



Decatur Independent School District

Board of Trustees Agenda Item

To: Board of Trustees

From: Dr. Karen Rue, Ed.D., Interim-Superintendent of Schools

Subject: RFQ Legal Services Providers: Walsh, Eichelbaum, Wardell, Hansen, Powell and Roalson, P.C.

Meeting Date: December 16, 2024

Type of Item: Information Presentation Consent Agenda Discussion Action

Supporting Documents: Yes No

Background Information and Rationale:

Decatur ISD contracts with Walsh, Gallegos, Kyle, Robinsons & Roalson, P.C. for legal services relating to school district matters and governance. It was determined that a review of external legal services providers would provide an opportunity to ensure one or more firm's qualifications and capability to provide competent legal services in a timely, comprehensive manner.

Law firms/offices are needed to provide legal services for matters related to labor and employment law, administrative hearings, investigations, investigations, election law, special education, and section 504, construction law, intellectual property, general litigation, special counsel to the Board of Trustees, real estate, general school law, open records requests, Texas Open Meeting Act, and other legal services that may be required.

Upon the release of a Request for Qualifications (RFQ) for Legal services for Decatur Independent School District in September with a due date of October 7, 2024, the district received 10 responses. Of those, five firms were identified for subsequent interviews. Following interviews and objective scoring according to the rubric included in supporting documentation, it is determined that Walsh, Gallegos, Kyle, Robinsons & Roalson, P.C. , and Eichelbaum, Wardell, Hansen, Powell & Munoz, P.C. are the most qualified to be approved as legal service providers for Decatur ISD.

Support of Strategic Goals: Goal 4 – DISD manages funds and resources responsibly and transparently to maximize return on the community's investment.

Fiscal Implication: None at this time. Legal fees are included in the annual budget.

Administrative Recommendation: Approve Walsh, Gallegos, Kyle, Robinsons &; Roalson, P.C. , and Eichelbaum, Wardell, Hansen, Powell; Munoz, P.C. as the most qualified to be named as Legal Services Providers for Decatur ISD.

Contact Person(s)

Respectfully submitted,

A handwritten signature in black ink that reads 'Karen A. Rue, Ed.D.'.

Dr. Karen Rue, ED.D.
Interim Superintendent