

Three Rivers School District

8550 New Hope Rd • PO Box 160 • Murphy, OR 97533

Policy: IGBBC - AR
Adopted: 6/19/06

COMPLAINTS REGARDING TALENTED AND GIFTED PROGRAM

Since difference of opinion may arise regarding the appropriateness of programs and services provided for identified talented and gifted (TAG) students, the following procedure will be utilized when complaints arise regarding the district's talented and gifted programs and services ("TAG"):

1. All complaints regarding TAG will be reported to the superintendent/designee. 2. The complainant will be given the *Talented and Gifted Standards Complaint Form*, which must be filled out and submitted to the superintendent's office before further consideration can be given to the complaint.
1. 3. Upon receipt of a TAG complaint, the superintendent shall arrange for a review committee consisting of the District TAG coordinator/teacher, the program supervisor Director of Curriculum, and a counselor principal.
2. 4. The review committee shall meet within five working days of when the superintendent received the written complaint and review all pertinent information. A recommendation from the review committee will be submitted to the superintendent/designee within 10 working days of receiving the original complaint.
5. The review committee may recommend that:
 - a. The programs or services are appropriate; or
 - b. The programs or services are not appropriate.
6. The Superintendent/designee shall report the recommendations of the review committee to the parent Board at the next regularly scheduled Board meeting.
7. If the parent is not satisfied with the recommendations of the review committee an appeal can be requested before the Board within five working days.
3. 8. The decision of the Board shall be final. After consideration of the recommendations, if any, issued by the review committee the Board will issue a decision within 20 days of the Board meeting. The Board's decision will be final and will address each allegation in the complaint and contain reasons for the Board's decision. The Board's final decision will be issued in writing or electronic form.
4. 9. If the complainant, who is a student, a parent or guardian of a student who attends school in the district, or a person who resides in the district, remains dissatisfied, and has exhausted local procedures, or 45 or more days have elapsed since the original filing of a written complaint alleging violation of standards with the district, may appeal¹ the district's final decision to the State Deputy Superintendent of Public Instruction can be filed under Oregon Administrative Rules (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the Oregon Administrative Rule OARs upon request.

Timelines may be extended upon written agreement between the district and the complainant.

¹ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).



Three Rivers School District
Quality Education Runs Deep

TALENTED AND GIFTED STANDARDS COMPLAINT FORM

NAME: _____

ADDRESS: _____

PHONE: _____ (Evenings): _____

DATE OF COMPLAINT: _____

1. What is the nature of your complaint? _____

2. What is the district currently doing? _____

3. In your opinion, in what way is this situation a violation of state standards? _____

4. What do you feel the district should be doing? _____

5. Other pertinent comments _____

Signature: _____

Date: _____