

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 18

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Women's Volleyball Team**

STAFF ADVISOR(S)/CHAPERONES: **Bill Lang (Head Coach); Kathy Franklin, Ashleigh Houlton, Chelsea Crane, Cheryl Wojdyla**

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **2017 NIKE Durango Fall Classic**

DESTINATION OF TRAVEL: **Las Vegas, NV**

DATES OF TRAVEL: **9/14/2017 - 9/17/2017 (Competition is on 9/15 & 9/16)**

ACADEMIC BENEFITS TO STUDENTS: **This invitational and related travel is a reward for the team's athletic and academic performance. Players with low grades are not allowed to attend. Athletic activities such as this support the academic mission of the school, where studies show that student-athletes involved in such events tend to have a higher grade-point average, lower dropout rate, and fewer discipline problems than traditional students. The Fall Classic will feature the top 64 teams in the Nation. The volleyball team has been on the waiting list since 2010. Being invited to this tournament this season helps celebrate the success of the program on and off the court.**

PROPOSED METHOD OF TRANSPORTATION:

- District-owned vehicles  
Transportation approval: \_\_\_\_\_  
 Other **Enterprise**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<b><u>\$ 600.00</u></b>	<b><u>526/850-00-100-1001-280-6892</u></b>
Transportation	<b><u>\$582.93</u></b>	<b><u>526/850-00-100-1001-280-6519</u></b>

Meals	<u>\$1,500.00</u>	<u>526/850-00-100-1001-280-6892</u>
Lodging	<u>\$3,065.44</u>	<u>526-850-00-100-1001-280-6892</u>
Substitutes	_____	_____
TOTAL	<u>\$5,748.37</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? -  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

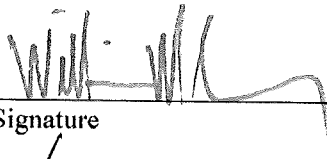
HOW ARE CHAPERONE EXPENSES PAID? In Budget, using club funds from Fundraising


COST TO EACH STUDENT \$ 0.00 (exception would be personal expenses; tournament shirt, etc)

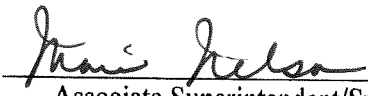
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? All team members share the fundraising responsibilities. The Coaching Staff assists with Tax Credit Donations for all families that need assistance.

FUNDING SOURCE(S): Volleyball Tax Credit Monies and Club Funds

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
2017 Volleyball Camps, Varsity Team Sponsorships, Tax-Credit Campaign, Cookie-Dough Fundraiser.

SUBMITTED BY:  7/10/2017  
 Signature Date

APPROVED BY:  8/10/17  
 Principal/Supervisor Date

 8/14/17  
 Associate Superintendent/Superintendent Date

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SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 27

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Drama, Musical, Tech Theatre Club**

STAFF ADVISOR(S)/CHAPERONES: **Mary Dickson, AJ Lepore, Dawn Lepore, Debbie Dickson, Mark Pincus, Maricel Peterson, Caryn Tate, Christine Fapp, Amy Blankenship**

ABSENCE: # Days 6 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Students will take workshops with Broadway professionals, see 3 Broadway musicals and tour the educational aspects of New York City.**

DESTINATION OF TRAVEL: **New York City, New York**

DATES OF TRAVEL: **March 19<sup>th</sup>-24<sup>th</sup> 2018**

ACADEMIC BENEFITS TO STUDENTS: **To learn acting, audition, and backstage techniques from professionals in the industry. To watch professionals perform on a Broadway stage and apply those techniques to their work. The students will compete in an essay competition explaining the historical and theatrical sites they visited, and the relevance to their future education pursuits.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other **Airplane**

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds   
Parent Organization

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<b><u>\$50,625.00</u></b>	<b><u>526/850-00-100-1001-280-6892</u></b>
Transportation	<b><u>Included in cost</u></b>	_____
Meals	<b><u>Included in cost</u></b>	_____

Lodging	<b><u>Included in cost</u></b>	_____
Substitutes	<b><u>N/A</u></b>	_____
TOTAL	<b><u>\$50,625.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **N/A**  
 IF SO, SOURCE & AMOUNTS: **N/A**

HOW ARE CHAPERONE EXPENSES PAID? **Chaperones are paying for their trips in full. Travel company pays for Mary Dickson and AJ Lepore as lead chaperones.**

COST TO EACH STUDENT \$ **1,875.00**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **There will be several fundraising opportunities.**

FUNDING SOURCE(S): **Shows and fundraisers.**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

**Shows, program advertisements, partnership with Spotlight Youth Theatre, selling water bottles on visitor side of football games with Band.**

SUBMITTED BY: Mary Dick 5/09/17  
 Signature Date

APPROVED BY: Natalie Burnett 7/13/17  
 Principal/Supervisor Date

Mimi Dean 8/14/17  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tassi Call \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices

Department (opt.): \_\_\_\_\_

DATE(S): September 26-29, 2017

ACTIVITY/EVENT: AVID (Advancement Via Individual Determination) District Leadership

LOCATION: Denver, CO

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>* See below</u>	_____
Transportation	<u>\$600.00</u> Mode <u>airline/taxi</u>	<u>100 18 100 2240 515 6582</u>
Rental Car	_____	_____
Meals	<u>\$199.00</u>	<u>100 18 100 2240 515 6582</u>
Lodging	<u>\$920.00</u>	<u>100 18 100 2240 515 6582</u>
Substitutes	_____	_____
TOTAL	<u>\$1719.00</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: AVID (Advancement Via Individual Determination) District Leadership, ADL K-12 training. This training is to support the continued implementation and sustainability of the program in the Amphitheater School District. \*Registration is included in our AVID District Leadership Training costs (\$6,000).

Outcomes and academic benefits to students and staff: The District Director will learn effective instructional practices and explore data to construct an action plan for effective implementation and sustainability at our sites. The AVID program targets our underserved students (minority and average achievers); provides quality staff development for teachers; helps schools build community support systems for school success; and addresses how to grant equitable access to rigorous curricula for all students.

Submitted by: Tassi Call  
 Signature

8/7/2017  
 Date

[Signature]  
 Principal/Supervisor

8/8/17  
 Date

*Heidi Kala*  
Associate Superintendent/Superintendent

8/14/17  
Date

rev. 9/21/05

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**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Roseanne Lopez, Mike Bejarano, Tassi Call Julie Valenzuela SCHOOL: District Offices  
Amanda Magelli, Chris Trimble, Laurie Sheber Terri Amonson Department (opt.):     
Tara Bulleigh, JJ Letts, Glenda Arffa, Jason Weaver DATE(S): October 2-5, 2017

ACTIVITY/EVENT: EdLeader21 Annual Conference

LOCATION: Atlanta, Georgia

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$5,988.00</u>	<u>140-17-100-2210-515-6360</u>
Transportation	<u>\$9,100.00</u> Mode <u>Air</u>	<u>140-17/18-100-2210-515-6582</u>
Rental Car	_____	_____
Meals	<u>\$2,028.00</u>	<u>140-18-100-2210-515-6582</u>
Lodging	<u>\$5,622.75</u>	<u>140-17-100-2210-515-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$22,738.75</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Attend EdLeader 21 Annual Conference. Our District is a member of this organization.

Outcomes and academic benefits to students and staff: District-wide training for administrators who will use the information gained through applicable sessions to assist in providing a wider knowledge base and direction for educational change and challenge.

Submitted by:

Signature \_\_\_\_\_ Date \_\_\_\_\_

  
Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

  
Associate Superintendent/Supervisor \_\_\_\_\_ Date 8/14/17

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EMPLOYEE(S): Todd Jaeger \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Superintendent  
 DATE(S): October 7 - 11, 2017

ACTIVITY/EVENT: RTM Fall 2017 Education Congress

LOCATION: Orlando, FL

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 2.5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>No cost to District (paid by scholarship)</u>		_____
Transportation	<u>\$698.96</u> Mode <u>Air</u>		<u>001-00-100-2320-501-6582</u>
Rental Car	_____		_____
Meals	<u>\$100.00</u>		<u>001-00-100-2320-501-6582</u>
Lodging	<u>\$526.50</u>		<u>001-00-100-2320-501-6582</u>
Substitutes	_____		_____
TOTAL	<u>\$1,325.46</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Attend national conference for educational and business leaders.

Outcomes and academic benefits to students and staff: Training, which will support District efforts, in Competency-Based Learning; Formative Assessments; Principal/Teacher Preparation Programs; Future Ready Schools; Use of Technology to Improve Student Achievement; Blended Learning Models; Traditional vs. Performance Assessment Models; Successful Intervention Programs; Supporting Transition to Digital Curriculum; Effective Implementation of Personalized Learning; Project-Based Learning; and Building an Effective Team.

Submitted by: Todd A. Jaeger \_\_\_\_\_ 8/15/17  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
James Nelson \_\_\_\_\_ 8/15/17  
 Associate Superintendent/Superintendent Date