

**BOARD OF EDUCATION  
Bristol, Connecticut  
February 6, 2019 – Regular Meeting Minutes**

The regular meeting of the Bristol Board of Education was held on Wednesday, February 6, 2019 at 7:00 p.m., in the auditorium of the Board of Education Administration Building, located at 129 Church Street, Bristol, Connecticut.

**PRESENT:** Commissioners: Jennifer Dube, Kristen Giantonio, Joseph Grabowski (7:10 p.m.), Karen Hintz, Tina Taylor, Karen Vibert and Christopher Wilson; Dr. Susan Kalt Moreau Superintendent, Dr. Catherine Carbone, Assistant Superintendent, Dr. Sam Galloway and Peter Kelley, City Council Liaison

**EXCUSED:** Commissioners: Jeff Caggiano and Thomas O'Brien

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chairman Wilson called the meeting to order at 7:02 p.m. and asked the audience to stand for the National Anthem. The National Anthem was performed by flutists from the Bristol Central Band. The audience remained standing for the Pledge of Allegiance.

Chairman Wilson called for a moment of silence for Genard Dolan a Board Member from 2011-2015 and Vice Chair from 2013-2015; Beverly Bobroske a Board Member from 1983 to 1991, reappointed 1995 to 2001 and Board Chair from 1998 to 2001; Sonya Petroff a Secretary from June 1951 to June 1961 at South Side, July 1961 to December 1962 at the Board of Education, January 1963 to December 1983 at Bristol Eastern High School and December 1983 to October 1992 at the Board of Education; James Van Hoof a Teacher at Bristol Central from 1963 to 1971, Principal at Bristol Central from 1971 to 1988, Supervisor of Special Programs from 1989 to 1992.

**STAFF AND STUDENT RECOGNITION**

**Courant Player of the Year** – Aliana Rivoira – Grade 12 – Bristol Eastern has been named All Courant Player of the Year for Volleyball. Aliana and her mom Head Volleyball Coach Stacey Rivoira stood to be recognized.

**Greene-Hills Fundraiser** – Scott Gaudet, Principal at Greene-Hills introduced four of his students, Jacob Juchniewicz, Gavin Colvin, Noah Espinoza and Jaden Hildago who for a second year have held a penny fundraiser to support a charity. Last year the students held a penny fundraiser for the victims of Puerto Rico and raised \$600 for a water filtration system. This year the boys raised \$1,041.50 for the South Park Inn in Hartford. The boys stood to be recognized.

**"This is Me" Video** – Principal, Mariliz Fitzpatrick and Dean of Students, Kristy Ricciardone introduced a video that was created by staff and students at Chippens Hill. The video centers on accepting differences and who we are as people. Mrs. Ricciardone, Mrs. Silva and several other teachers worked with students after hours on the video and they should be very proud of it. The video was shared with the board and some of the students and teachers that appeared in video were present to be recognized.

**APPROVAL OF MINUTES** – January 2, 2019 Regular Meeting

On motion by Commissioner Taylor and seconded by Commissioner Dube it was

**VOTED:** *That the Board of Education approve the January 2, 2019 Regular Meeting minutes as written.* Commissioner Hintz and Commissioner Vibert abstained.

## **COMMITTEE REPORTS**

**Operations** - Commissioner Hintz reported that the committee met to December 18th to discuss the items that would be forwarded to the Finance Committee for placement on the Capital Improvement Plan. A shared services update was given by Peter Fusco and Jill Browne. Mrs. Browne shared information about the School Security Grant. The 2019 meeting calendar was reviewed; the Operations Committee will meet on the 3<sup>rd</sup> Tuesday of each month at 6:30 p.m.

### **Finance**

Commissioner Vibert reported that the January report which closes out December 31, 2018, shows that we are over budget by close to \$700,000; this is due to the increase in special services, we are currently up to 20% of our student population is receiving special services. There is a slight overage in Transportation; however Food Services is doing well. We are running a surplus, due to Community Eligibility Provision. Dr. Dietter, Special Services Director reported on marginal cost and the expenses that are projected out to the end of the school year. These are expenses that occurred after our budget was established. Tuition for newly enrolled student is about \$900,000 the associated transportation costs for these enrollments is about \$612,000. This past months enrollment has remained stable, but we will continue to watch it as it spiked in the late spring months in the past.

### **Student Achievement**

Commissioner Dube reported that the committee met on January 28th. The committee discussed new graduation requirements, as it was a joint Student Achievement Committee and Policy Committee meeting, the graduation policy additions were discussed as well. These additions will be discussed later this evening. The committee also discussed the magnet school programming, the Chippens Hill scheduling pilot and Larry Covino conducted a presentation on the Adult Education program.

### **Policy**

Commissioner Taylor reported that the committee met on January 28th and reviewed the Graduation Requirement policy.

## **CHAIRMAN REPORT**

Chairman Wilson shared a CREC update and provided a copy of the CREC presentation from January 16th to commissioners. Dr. Dietter gave a update for the Memorial Boulevard Intradistrict Arts Magnet School building committee. The Board of Education website under School Building committees is a clearing house of information regarding the MBIAMS.

## **STUDENT REPRESENTATIVE REPORTS**

Bristol Central Student Representative Katherine Funk presented the results of her school uniform survey and shared recent activities from Bristol Central. Bristol Eastern Student Representative Lori Chen and Logan Zdun presented a PowerPoint presentation showing the results of their Social Media and School Uniforms survey.

## **SUPERINTENDENT REPORT**

Dr. Moreau shared a MBIAMS programming committee update, information from the recent Legislative Breakfast and presented her monthly District Priorities Update with the Board.

## **CONSENT AGENDA**

On motion by Commissioner Dube; seconded by Commissioner Giantonio it was unanimously

***VOTED: That the Board of Education approve the following Consent Agenda items:***

**Teacher Retirements**

Brickett, Rebecca – WB – Language Arts Teacher, Grade 8 – Effective June 30, 2019  
Corry, Carol – NEMS – Social Studies Teacher, Grades 7 & 8 – Effective July 1, 2019

**Teacher Retirements**

Kilduff, Mary – WB – Art Teacher – Effective January 31, 2019  
Toomey, Kevin – BEHS – Wellness & Phys. Ed. Teacher – Effective June 30, 2019

**Teacher Resignations**

Bingham, Kayla – CHMS – Math Teacher, Grade 8 – Effective June 30, 2019  
McCabe, Taryn – CHMS – Social Studies Teacher – Grade 7 – Effective February 1, 2019  
Mooney, Christine – NEMS – 0.5 Math Instructional Support Teacher – Effective December 26, 2018  
Plante, Jacques – CHMS – 0.4 General Music Teacher – Effective the end of this school year

**New Teacher Hire**

Degan, Theresa – NEMS – 0.5 General Music Teacher – Effective January 14, 2019

**A-1 Resignations**

Earl, Rebecca – GH – Team Leader – Grade 6 – Effective – January 4, 2019

**A-1 Appointment**

Casasanta, Caitlyn – GH – Team Leader – 6th Grade – Effective January 24, 2019

**A-2 Resignation**

Counterman, David – BCHS – Percussion Advisor – Effective December 21, 2018  
Degan, Theresa – BEHS – Musical Advisor – 2nd Semester Only – Effective January 15, 2019

**Teacher Request for an unpaid Leave of Absence**

Harhay, Olga – STAF – Music Teacher – Effective March 21, 2019 through January 1, 2020  
Hogan, Larissa – BEHS – Psychologist – Effective May 5, 2019 through June 30, 2019

**Grants**

CSDE Title III Part A English Language Acquisition Grant  
CSDE Bilingual Education Grant

**PUBLIC COMMENT** – No members of the public wished to address the Board.

**DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS**

**2019 Program of Studies Update**

Carly Fortin, Director of Teaching and Learning gave the 2019 Program of Studies Update. Commissioners had access to the 2019 Bristol Central Program of Studies and notes regarding additions that have made to the book.

**Preliminary Calendars for the 2019–2020 and 2020–2021 School Years (First Presentation)**

Dr. Galloway presented the Preliminary Calendars for the 2019–2020 and 2020–2021 School Years. Changes to the first day of school for 19-20 school, the addition of three half days were discussed as well as removing Columbus Day from the calendar as an observed holiday. The calendar will be distributed to BAPS, BFT, AFSCME 818, AFSCME 2267, AFSCME 3551 and the PTO Presidents for input before the calendars come back to the Board in March for final approval.

### **Quarterly Enrollment Update**

Dr. Galloway presented the Quarterly Enrollment Update. Commissioners were provided the Quarterly enrollment numbers. Of note, is that the district is down by 107 students since the October enrollment report was given.

### **Request that the BOE approve the CHMS Roof Replacement Project as Complete**

Dr. Moreau presented the Request that the BOE approve the CHMS Roof Replacement Project as Complete. The roof replacement was accepted as complete by the CHMS Roof Replacement Committee on 1/31/2019. In order to file the final paperwork with the state, it must be approved by the full Board.

On motion by Commissioner Vibert; seconded by Commissioner Hintz it was unanimously

***VOTED: That the Board of Education accepts the Chippens Hill Middle School Roof Project located at 551 Peacedale Street in Bristol, CT as complete, to forward and to file the final paperwork with the Connecticut Department of Administrative Services, Office of School Construction Grants and Review.***

Chairman Wilson declared the motion **PASSED**, after a roll call vote of seven (7) commissioners: Dube, Giantonio, Grabowski, Hintz, Taylor, Vibert and Wilson in favor of the motion.

### **POLICY REVISION**

#### **Policy 6146 – Graduation Requirements**

Carly Fortin, Director of Teaching and Learning and Dr. Jaime Rechenberg, Secondary STEM Supervisor presented Policy 6146 – Graduation Requirements to the board. The State of Connecticut has defined new graduation requirements for the Class of 2023. Bristol has always maintained high expectations for our students graduating from our high schools by requiring 25.25 credits. Thus, the revisions needed to meet the legislative requirements are minimal. Students graduating in 2023 will now need to earn one credit in a World Language, not a current requirement, and will need to earn one credit in health, currently a .25 requirement. Students will also need to earn one credit based on a mastery-based learning experience, currently under development. These additional requirements are aligned to our expectations for students under our Bristol Vision of the Graduate. The addition of the world language credit will not require additional staff at this time. The addition of health will require the addition of one certified health teacher in 2020-2021.

The credits that students will need to earn will be categorized as STEM credits (9), Humanities credits (9), Physical Education and Health (3 credits), and other elective credits (4.25 credits). Under the STEM credits, we have defined the science course requirements in order for our students to learn the required state standards for science due to our state's adoption of the Next Generation Science Standards. Students will take physical science, biology, and chemistry. Revised curriculum for these courses will come before the Board of Education this spring.

Additional revisions were made to the policy to address required legislation including the opportunity for our students to earn credit through mastery-based learning opportunities, the requirement of student success plans, and the opportunity for students to earn the CT Seal of Biliteracy.

A joint meeting of the Student Achievement Committee and Policy Committee was held on January 28th. The Policy Committee of the Board of Education voted to approve the policy at that time and forward it to the full board.

On motion by Commissioner Grabowski; seconded by Commissioner Hintz it was unanimously

***VOTED: That the Board of Education approve revisions to Policy 6146 – Graduation Requirements.***

**NEW BUSINESS** – There was no New Business to come before the Board.

**INFORMATION** – Commissioner Vibert shared information about a panel presentation at Shipman & Goodwin that she attended with board members and administrators regarding the achievement/opportunity gap.

**LIAISON REPORTS**

Commissioner Taylor shared recent and upcoming events at Greene-Hills school.

Commissioner Dube shared events from Stafford School for Commissioner Caggiano who was traveling this evening and she went on to share her report of recent and upcoming activities at West Bristol School.

Commissioner Caggiano shared recent and upcoming events from Chippens Hill.

Commissioner Giantonio shared upcoming events for Greater Bristol SEPTO (Special Education PTO).

March 1<sup>st</sup> is Read Across America Day, please try to get into the schools and read to a class.

Cindy Bombard from the Greater Bristol Chamber of Commerce has been invited to the March Board of Education to talk about the Bristol Technical Advisory Committee.

**ADJOURNMENT**

On motion by Commissioner Dube seconded by Commissioner Taylor it was unanimously

***VOTED: There being no other business to come before the Board of Education the meeting should be adjourned. (8:55 p.m.)***

Respectfully Submitted

*Susan Everett*

Susan Everett

Executive Secretary to Board of Education