

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
Regular Meeting  
September 25, 2023**

President Johnson convened the meeting at 6:36 p.m.

**Members Present** Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson

**Members Absent** None

**District Update from the Superintendent** Superintendent Oquist presented highlights of recent activities taking place across the District, as well as upcoming events.

**Written Communications** None

**Response to Prior Audience Communications** None

**Audience Communications** LPS parents addressed the Board regarding LPS bullying policies and bullying prevention; bullying at Niji-Iro and concerns about previous individuals who were rumored to not be treated fairly after speaking out about bullying at Niji-Iro; fighting and bullying at Emerson; and the request for busing at Niji-Iro. An employee addressed the Board regarding safety as it relates to vehicles that do not stop when bus drivers turn on their red lights.

**Consent Agenda** It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of August 21, 2023
- V.B. Minutes of the Special Meeting of September 11, 2023
- V.C. Minutes of the Special Meeting of September 18, 2023
- VI.A. Purchase of Bulk Salt

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### **HVAC Equipment for 2024 Projects – 2021 Bond**

It was moved by Mrs. Acosta and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District approve the recommendation from the Owner's Representative, Plante Moran Realpoint, to purchase HVAC Equipment from Thermalnetics, Auburn Hills, Michigan, in the amount of \$449,300 for summer 2024 projects.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### **Outfall Repairs at Stevenson High School**

It was moved by Mrs. Bonfield and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve TSP Services, Inc., Redford, Michigan, for the outfall repair work at Stevenson High School, in the amount of \$202,800, which includes contingency.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### **Approval of Creative Curriculum Materials**

It was moved by Mrs. Frank and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of Creative Curriculum Cloud from Teaching Strategies for \$39,900 which includes curriculum for infants, toddlers and two-year olds.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### **Teachers for Approval**

It was moved by Mrs. Bradford and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2023-24 school year to the following teachers:

Kathleen Adams	1.0 Teacher	Grant
Maxx Anderson	1.0 Teacher	Johnson
Jordan Arkels-Northup	1.0 Teacher	Randolph
Megan Atwood	1.0 Teacher	Franklin
Rebecca Bennett	1.0 Teacher	Hoover
Amanda Berman	1.0 Counselor	Emerson
Rula Bilbeisi	1.0 Teacher	LCTC
Mary Butler	1.0 Teacher	Frost
Sabrina Carlin	1.0 Teacher	Coolidge
Rebecca Dadswell	.6 Teacher	Rosedale
Molly Dishmon	.6 Teacher	Stevenson
	.4 Teacher	Holmes
Julia Dixon	1.0 Teacher	Cleveland
Jill Howard	1.0 Teacher	Buchanan
Colleen Manni	1.0 Teacher	Student Services
Kristara McAlpine-Taylor	1.0 Social Worker	Holmes

Margaret Medlen	1.0 Occup. Therapist	Student Services
Lynne Newberry	1.0 Teacher	Franklin
Libby Price	1.0 Teacher	Cleveland
Justin Russell	1.0 Psychologist	Student Services
Susan Schawinsky	1.0 Occup. Therapist	Student Services
Maegan Suess	1.0 Teacher	Frost
Meghan Templeton	1.0 Teacher	Webster
Jacklyn Witkowski	1.0 Teacher	Roosevelt

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### Teachers for Tenure

It was moved by Mrs. Jarvis and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and acknowledge that tenure status has been granted to the following teacher, effective on the respective date:

<u>Name</u>	<u>Date</u>
Clare Campagna-Fraley	September 27, 2023
Tara Forrester	September 28, 2023
Jennifer Javor	September 16, 2023
Jane Johnston	September 4, 2023
Jeffery Skebo	August 30, 2023
Douglas Putnam	September 14, 2023
Laura Rosin	September 7, 2023
Yoshinori Yoneyama	August 20, 2023

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### Leaves of Absence

It was moved by Mrs. Acosta supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Superintendent and approve the request for leaves of absence, as listed:

Hannah Landon	2023-24 School Year
Jacklyn Walker	October 27, 2023 (2023-24 School Year)

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

### Resignations

The Board was informed of the following resignations:

Kristin Chiasson	September 4, 2023
Gillian Drutchas	September 8, 2023
Yuki Forman	August 18, 2023
Dominic Martin	August 23, 2023
Stephen Martinez	September 19, 2023
Brian Osterland	August 23, 2023

**Retirements**

It was moved by Mrs. Burton and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for:

**Jacqueline Bean**, who retired from the District on August 31, 2023, devoted 25.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional in the Transportation Department.

**Kimberly Shollack**, who will retire from the District on September 29, 2023, devoted 28 years of dedicated, loyal, and outstanding service to the students of Grant Elementary as a teacher.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson

Nays: None

**First Reading of  
Board Policies –  
Fiscal  
Management:**

The Policy Committee reviewed changes for the following policies. These policies will be brought to the next Regular meeting for a second reading and potential approval.

**DIA – Account  
System**

**BOARD POLICY  
FISCAL MANAGEMENT  
ACCOUNT SYSTEM**

**DIA  
JUNE 20, 1988  
Reviewed 11/2013**

All accounting maintained by the Board of Education shall be in accordance with the system of school accounting as recommended by the State of Michigan. **The Michigan School Accounting Manual (Bulletin 1022) shall serve as a mandatory guide to the uniform classification and recording of all accounting transactions for the school district.** A complete record of all expenditures shall be maintained in these accounts so that a periodic examination by the Board of Education or its representatives can easily identify any receipts or expenditures.

**DIB – Financial  
Reports and  
Statements**

**BOARD POLICY  
FISCAL MANAGEMENT  
FINANCIAL REPORTS AND STATEMENTS**

**DIB  
MAY 19, 2014**

The Board of Education shall receive **financial reports at a public meeting of the Board on a quarterly basis.** ~~a listing of expenditures and wire transfers at regular Board meetings.~~ **Additionally, each year an outside audit firm will present to the Board of Education a report of the audit completed on the prior fiscal year.**

**The district's accounts payable check register for the most recent school fiscal year will be available on the district's website.**

The Board may ~~require~~ **request** additional financial reports.

**BOARD POLICY  
FISCAL MANAGEMENT  
PAYDAY SCHEDULES**

**DJCA  
MAY 19, 2014**

**For payday schedules, see the individual master agreements on the district's website:**

- AFSCME (American Federation of State, County & Municipal Employees)
- ~~LCEA (Livonia Community Education Association)~~
- LEA (Livonia Education Association)
- LEADS (Livonia Educational Administrators)
- LPA (Livonia Paraprofessionals' Association)
- LSA (Livonia Secretarial Association)
- SEALS (Supervisory Employees' Association)

**Board Members  
to Take MASB  
Classes and  
Attend Annual  
Leadership  
Conference**

It was moved by Mrs. Frank and supported by Mrs. Acosta that the Board of Education of the Livonia Public Schools School District approve Tammy Bonifield, Karen Bradford, Colleen Burton, and Mark Johnson as voting delegates and Madeline Acosta, Crystal Frank, and Liz Jarvis as alternates for the MASB Delegate Assembly in Lansing, Michigan, on November 9, 2023.

Ayes: Acosta, Bonifield, Bradford, Burton, Frank, Jarvis, Johnson  
Nays: None

**Adjournment**

President Johnson adjourned the meeting at 7:53 p.m.

**Off/Supt/jw**