to the general public and organizations through an appropriate notification-advertisement for a period of at least ~~thirty~~ fifteen days at the school.

Books which still remain after attempts have been taken to make them available to the public will be disposed of in the following manner:

- a. When possible books will be sold to used book companies. Revenue will be deposited to textbook accounts. If books hold no value, then;
- b. The district will contact organizations that recycle paper, to determine if they will recycle the materials. If this process in incurs an expense to the district, then;
- c. The district will arrange to have books ~~burned or placed in a landfill and covered with earth.~~ disposed of in the most cost effective manner.