

Assignment and Transfer Notes

From meeting on 4-12-2010

Timeline for Filling Teaching Positions

- March 22nd - Teacher Development Committee develops "Intervention Specialist" job descriptions.
- March 26th to April 2nd - Postings for "Intervention Specialist" positions.
- April 12th - Assignment & Transfer meeting to review preliminary teacher postings.
- April 14th - Preliminary postings for the "Big Fill" is available for viewing for staff on the district website.
- April 15th - "Big Fill" participant seniority list posted. Email sent to participants as to the time and date to report.
- April 16th and April 19th - Interviews for "Intervention Specialist" positions.
- April 16th - Early release day. Information sessions for certified staff on the process and postings of the "Big Fill".
 - Woodland Middle School Auditorium from 1:00 to 2:30 for Middle School staff.
 - Central High School Cafeteria from 2:00 to 3:30 for High School staff.
- April 19th - World Language pre fill - 4:00 pm in Room 302 at HOCHS.
- April 20th - Career & Technical Education pre fill - 4:00 pm in the Human Resources office.
- April 21st - Music pre fill - 4:00 pm in Room 302 at HOCHS.
- April 22nd - Counselor & Media Specialist pre-fill - 4:00 pm in Room 302 at HOCHS.
- April 26th - Day 1 of Big Fill. First 50 - 4:00 pm at Media Center, Central High School.
- April 28nd - Day 2 of Big Fill. Next 60 - 4:00 pm at Media Center, Central High School.
- May 3rd - Day 3 of Big Fill. Next 60 - 4:00 pm at Media Center, Central High School.
- May 5th - Day 4 of Big Fill. Remainder of eligible teachers - 4:00 pm at Media Center, Central High School.
- May 6th - Additional or make up day if necessary - 4:00 pm at Media Center, Central High School.
- May 7th - Early release day. Placed teachers have meetings at their new buildings regarding next year's assignments.
- May 7th - Early release day. Non-tenured / non placed teacher meeting - 1:45 pm in Board Room at HOCHS.

Timeline for Filling Winter Sports & Activities Head Coaches & Advisors

- March 26th to April 2nd - Postings for winter sports & activities coaches and advisors.
- April 12th - Screenings for winter sports & activities coaches and advisor applicants.
- April 20th - Interviews for winter sports & activities coaches and advisor candidates.

Timeline for Filling Spring Sports & Activities Head Coaches & Advisors

- June 4th to June 11th - Postings for spring sports & activities coaches and advisors.
- June 14th - Screenings for spring sports & activities coaches and advisor applicants.
- June 21st - Interviews for spring sports & activities coaches and advisor candidates.

Timeline for Assistant Coaches & Advisors Positions

- March 26th to April 2nd - Fall Assistant Coaches & Advisors position postings.
- May 17th to May 21st - Winter Assistant Coaches & Advisors position postings.
- July 26th to July 30th - Spring Assistant Coaches & Advisors position postings.

NOTE: Necessary interviews will follow postings. They will be building based and coordinated by the Activity Directors.