

Red Wing Public Schools
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School Board Consent Agenda Background Information

Topic: Director of Technology

Background Information

As part of the Human Resources Plan approved on May 18, 2020, the following changes were approved for the technology department:

Area	Initial Estimate	Latest Estimate
Reduction of Technology Consultants	-40,000	-40,000
Replace Network Specialist with IT Systems Administrator	20,000	9,016
Director of Technology	9,000	15,000 salary 2,000 TRA & FICA
TOTAL	-11,000	-30,984+

According to Jackie Paradis, the overall cost for the Human Resources Plan is currently about \$120,000 less than expected this year, largely because the district has hired neither a 0.50 RWHS Head Custodian nor a school psychologist. Please note that the school psychology position results in larger reimbursements from the State for special education services.

The school district still needs to determine the amount of additional pay for the Interim Director of Technology, which as assigned to Mike Pagel. After reviewing who does what kind of work during the last 5+ months, the recommendation is to pay Mr. Pagel \$15,000 for his first year as the Interim Director of Technology. In future years, the recommendation is to pay \$12,000-\$15,000 per year unless there are changes made to the Human Resources Plan.

Even if a school psychologist and 0.5 RWHS Head Custodian are hired and Mr. Pagel is paid \$15,000 for this year, the overall actuals are less than projected.

Over the past 5+ months, the Interim Director of Technology has accomplished the following:

- Implemented a plan that provides a technology device for every student. This includes cataloguing and distributing devices to students and staff members.
- Created a handbook for use of Chromebooks.
- Implemented the Chromebook Care plan that includes payment options through the Community Education Department and sliding fees.
- Supervised and/or organized two technology department employees and other part-time staff members helping with technology. This includes leading weekly or monthly tech team meetings.

- Reconstructed a Technology Request process.
- Helped plan and implement technology training during summer and fall, 2020.
- Secured and/or implemented software for teachers and support personnel, including Clever, GoGuardian, and Screencastify.
- Took over responsibility for identifying and prioritizing equipment needs.
- Answered questions from staff members and parents about technology-related issues.
- Took over responsibilities for technology department webpage and other communications.

Recommendation for Consent Agenda

Pay Mike Pagel \$15,000 for the 2020-21 school year to serve as the Interim Director of Technology.