Browning Public Schools **Board Agenda Request**

Recognition:

Information:

Action:

Meeting To Be Held: 5/9/17

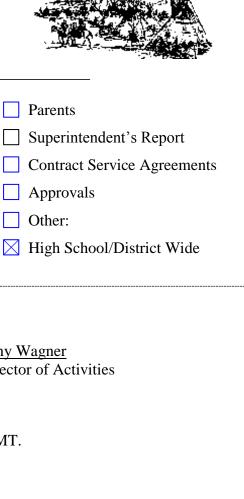
Resignation

Termination

Students

Travel Out-of-State

Building Report



Date: 5/2/17 To: John Rouse Tony Wagner From: Director of Activities Superintendent Title: **Subject: In State Travel- Divisional Track Meet Description:** Girls and Boys Divisional Track Meet in Belgrade, MT. Financial Impact: \$658.84 Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable. **Attachment(s):** Travel/leave request Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) Comments: **Board Action**: | N/A (Info) Approved Denied Tabled to:

Staff

☐ Hiring

This action request pertains to

Elementary (only)

Old Business

X Travel In State

Legal Matters

BHS Track 2016/2017 Schedule

Tuesday March 7, 2017- Parent Meeting 5:30 pm Monday March 13, 2017 – 1st Day of Practice

Saturday April 1, 2017 @ Cut Bank 9:00 am
Tuesday April 11, 2017 @ Kalispell 1:00 pm
Saturday April 8, 2017 @ Havre 9:00 am
Thursday April 13, 2017 @ Cut Bank 1:00 pm
Thursday April 20, 2017 @ Cut Bank 1:00 pm
Saturday April 22, 2017 @ Columbia Falls 9:00 am
Saturday April 29, 2017 @ Whitefish 10:00 am
Tuesday May 2, 2017 @ Columbia Falls 3:00 pm
Saturday May 6, 2017 @ Kalispell 10:00 am
Saturday May 13, 2017 @ Polson 9:00 am
Friday May 19, 2017 Divisional @ Belgrade TBA
Saturday May 20, 2017 State @ Missoula TBA
Saturday May 27, 2017 State @ Missoula TBA

BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Employee Name TONY WAGNER	Employee #	
Building BROWNING HIGH SCHOO	Substitute Name	
LEAVE REPORT		
Date of Leave	Hours	Type of Leave
<u>5/18/17-5/20/17</u>	20	<u>SR</u>
	<u></u>	
Employee Signature	Date	
Approved; Condition upon the sp	ecific leave being available for the sp	pecific employee Not Approved
Principal/Supervisor	Date	
TYPE OF LEAVE		
AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard FN Funeral	SWP Suspended w/Pay SWOP Suspended w/o Pay
	(Master Contract) Relationship)	SWOP Suspended w/o Pay
*If taking School Related/Extra-Curricular		MUST list Conference Name/Location
TRAVEL REQUEST (If receiving p	ayment for EX/SR leave please fi	ll out entire form completely)
Conference/Workshop Divisional Trace	ck Meet at Belgrade High SchoolAt	ttach Brochure/Agenda
Location Belgrade, MT		
Departure Date 5/18/17	Return Date 5/20/17	7
Departure Time 12:00pm Return Time 9:00pm		
Transportation: Personal V		e 624 @ .535 =\$333.84
District Ve	8	em $\$35 \times 2 \times 10^{-353} = \5.00
Professional Development Registration PO# = \$		
		eam 120 x 2 Nights =\$ 240.00
		=\$
	Other PO#	
	,	Sub Total \$ 658.84
Budget 226.60.720.3500.582 (100%)	\$418.84	Check Total \$418.84
Employee Signature		Date
Principal/Supervisor		Date
Superintendent Signature		Date