

Browning Public Schools  
**Board Agenda Request**  
 Meeting To Be Held: March 10, 2026



- Recognition:**  Students  Staff  Parents
- Information:**  Building Report  Old Business  Superintendent's Report
- Action:**  Resignations  Hiring  Contract Service Agreements
- Travel Out-of-State  Travel In State  Approvals
- Termination  Legal Matters  Other:
- This action request pertains to  Elementary (only)  High School/District Wide

**Date:** 3/3/2026

**Subject:** Substitute Eligibility Roster 2025-2026

**Description:** The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes. To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Superintendent/Asst. Superintendent & Principals will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops. Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

**Pending Successful Pre-Hire Process**

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** 2025-2026 Substitute/Temporary List

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**  N/A (Info)  Approved  Denied  Tabled to: \_\_\_\_\_

#	Last Name	First Name	Phone #	Approved Subbing Location
1	LaPlante	Lori	406-845-8695	Teacher
2	Vaile	Lori	920-253-8616	Teacher, TA, Cook, Custodian
3	Edwards	Taylen	406-677-7472	TA
4	Murray	Molly	406-788-9944	TA, Teacher, Extra-Curricular, Clerical
5	Gilham	Kendal	406-845-2023	TA, Teacher
6	First Strike	Carlson	408-888-7799	Bus Driver, Extra-Curricular
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