

SPEED S.E.J.A. #802

OPERATING COMMITTEE MEETING MINUTES

Regular Meeting
SPEED Operating Committee
SPEED Building
9:00 a.m.

February 24, 2017

CALL TO ORDER

At 9:03 a.m. Mr. Bean called the meeting to order.

ROLL CALL

On roll call the following answered present: Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Greg Wright, 227; and Mr. Bean.

Dr. Patterson, 144 and Dr. Mansfield, 233 arrived after the roll call.

Ms. Duskey, 162, was present for Dr. Davis

Absent: Dr. Carmine, 163; Dr. Moore, 167; Dr. Jackson, 169; Mr. Amadio, 170; and Dr. Hahto, 194.

RECOGNITION OF VISITORS

Sharon Rossiter, Superintendent, was present as well as the following SPEED staff; Kevin Slattery, Director of Business/Finance; Kristin Elliott, Director of District Services; Sharon Curry, Director of Human Resources; Tim Jonke, Director of Technology; Linda Wilson, Independence Program Principal, Jessica Chen, ELC Program Principal; Nicole Taylor, ALL Program Supervisor; Joe Kekelik, Building and Grounds Supervisor; Janet Nozar, SEA President, and Bridgette Reed, SEA Vice President.

Also present was Mr. Ray Hauser, Attorney from Hauser Izzo, LLC and Mr. Mark Friedman from BWP & Associates.

PRESENTATION – EXECUTIVE SEARCH FIRM

Mr. Bean introduced Mr. Mark Friedman from BWP & Associates. BWP & Associates has met with the Personnel Committee and created a job posting and timeline for the process of hiring a

new Executive Director. BWP and associates has performed over 100 searches including co-ops. Mr. Friedman mentioned some of their customers. Many of them are our member districts. BWP will conduct stakeholder and focus group interviews on March 13.

In early April, BWP will conduct screening interviews of the best eight to ten candidates and then present an interview pool of four to six candidates to the Personnel Committee. On April 24, two finalists will be brought back to meet with the Operating Committee. On April 27, the recommended candidate will be brought in to meet with the Governing Board. The current plan is to be able to offer a contract to the chosen candidate by May 1, 2017.

Mr. Friedman stated that within four days of posting the position, sixteen applicants have already applied. Some of the applicants that are applying are from other states and are questioning if they can get IL certification. Applications will be accepted through March 30, 2017.

Mr. Friedman invited members to share the job posting wherever they see fit. Dr. Mansfield said that HF High School had a very good experience working with BWP in their principal search.

SUPERINTENDENT'S REPORT

SPEED Events - SPEED has had weekly activities to celebrate Black History Month. We are still working on raising money for the Speed Racers trip to the Special Olympics in Bloomington. We currently have raised approximately \$1500. We would like to have enough money to pay for parents to stay down state also. We have 13 students on the team and all are expected to participate in the state competition. We have various fund-raising efforts in the works. Any extra funds raised will be used to support our Spring Games coming up at Thornwood. We host Special Olympics and run it because special rec centers charge families for programs and services. These activities are all funded from activities accounts. We are trying to budget more money for Special Olympics next year without raising tuition. We do not want the parents to have to pay for this.

Purchase of Two New Vans - Under New Business there is a recommendation to use IDEA carryover money to purchase two new vans to replace old vans. There was over \$1,000,000 in carryover that we can use. These funds were accumulated because some items were paid for from other accounts instead of using the grant money. We need to make sure that we spend these funds carefully and gradually over the next few years. We would like to purchase 2 new vans through the purchasing co-op. We will trade in 2009 vans on the new ones. Rough estimate is \$30,000 for each van. The vans would most likely be less than that, but we are budgeting \$30,000 per van including trading in the old vans.

Special Education Funding - Under Information, you will find a communication from IAASE regarding special education funding issues. They are trying to get districts the reimbursement for the special education students that are in each district, whether or not they are at your school, at the co-op or at private placement. Placement should not be determined by cost or reimbursement, but by what is in the best interest for the students.

Facility Rental - There has been a request from Homewood Angels girls' basketball league to use the IND gym. Some of the parents that work at SPEED have children on team. This would be a good idea to utilize our facilities to generate a little more income. We will charge them \$50 per evening to use our gym for practice. SPEED will work with Mr. Hauser to draft an appropriate contract.

FINANCIAL REPORT

Fund Balance - Mr. Slattery stated that fund balance is increasing. SPEED billed the districts \$7.2M for the months of August through January. To date, we have realized \$3.7M so far. Mr. Slattery has been working with business managers of member and non-member districts on their payments.

Insurance Rebate - SPEED received a \$102,000 rebate from Berkley Risk Insurance Company. This rebate is from work compensation funds not used in 2013.

Transportation Cost - Mr. Slattery will be meeting with Cook-IL (parent company of ABC Transportation) to negotiate FY18 contract to have ready for the May meeting. A 3% increase in cost is expected, which is consistent with other bus companies across Northern Illinois.

FY18 Budget - The FY18 budget has been started. Mr. Slattery will be working closely with the Leadership Team and will have a draft budget for your review in May.

Independence High School - Ms. Rossiter noted that the enrollment in the Independence High School program is much lower than anticipated. Currently we have 16 students in the program. If SPEED adjusted tuition for the low number of students, the tuition would double. We don't want to do that so we have moved teachers out and re-assigned them to other programs as needed. We are currently anticipating having only 4 students in the fall. We have cut costs and will be cover costs of ½ of the deficit using unanticipated revenue. We need to determine the viability of continuing the program with declining enrollment. The decline is a result of the districts opening alternative programs to keep kids at home schools. Special Education programs in schools open, close, change and shift based on the needs of the kids.

Donation - Dr. Kimako announced that every year Prairie Hills has a fund raiser to support Autism. They would like to pledge \$3,000 - \$4,000 to Allure and PAL activity fund.

CONSENT AGENDA

Mr. Smyth moved, seconded by Dr. Leak that the Operating Committee approves the Consent Agenda items A through I as presented.

- A. Personnel Report
- B. Approval of Minutes of January 20, 2017
- C. Approval of Closed Session Minutes of January 20, 2017
- D. Approval of Recurring and Non-Recurring Bills from January, 2017 and February, 2017

On a roll call vote:

Ayes: Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Wright, 227; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Abstain: Dr. Patterson, 144

Motion carried.

CLOSED SESSION

At 9:48 AM Dr. Patterson moved, seconded by Dr. Cunningham that the Operating Committee goes into Closed Session to discuss the employment, compensation, and/or performance of a specific employee of SPEED and to discuss pending, probable, and/or imminent litigation, and/or matters regarding students.

Possible termination action of an administrator is anticipated in open session.

Motion carried by voice vote.

OPEN SESSION

At 10:29 AM, Dr. Patterson moved, seconded by Mr. Wright that the Operating Committee returns to Open Session.

Motion carried by voice vote.

ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Dr. Leak moved, seconded by Dr. Patterson to recommend to the Governing Board the termination of the employment of Assistant Principal, Andrea Paterala.

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Wright, 227; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

NEW BUSINESS

Dr. Patterson moved, seconded by Mr. Smyth that the Operating Committee approves the following items A, B, D, F and G as presented

- A. Approval of the 2017-2018 School Calendar for submission to ISBE as recommended by the Superintendent.
- B. Approval to use IDEA carry-over funds to purchase two new vans through the purchasing cooperative and trade in two older vans.

- D. Approval to change the title of the Superintendent of SPEED to Executive Director as recommended by the Personnel Committee
- F. Approval to utilize the services of Bloom Township School Treasurer for the 2017-2018 school year, and that First Midwest Bank continue to be used as depository for SPEED Imprest and Activity Funds.
- G. Approval of a three-year contract with Martin Whalen to provide printer and copier maintenance services to SPEED.

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Wright, 227; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

NEW BUSINESS - CONTINUED

Dr. Cunningham moved, seconded by Mr. Smyth, that the Operating Committee approves the following New Business item C as presented.

- C. Approval of BWP & Associates Letter of Understanding as recommended by the Personnel Committee.

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Wright, 227; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

NEW BUSINESS - CONTINUED

Election of the Operating Committee Secretary for the 2017-2018 School Year.

- E. Election of an Operating Committee Secretary from the SPEED District Superintendents for the 2017-2018 School Year as per the SPEED Articles of Agreement.

Dr. Navarre moved, seconded by Mr. Smyth that Dr. Jackson, District 169 serve as the Secretary to the Operating Committee for the 2017-2018 school year.

Motion carried by voice vote.

RESOLUTIONS

Dr. Patterson moved, seconded by Mr. Smyth that the Operating Committee approves the Reduction in Force, Reduction in Hours, and Non-Renewal Resolutions as discussed in closed session.

On a roll call vote:

Ayes: Dr. Patterson, 144; Dr. Mitchell, 153; Dr. Popp, 161; Ms. Duskey, 162; Dr. Leak, 168; Mr. Smyth, 172; Dr. Cunningham, 201U; Dr. Navarre, 206; Mr. Wright, 227; Dr. Mansfield, 233; and Mr. Bean.

Nays: None

Motion carried.

INFORMATION ITEMS

- A. 2016-2017 Annual Nutrition & Wellness Report
- B. IAASE Position on State Education Finance Reform
- C. Staffing and Enrollment Report
- D. Proposed Operating Committee and Governing Board Meeting Dates for FY18
- E. Health Life and Safety Inspection

The proposed list of meetings was reviewed. A concern was brought up that Operating Committee should meet in September and October, especially with a new Executive Director starting this year. September and October meetings will be added to the schedule for the Operating Committee.

DISCUSSION

Due to the difficulty of having a quorum at each meeting, it would be a good idea to amend the Articles of Agreement to allow an alternate that can vote, instead of the District Representative. Dr. Navarre stated that each district should designate their own alternate. The Superintendents feel that the alternate should be a person of their choosing even if it is the District Representative. The individual School Boards will need to pass a resolution stating that the Operating Committee member can approve an alternate designee to attend and vote at the meetings. Mr. Bean will send a memo the Operating Committee giving direction and requesting feedback from the Superintendents.

Ms. Rossiter commended Joe Kekelik, Supervisor of Buildings and Grounds on our recent Life Health Safety inspection. There were no issues that needed to be addressed on our inspection report. Mr. Kekelik and his team have done a very impressive job at keeping our school looking neat and clean inside and out.

ADJOURNMENT

At 10:49 AM Dr. Cunningham moved, seconded by Dr. Patterson AM that the meeting be adjourned.

Motion carried by voice vote

Dr. Gregory Jackson, Secretary
Lori Koditek, Recording Secretary

Date: _____

Mr. Ron Bean, President
SPEED Operating Committee