

From: Arnold Frank  
To: Dr. Conway  
Re: DMS Monthly Report

In the past 3 weeks, the Derby Middle School Administrative Team has worked hard to establish our presence in the building and continue educational initiatives.

- Mr. Landolfi has taken the lead in establishing new disciplinary procedures for the school, including a more streamlined referral process which has been very successful. Mr. Landolfi has made it a priority to respond quickly to all referrals during the past month. The goal is to hold students accountable for their behaviors while establishing positive relationships to help change behavior.
- We have added an academic and reflection strategy for students receiving In School suspension.
- We instituted a new end of the day dismissal procedure which has cut down on some of the wandering at the end of the day. Students are now dismissed to either the café or the gym to wait for their busses to be call.
- Starting on the Monday after vacation we will be instituting a new bell schedule which expands the passing time between classes from 2 to 4 minutes. After observing the flow of students it became obvious that two minutes was not enough and causing too many unavoidable tardies to class.
- I have spent a good deal of time in the hallways and the cafeteria getting to know students and teachers – developing positive relationships for the rest of the year.
- Dr. Chambers has organized a student leadership group to present at the Ct Association of Schools Middle Level Leadership Conference
- Dr. Chambers has begun meeting with team and has established a schedule for classroom observations for January.
- We have started planning for enrichment field experiences for this academic year.
- Administrators have started meeting with team level teachers.
- Developing partnership with SCSU future teachers with the goal of Southern students working with our teachers on special projects.
- We have re-established partners with VITALS at Griffin Hospital.