

### 6.3.1 Parking Lot and Long Term Calendar

#### Proposed Parking Lot / Long Term Calendar Revision

Step 1: A board member makes a recommendation to the board and superintendent (either verbally, in writing or at a board meeting). The board member making the recommendation shall state a reason and rationale for this recommendation, and cite the district goal(s) it supports.

Step 2: The superintendent and board officers review the recommendation during one of the regularly scheduled sessions where they discuss future board meeting agendas. Following this review, they decide whether or not they believe the board member's recommendation should be added to the parking lot and/or long-term calendar. They prepare a written summary regarding their decision that is sent to all current board members via email and is included in the green folders those members receive at the start of every board meeting. They also determine the board meeting during which the members will review and discuss the recommendation.

Step 3: During the designated meeting identified by the superintendent and board officers, the board members will review and discuss both the recommendation and written summary, and will come to a consensus on whether or not the recommendation should be added to the parking lot and/or the long-term calendar. Among the criteria the board members will be asked to consider when making their determination is whether the recommendation aligns with the district's goals and is deemed to be an appropriate and/or necessary investment of administrative time and resources.

Items that do not receive consensus may be resubmitted for reconsideration in six months via the same process.

Step 4: If the board members decide that the recommended item/action should be added to the parking lot and/or long-term calendar, the administration and board will then discuss next steps towards addressing it.