

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
August 8, 2022 – 7:00 PM
Vicksburg Admin Building
Vicksburg, MI 49097**

MINUTES

Members Present: Jennifer Buikema, Tina Forsyth, Carol Lohman, David Schriemer, Dan Grabowski, Stephanie Willoughby, Virgil Knowles

Members Absent: None

Board Secretary: Amy Manchester

Administrators Present: Allison Dygert, Tim Fuller, Nancy Spicketts, Lourdes Puzevic, Jessica Ponton-Wheeler, Alyssa Thompson, Adam Brush, Joeseph Werkema, Gail VanDaff, Don Puckett

Guests Present: Kelly MacDonell, Trudy Gwilt, Rachele Kalee, Remie Mills, Melissa Tutt

President Knowles called the meeting to order at 7:01 pm

I. SUPERINTENDENT'S REPORT

- A. Pre-Service Update – Supt. O'Neill gave an update on planned events for the opener, including ALICE Training. He invited the board members to join us on August 24th.
- B. Staffing Update – Supt. O'Neill introduced Lourdes Puzevic, the new HR Director, and Principal Allison Dygert introduced Joeseph Werkema, the new Vicksburg Middle School Assistant Principal. Supt. O'Neill stated the district is very close to having a full staff to start the new year. He also announced that the new VCS website is now live.
- C. Legislative Update – Supt. O'Neill explained shared that it has been quiet in Lansing during August as most legislators have moved their focus to campaigning now that the budgets have been passed.
- D. Important Dates
 - The Transportation Safety Carnival is Thursday, August 18th, which is a great event for all students to attend, both new students and those that could use a refresher on bus safety.
 - 1. First Day of School - August 29th
 - 2. Labor Day Holiday - September 2-5th

II. REPORTS AND PUBLIC INQUIRY

- A. Budget and Finance Report for month ending July 31, 2022 - Steve Goss

Asst. Supt. Goss presented the budget progress report for July 2022 showing total revenues of \$39,416; total expenditures of \$ 551,598 and deficiency of revenues over expenditures of \$(512,182).

He also updated the board on the new Vicksburg Parapro Tentative Agreement.

B. Investment Holdings Report - Steve Goss

Asst. Supt. Goss shared the updated schedule of the two bond funded construction funds with the board.

C. Cafeteria Furniture Bids and Recommendation to Award - Steve Goss

Asst. Supt. Goss gave an overview of the bids to the board and gave an update to the cost which is now \$183,648 which is a \$2,696 increase due to the fact that the purchase includes smaller tables, but a larger amount of tables. The purchase is funded by the food service fund.

D. PAC Annual Report - Tim Fuller

Performing Arts Center Director Tim Fuller presented the PAC's annual report including past and upcoming shows. The students are excited to be back and will start auditioning right away. The performances start in October. There will be a the annual HS and Junior musicals.

III. AUDIENCE

Kelly MacDonell had questions regarding state's mental health funding and if they would be able to get an update on what type of spending would be allowed. She presented a concern regarding a staff lounge at Sunset Lake Elementary. They are hoping to create a calm and quiet rest space for the staff.

Rachelle Kalee has a concern regarding book fairs and making them more inclusive to all children regardless of their ability to pay.

IV. BOARD ACTION REQUIRED

- A. Approval of the July 11, 2022 Board Meeting Minutes: A motion for approval was made by Grabowski and supported by Lohman.

Motion carried unanimously.

- B. Approval of General Fund Invoices Totaling \$557,664.71 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously by roll-call vote.

- C. Approval of Purchase Card Disbursements for June 2022 - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Forsyth.

Motion carried unanimously by roll-call vote.

- D. Approval of the Tentative Agreement for the Annual Financial Reopener with the Vicksburg Paraprofessionals Association - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Lohman.

Motion carried unanimously by roll-call vote.

- E. Approval to Award the Bid for Cafeteria Furniture to Learning Environments, at an Amount not to exceed \$180,952, to be Paid with Funds from the School Service Fund - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Forsyth.

Motion carried unanimously by roll-call vote.

- F. Approval of the Following Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion for approval was made by Schriemer and supported by Forsyth.

Motion carried unanimously.

1. Matthew Brussee - VMS Social Studies - MA Step 8
2. Michelle Winstinghausen - VMS Science - MA Step 16
3. Joeseeph Werkema - VMS Assistant Principal
4. Lourdes Puzevic – Human Resources Director

- G. 2nd Reading Approval of the VCS Policies 6110, 6114, and 6325 - ROLL CALL VOTE: A motion for approval was made by Grabowski and supported by Buikema.

Motion carried unanimously by roll-call vote.

There being no further business to come before the Board, President Knowles adjourned the meeting at 7:45 pm.

President Virgil Knowles
September 12, 2022

Secretary Amy Manchester