



Oak Park Elementary School District 97

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**TO: Members, Board of Education
Dr. Carol Kelley, Superintendent**

FROM: Chris Jasculca

RE: Update on FOIA Requests and Responses

DATE: October 24, 2017

Below is a summary of the recent Freedom of Information Act (FOIA) requests that the district has received and/or processed.

1. On September 12, 2017, Mr. Javier Herranz submitted a FOIA request via email seeking the following information:

“A copy of Ms. Donna Cherry and Mr. Sorensen’s current IEIN, and Qualifications/Educational Accreditations, years of experience in the field of Special Education, and:

- (1) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- (2) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
- (3) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- (4) Whether the child is provided services by paraprofessionals and, if so, their qualifications. Including Ms. Hudson and current aids within Ms. Cherry class.”

We issued our response to Mr. Herranz’s request on September 29, 2017.

2. On September 27, 2017, Ms. Katherine Baker from the Parent’s Foundation for Education submitted a FOIA request via email seeking the following information:

“An excel spreadsheet containing the following information for every teacher and staff member (employee) currently employed in Oak Park ESD 97. Please organize this information in the following manner:

- Campus (or office building name, for staff)
- First Name
- Middle Name
- Last Name
- Position
- Grade Level (for teachers)
- Subject Area taught (for teachers)
- Certified in Area of Instruction (for teachers)
- Home Address
- School Email

- Personal Email
- Personal Phone Number
- Gender
- Race/Ethnicity
- Hire Date
- Years of Experience³
- Current Salary³

On September 28, 2017, we emailed Ms. Baker to inform her that, as is permissible under FOIA, we were extending the time to respond to her request. Based on this extension, we issued our final response to her request on October 17, 2017.

3. On October 2, 2017, Mr. Kirk Allen from American Watchdogs Inc. submitted a FOIA request via email seeking the following information:

- “(1) A copy of all debt currently held by the School District in any form to include but not limited to, lines of credit, financial institution, bonds, credit card
 (2) A copy of all payment structures for that debt that reflects principal payment, interest payment, and time frame of those obligations.
 (3) A copy of all compensation provided to the Superintendent.
 (4) A copy of the Superintendents employment contract.
 (5) A copy of the minutes and agenda where the Superintendents contract was approved.”

We issued our response to Mr. Allen’s request on October 4, 2017. On October 18, 2017, Mr. Allen emailed us back seeking additional information related to his request. At the time the board packet for this meeting was published, we were working on our follow-up response to Mr. Allen.

4. On October 6, 2017, Mr. Javier Herranz submitted a FOIA request via email seeking the following information:

“A copy of a copy of the following people’s qualifications/certifications/ licenses/educational accreditations, years of experience in the field of special education, in general education, or roles, positions pertinent to their current role.

Amanda Affetto
 Occupational Therapist at Longfellow and Mann
 Margaret McElherne
 Speech Therapist
 Canika Gulley
 Social Worker
 Rike Frangos
 Psychologist
 Eboney Lofton
 Senior Director of Special Education
 Laura Reeves
 Special Education Coordinator - Beye, Irving, Julian, Longfellow, Mann
 Joy Hudson
 Teacher's Assistant
 Alfredia Campbell
 Teacher's Assistant

Danette Baker
Teacher's Assistant

and:

- (1) Whether the teacher/professional has met State or State Board qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; and pertinent to the people above, in their respective role in Psychology, Language Pathology and Occupational Therapy
 - (2) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
 - (3) The baccalaureate degree major of the teacher/professional and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
 - (4) Whether the child is provided services by paraprofessionals and, if so, their qualifications.
- As in a previous email, current AIDES in Longfellow Class 207 Special Ed Ms. Donna Cherry Class (Joy Hudson, Alfredia Campbell and Danette Baker).”

We emailed Mr. Herranz on October 6, 2017 to inform him that, as is permissible under FOIA, we were extending the time to respond to his request. At the time the board packet for this meeting was published, we were working on our response to Mr. Herranz.

5. On October 13, 2017, Ms. Amy Richards from SmartProcure, Inc. submitted a FOIA request via email seeking the following information:

- “1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address”

We issued our response to Ms. Richard’s request on October 16, 2017.