

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
Full Board Meeting Minutes  
Tuesday, November 26, 2024 – 5:30 p.m.  
Howard Male Conference Room/Zoom Room**

**CALL TO ORDER**

The Alpena County Board of Commissioners met and was called to order by Chairman John Kozlowski in the County Annex Building, Howard Male Conference Room, Alpena, Michigan and via Zoom on Tuesday, November 26, 2024, at 5:30 p.m.

**PLEDGE OF ALLEGIANCE**

Chairman Kozlowski called for the Pledge of Allegiance to the Flag of the United States of America.

**PRAYER**

Prayer was offered by Pastor Doug Lopez of Resurrection Lutheran Church.

**ROLL CALL**

Roll was called with the following Commissioners present: Bill LaHaie, District #1; Dan Ludlow, District #2; Lucille Bray, District #3; Brenda Fournier, District #5; Burt Francisco, District #6; and John Kozlowski, District #8. Commissioners Bill Peterson, District #4 and Travis Konarzewski, District #7, excused.

**AGENDA**

Moved by Commissioner LaHaie and supported by Commissioner Bray to adopt the agenda with the following change: Removal of Request to Assign Real Estate Covenant for County Fair as presented. Motion carried.

**PUBLIC COMMENT**

None.

## CONSENT CALENDAR

Chairman Kozlowski presented the Consent Calendar with minutes for approval.

A) **Finance Ways & Means Committee Meeting Minutes** – November 12, 2024

B) **Airport Adhoc Committee Meeting Minutes** – November 14, 2024

C) **Courts & Public Safety Committee Meeting Minutes** – November 18, 2024

ACTION ITEM #CPSC-1: The Committee recommends approval to renew the Agreement for Legal Representation with Bauer, Florip, & Wojda, PLC, effective January 1, 2025, through December 31, 2026, in the amount of \$3,800 per month as presented.

D) **Facilities, Capital, & Strategic Planning Committee Meeting Minutes** – November 20, 2024

ACTION ITEM #FCSPC-1: The Committee recommends approval to accept the bid from Tony's Tree and Yard in the amount of \$600 to take down the necessary trees at the Health Department as presented.

ACTION ITEM #FCSPC-2: The Committee recommends approval of the lease agreement with NEMCSA effective December 1, 2024, through November 30, 2027, as presented.

ACTION ITEM #FCSPC-3: The Committee recommends approval for the Alpena County Fairground camping rates to mimic the camping rates as recommended by the Parks & Recreation Commission for the other three parks (Beaver Lake Park, Long Lake Park, and Sunken Lake Park) so all county owned campgrounds have the same rates as presented.

E) **Budget Workshop Minutes** – November 21, 2024

ACTION ITEM #BW-1: Recommendation to approve the County Administrator's recommended final adjustments to the 2025 Budget as follows:

- Transfer \$15,000 from Fund 245 (711 Building) to the General Fund
- Transfer \$15,000 from Fund 246 (District Health Building) to the General Fund
- Approve the signing of the letter to Target Alpena LLC ending our contract dated 4/27/23
- Approve the allocation of funds from Fund 284 (Opioid Remediation) to line item 101-351-699.284 in the amount of \$83,600 for FY24 and \$125,400 for FY25
- Approve the allocation of funds from Fund 284 (Opioid Remediation) to line item 101-296-699.284 in the amount of \$40,000.
- Cut \$74,477 from Department 303 (HUNT Program) This eliminates this position.
- Cut \$56,153 from 101-101-702.003

- Cut \$300 from 101-101-712.000; \$4,403 from 101-101-716.000; \$14,798 from 101-101-718.000; \$1,500 from 101-101-724.018; \$1,500 from 101-270-724.018; Increase 101-270-718.000 to \$14,798
- Cut \$30,000 from 101-265-702.002; \$2,400 from 101-265-712.000; \$2,500 from 101-265-714.000
- Cut \$36,941 from Department 710, eliminating funding to MSU Extension
- Sheriff's Office Adjustments:
  - 101-301-702.002, Deputies, Decrease to \$511,750
  - 101-301-704.001, Bailiffs, Decrease to \$40,000
  - 101-301-714.001, Retention Bonus, Decrease to \$0
  - 101-301-714.002, Sign on Bonus, Decrease to \$500
  - 101-301-743.000, Gasoline, Decrease to \$45,000
  - 101-301-803.001, Deputy Training, Decrease to \$15,000
  - 101-301-932.000, Building Maintenance, Decrease to \$3,000
  - 101-307-702.000, School Liaison Officer, Decrease to \$63,492
  - 101-351-702.005, Jail Administrator, Increase to \$73,003
  - 101-351-702.008, Corrections Officers, Decrease to \$512,964
  - 101-351-704.000, PT Corrections/Control Officer, Decrease to \$40,000
  - 101-351-714.001, Retention Bonus, Increase to \$4,000
  - 101-351-714.002, Sign on Bonus, Increase to \$1,000
  - 101-351-628.001, Tether Program, Increase to \$80,000
  - 101-430-702.000, Shelter Techs, Decrease to \$58,240
  - 101-430-718.000, Hospitalization, Decrease to \$0

Moved by Commissioner LaHaie and supported by Commissioner Fournier to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioners Peterson and Konarzewski, excused. Motion carried.

### **BILLS TO PAY**

Clerk Keri Bertrand presented the bills to be paid.

	SUBMITTED:	APPROVED:
General Fund & Other Funds	\$136,457.14	\$136,457.14

Moved by Commissioner Francisco and supported by Commissioner LaHaie to pay all bills as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioners Peterson and Konarzewski, excused. Motion carried.

### **BUDGET ADJUSTMENTS**

1. Animal Control Budget Adjustment Request –

ACTION ITEM #1: Recommendation to approve the Animal Control Budget Adjustment request to increase line item 101-430-969.001 Miscellaneous Expense by \$10,000 for expenses to care for the animals through the end of the year as presented.

Moved by Commissioner Ludlow and supported by Commissioner LaHaie to approve the budget adjustment request above as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioners Peterson and Konarzewski, excused. Motion carried.

### **DISTRICT #2 COUNTY COMMISSIONER VACANCY**

County Administrator Jesse Osmer had reached out to Griffin James asking to see if he had changed his mind to accept the District #2 County Commissioner position and if not, to submit a letter stating so to the Clerk. Jesse reported the Bureau of Elections could not give him a clear answer as to whether another person being appointed would be two or four years.

### **AMBULANCE SERVICE AGREEMENT**

Administrator Osmer presented the Ambulance Service Agreement for review and approval.

Motion was made by Commissioner Bray and supported by Commissioner LaHaie to approve the Ambulance Service Agreement as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioners Peterson and Konarzewski, excused. Motion carried.

**ACTION ITEM #4: Recommendation to approve the Ambulance Service Agreement effective January 1, 2025, to December 31, 2030, as presented.**

### **FY23 2 CFT PART 200 COST ALLOCATION PLAN**

Administrator Osmer presented the final FY23 Cost Allocation Plan provided by MGT Consulting for review.

Moved by Commissioner Francisco and supported by Commissioner Fourier to receive and file the 2023 Cost Allocation Plan as presented. Motion carried.

**\*\*Commissioner Bill Peterson joined the meeting at 5:47 p.m.**

### **AMENDMENT TO BOARD ACTION 11.12.24 #15**

Administrator Osmer presented Board Action 11.12.24 #15 for approval to be amended.

Moved by Commissioner Ludlow and supported by Commissioner Fournier to approve the amendment to Board Action 11.12.24 #15 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

**ACTION ITEM #5: Recommendation to approve amending Board Action #15 from the November 12, 2024, meeting to state the 911 Dispatchers Union will receive \$300 instead of \$400 per month in lieu of payment if an employee opts out of the group health insurance as presented.**

### **APPROVE 2025 BUDGET FOR PUBLIC DISPLAY**

Chairman Kozlowski presented the Draft 2025 Budget for review and approval to put on public display.

Moved by Commissioner Francisco and supported by Commissioner Fournier to approve the 2025 Budget be put out for public display as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, Peterson, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

**ACTION ITEM #6: Recommendation to approve the 2025 Budget for Public Display as presented.**

### **REPORTS OF REGULAR COMMITTEES**

**Facilities, Capital & Strategic Planning Committee Update** – Nothing to report.

**Airport Committee Update** – Chair Peterson reported they met with the CRTC and discussed damage to the runway. The County will now only be plowing the blacktop and the CRTC will be doing the landing and both approaches on the north and south ends. Equipment issues were discussed as well.

**Courts & Public Safety Committee Update** – Chair Kozlowski reported the main discussion was approving the contract for legal representation with Matt Wojda. The contract will now align with the other contracted attorneys.

**Personnel Committee Update** – Chair Fournier had nothing new to report.

### **OTHER BOARDS & COMMISSIONS**

District #1: Commissioner Bill LaHaie gave an update on the following boards/commissions he represents:

**Planning Commission** – Commission did not meet.

**Veterans Affairs Board Liaison** – Nothing new to report.

**District Health Department #4** – The DNR had addressed Bovine TB in deer and recommend if it tests positive do not eat it, even though it probably won't hurt you. Their finances are good as well.

District #2: Commissioner Dan Ludlow had nothing new to report.

District #3: Commissioner Lucille Bray gave an update on the following boards/commissions she represents:

**Fair Board Liaison** – Unable to attend the last meeting but will be attending the next.

**Thunder Bay Transportation** – Lucille is now on their Board of Directors and would like to continue with this committee next year. They are having problems with their building, especially the roof. They are attempting to get it fixed through the MDOT approval process. They also are thinking about developing a joint leadership position with DART.

District #4: Commissioner Bill Peterson gave an update on the following boards/commissions he represents:

**Montmorency Oscoda Alpena (MOA) Landfill Authority** – Over seven million gallons was pumped down the injection well. They are in the process of opening up a new cell and will be putting bids out for that. Commissioner Francisco reported there was a significant bill for the dozer going down and they approved the 2025 budget.

**Target** – They received an update on the city property north of town with the housing development going in and they signing a commitment to sell the Alpena Power Company on the river.

District #5: Commissioner Brenda Fournier was unable to attend, and Commissioner LaHaie gave an update on the Health Department meeting.

District #6: Commissioner Burt Francisco gave an update on the following boards/commissions he represents:

**LEPC, Central Dispatch, and LPT** – These three committees met in early October and an update was given to the Board at the October Full Board meeting and there has been nothing new since then.

**Northeast Michigan Regional Entity** – The budget was approved.

**Opioid Update** – Yesterday applicants for the Opioid Steering Committee were interviewed to formalize the committee and a recommendation will be made to the Full Board soon.

District #7 Commissioner Travis Konarzewski was not present, excused.

District #8 Commissioner John Kozlowski gave an update on the following boards/commissions he represents:

**NE MI Consortium** – The annual meeting is scheduled for Monday.

**Northeast Michigan Materials Management Authority (NMMMA)** – An Executive Director was hired to run the facility and they are still working on funding.

### **CORRESPONDENCE**

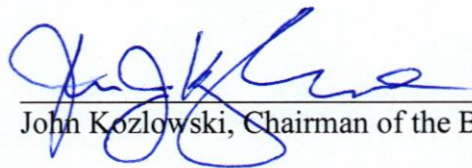
Chair Kozlowski presented a thank you received for proclaiming November 2024 as Family Court Awareness Month. Alpena along with 38 counties proclaimed November Family Court Awareness month.

### **PUBLIC COMMENT**

None.

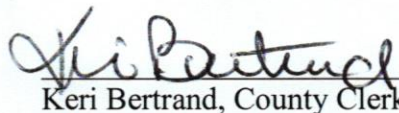
### **ADJOURNMENT**

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to adjourn the meeting. Motion carried. The meeting was adjourned at 5:59 p.m.



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John Kozlowski, Chairman of the Board



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Keri Bertrand, County Clerk

kvm