

## **Budget Committee Meeting**

July 06, 2017 6:30 PM  
Derby Middle School Cafetorium  
73 Chatfield Street

### **Attendance Taken at 6:39 PM:**

#### Present Board Members:

Mr. Kenneth Marcucio  
Mrs. Laura Harris  
Mr. George Kurtyka  
Mrs. Christine Robinson

#### Absent Board Members:

Mr. Andy Mancini

### **I. CALL TO ORDER**

#### **I.a. Opening Ceremonies**

#### **I.b. Roll Call**

### **II. Public Participation**

Discussion:

No one from the public attended.

### **III. Food Services Update**

Discussion:

Sal Giannotti, Food Services Manager discussed the FY18 meal prices. Every year the USDA sends to all programs which receive grant money from the federal government a Paid Lunch Equity Tool. This tool calculates the amount we should be charging for school lunch. The USDA required a minimum increase of \$0.10. If we only increase \$0.10 we will then have to increase again in the following year.

Current lunch prices:

High School & Middle School - \$2.75  
Bradley & Irving Schools - \$2.50  
Adults - \$3.00

Recommended New lunch prices:

\$3.00  
\$2.75  
\$4.00

Both Sal Giannotti and Mark Izzo recommend to the Budget committee that they increase the meal prices by \$0.20. If we do not increase the lunch prices we would receive a finding on the Administrative Review and corrective action as bringing the price up to the mandated level is required. The USDA requires schools to charge PAID students a sufficient amount such that the federal funding provided to Derby Public Schools for the free student meals is not used to support the lower price for the PAID students, who have the ability to pay for their meals.

The committee recommends putting this on the July 20th agenda for the full Board review and action

#### Point of Sale System Upgrade

The Horizon Kidsense system that we currently use is 5/6 years old. The system is very slow and there are glitches with updating the MyPaymentsPlus system that parents use to add money to their children's accounts.

Heartland Mosaic system utilizes MySchoolBucks as their system for adding money to children's accounts. Parents would have to fill-out all new paperwork to get set up with the different system.

Recommendation is to go to Horizon Solana. This system uses MyPaymentsPlus. We would be using our current supplier and would increase productivity. The total cost of the system in Sy18 is \$7,550. We will add six Point of Sale Units at a cost of \$5,000. Total cost to the district is \$12,550. The funding would come out of the food services account.

Mr. Giannotti informed the committee that he does have some ideas for any account surplus: namely steamers and a dishwasher. He will inform the committee of the total surplus and plans once the FY17 audit is complete.

Mr. Izzo informed the committee that they are going with a new system for Food Services accounting - QuickBooks.

The committee thanked Mr. Giannotti for his presentation and for all he does for the Board.

#### **IV. Finalize FY18 Operating Budget**

##### **Discussion:**

Mr. Izzo informed the committee that we needed to reduce the budget by \$139,091. He and Dr. Conway met with the administrators to discuss ways to achieve the goal by reduction - recommendation as follows:

Library Clerk at DHS	\$21,073	eliminate position
Two Elementary Teachers	\$117,180	will not replace
Electricity/gas delivery rates	\$17,000	lower rates w/bids
Softball Assistant Coach at DHS	\$4,278	
	<b>TOTAL</b>	<b>\$159,531</b>
	<b>Contingency</b>	<b>\$20,000</b>

The committee will recommend the above reductions at their July 20th Board meeting.

#### **V. FY18 Non-affiliated salaries**

##### **Discussion:**

Mr. Izzo recommended an increase of 3.057% for the non-affiliated staff. It is the average increase for the Derby Education Association.

Non-affiliated staff includes:

- Support (IT, business, etc.) = 17
- Tutors = 13
- Library clerks = 2
- Food Services staff = 18

Mr. Marcucio would like to talk with the other members of the Board and will put it on the agenda for the July 12 Special Meeting.

#### **VI. Electricity/Gas contract bid review**

##### **Discussion:**

Mr. Izzo informed the committee that he met with Henry Domurad and Sal Coppola from the City. By combining with the City we solicited bids for long-term

contracts for both natural gas and energy. We were able to get a more favorable generation/supply rate than we have in the past.

They worked with RJT Energy Consultants on bidding. The following bids were received.

<u>Natural Gas Suppliers</u>	<u>Fixed \$/DTH 36 month</u>
Spark Energy	6.34
Direct Energy	6.59
Sprague Energy	6.69

  

<u>Electric Suppliers</u>	<u>Fixed \$ Rate/kWh</u>
Constellation Energy	0.06770
Direct Energy	0.06878
Champion Energy	0.07380
Nextera Energy	0.07377
GDF Suez (Engle)	0.07145
NRG/Reliant	0.07240
Firstpoint Energy	0.07780

Recommendation of the City of Derby and Public Schools is to go with Spark Energy for natural gas and Constellation Energy for electricity.

Mr. Izzo asked the committee if they authorized him to enter into a contract with the recommended companies; response was to proceed with the contracts. The committee will ask Dina to send an email to the full Board with the information shared at this meeting. This item will be added to the agenda for the Special Board meeting on July 12th.

## **VII. ADJOURN**

**Motion Passed:** Motion: That the Budget Committee adjourn its meeting. Passed with a motion by Mrs. Christine Robinson and a second by Mr. George Kurtyka.

Mr. Kenneth Marcucio	Yes
Mrs. Laura Harris	Yes
Mr. Andy Mancini	Absent
Mr. George Kurtyka	Yes
Mrs. Christine Robinson	Yes

**Dina Gotowala**

Dina Gotowala  
Recording Secretary

Minutes are subject to approval at the next Board meeting.