

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting  
September 16, 2013**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

<b>Members Present</b>	Tammy Bonifield, Colleen Burton, Mark Johnson, Dianne Laura, Eileen McDonnell, Julie Robinson, Randy Roulier
<b>Members Absent</b>	None
<b>Recognition of School Beautification Efforts</b>	Stacy Jenkins, administrator of communications, shared a presentation of various school beautification activities that have taken place across the district. She thanked the many employees and other volunteers who participated in making physical improvements to our schools.
<b>Recognition of Healthy Communities Grant</b>	Mrs. Jenkins recognized Bridget Regan, principal of Cass Elementary; physical education teacher Caryl Dazer (not present for the meeting); and Sheryl Archibald, K-12 health and physical education teacher leader, for the work they did to procure a \$50,000 Building Healthy Communities grant. Funds will be utilized by Cass Elementary School for healthy initiatives, such as physical education and recess equipment, curriculum materials, activities for classrooms, books for the library, and healthy after-school activities.
<b>Written Communication</b>	None
<b>Audience Communication</b>	None
<b>Response to Prior Audience Communication</b>	None
<b>Consent Agenda</b>	<p>It was moved by Mrs. Laura and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:</p> <p style="padding-left: 40px;">IV.A. Minutes of the Regular Meeting of August 26, 2013 VI.A. Bills for Payment—September 17, 2013</p> <p>Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier Nays: None</p>
<b>Presentation of 2012-2013</b>	Director of Academic Services Sheila Alles and Student Assessment and Evaluation Supervisor Kathy Maxwell, presented an overview of the 2012-

**Annual Education Report**

2013 Annual Education Report. Mrs. Alles stated that hard copies of the Annual Education Report are available at the administration building and it is available on the district's web site as well.

**Approval of Bids for Lawn Equipment**

It was moved by Mrs. McDonnell and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District accept the bid recommendation for two Toro Groundsmaster lawn mowers from Spartan Distributors, Inc. through the State of Michigan - MiDeal, a competitive cooperative bid site, for a cost of \$91,559.69 each for a total amount of \$183,119.38.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Approval of Bids for Lunch Pizza**

It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the Food Service Pizza Bid recommendation for the 2013-14 school year for Domino's Pizza. Dependent upon volume sold, for an estimated total cost of \$88,000.00.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Approval of Lease Renewal with Under the Rainbow Preschool**

It was moved by Mrs. Robinson and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District approve a lease agreement with Under the Rainbow Preschool, effective July 1, 2013 through June 30, 2014, for a total amount of \$35,510.00.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Approval of Teachers**

It was moved by Mrs. McDonnell and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2013-2014 school year to the following teachers:

- Amy Barringer
- Kathleen Crawford
- Lauren DiDomenico
- Phillip Dugliss
- Charisse Howell
- Jessica Kusku
- Karen Ling
- Kacie McCullough
- Alyssa Rothstein

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Recall of**

It was moved by Mrs. Burton and supported by Mr. Roulier that the Board of

**Teachers**

Education accept the recommendation of the superintendent and recall to district employment as teachers for the 2013-14 school year the persons listed below:

Lisa Cardenas	(1.0) Grade 2/Grant
Carolyn Corp	(1.0) Grade 1/Kennedy
Dawn Drabicki	(1.0) Grade 4/Garfield
Carol Klun	(.5) Occupational herapist/Student Services
Meghan Ort	(1.0) Grade 1/Grant
Amy Poteracki	(1.0) Kindergarten/Garfield
Amanda Raupp	(1.0) Math/Stevenson

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Granting of Tenure Status to Specified Teacher**

It was moved by Mrs. Laura and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and grant tenure status to Lisa Zaar, effective August 30, 2013.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Leave of Absence**

It was moved by Mrs. Robinson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence for the 2013-2014 school year for Donald Bieske, effective August 26, 2013, for an extension of medical leave.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Resignation**

The Board was informed of the resignation of Rheanna Sasek, effective August 25, 2013.

**Retirement**

It was moved by Mr. Roulier and unanimously supported by the Board that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for services rendered by:

**Raymond Irvine** will retire from the district on December 31, 2013, and will have devoted 31.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bus driver for the Transportation Department, roofer, roofing leader, carpenter, carpenter leader, Assistant Supervisor and Supervisor of the Maintenance Department.

**Second Reading & Adoption of Board Policies:**

It was moved by Mrs. Robinson and supported Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

• **BCB –  
Procedures  
During  
Meetings**

**BYLAWS OF THE BOARD  
BOARD OPERATIONS  
PROCEDURES DURING MEETINGS**

**BCB  
SEPTEMBER 16, 2013**

The order of business at regular meetings generally shall be as follows:

- Call to Order
- Roll Call
- Pledge of Allegiance
- Communications
- Audience Communications (limited to a total of fifteen (15) minutes, with remainder following Personnel Matters)
- Consent Agenda
- Approval of Minutes of Previous Meeting(s)
- Instructional Matters
- Business Matters
- Personnel Matters
- Remainder of Audience Communications
- Reports from the Superintendent
- Hearing from Board Members
- Adjournment

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

• **BCBC –  
Preparation of  
Agenda**

It was moved by Mrs. McDonnell and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

**BYLAWS OF THE BOARD  
BOARD OPERATIONS  
PREPARATION OF AGENDA**

**BCBC  
SEPTEMBER 16, 2013**

The superintendent and Board president shall cooperatively determine the items of business to be included in the agenda of all Board of Education meetings. Any two members of the Board may request an item to be included on the agenda by notifying the superintendent and Board president seven days prior to a meeting.

Agendas shall be forwarded or mailed to the members of the Board and other regular interested parties, including the media, no later than the Friday preceding the meeting. The superintendent and staff shall compile appropriate documents and information to assist Board members in the meeting preparations. These materials shall be included with their agendas. The Board will make reasonable efforts to examine the pertinent information before deciding upon any issue.

The Board may place routine items on a consent agenda for a regular Board meeting, upon unanimous approval by Board members present at a committee meeting. Any member of the Board can remove items from the consent agenda prior to voting.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

• **BCBI -  
Public  
Participation  
in Meetings**

It was moved by Mrs. Burton and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

**BYLAWS OF THE BOARD  
BOARD OPERATIONS  
PUBLIC PARTICIPATION IN MEETINGS**

**BCBI  
SEPTEMBER 16, 2013**

All meetings of the Board of Education shall be open to the public. A person shall not be required as a condition of attendance at a meeting to register or otherwise provide his/her name or other information to fulfill a condition precedent to attendance. Any person shall be permitted to address the Board under the agenda item, "Audience Communications," and when addressing the Board, he/she shall be requested to state his/her name and address for the record.

In order to permit a fair allotment of time to participants, the Board shall have the option of limiting the time a person may address the Board to twice during any one meeting for no more than three minutes each time.

In cases where a number of individuals are associated and wish to address the Board on the same topic, they are urged to appoint a spokesperson for the group.

In cases where individuals or groups desire to be listed on the printed agenda of the meeting for purpose of addressing the Board, a written statement of such intention must be received by the president of the Board or by the superintendent's office not later than five days prior to the date of the meeting.

The Board will allow taping, videotaping, and photographing in an area designated by the Board and in such a manner as to not disrupt the dignity and function of the Board meeting. Taping, videotaping, and photographing of individuals or groups that are being recognized will be allowed outside the designated area during the communications portion of the meeting. If the meeting is being disrupted, the Board may direct all taping, videotaping, or photography to cease.

Persons may be excluded from attendance at open meetings only for a breach of the peace committed at the meeting.

Disorderly Conduct at Meetings

If a person conducts himself/herself in a disorderly manner at a Board of Education meeting or a school district meeting and, after notice from the officer presiding, persists therein, the officer presiding may order the disorderly person to withdraw from the meeting, and on the person's refusal may order a law enforcement officer or other person to take the disorderly person into custody until the meeting is adjourned.

A person who refuses to withdraw from the meeting on being so ordered, or a person who willfully disturbs a school district meeting by rude and indecent behavior, by profane or indecent discourse, or in other ways makes a disturbance, is guilty of a crime punishable by a fine or by imprisonment.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

• **EDDA -  
Special Use of  
Buses**

It was moved by Mrs. Robinson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

**BOARD POLICY  
STUDENT TRANSPORTATION  
SPECIAL USE OF SCHOOL BUSES**

**EDDA  
SEPTEMBER 16, 2013**

The Board will maintain a fleet of school district buses. Use of these buses is limited to the following:

1. Transporting students to the various educational programs of the Livonia Public Schools School District.
2. Transportation of non-public school students as required by law.
3. Transportation in support of field trips, activity programs, athletic programs, or other school related or school sponsored activities.
4. Transportation for activities sponsored and approved by the Department of Community Education Services.
5. Transportation for other school districts on an emergency basis as approved by the Superintendent.
- 6.

Loaning, renting, leasing or otherwise making school district buses available to the general public or other agencies is not permitted

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

- **EDDB-Walkers and Riders**

It was moved by Mrs. Laura and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

**BOARD POLICY  
STUDENT TRANSPORTATION  
WALKERS AND RIDERS**

**EDDB  
SEPTEMBER 16, 2013**

Bus transportation is a privilege and not a right and shall be administered in accordance with law.

Transportation shall be provided for secondary students living more than one and one-half miles from the school of designated attendance and elementary students living more than one mile from their school of designated attendance. Exceptions may be made for safety and health reasons of students.

Student Bus Passes

High school students must present an official bus pass to be admitted on the bus. If a high school student is unable to produce a pass, the student will not be permitted to ride the bus.

Middle school students must present an official bus pass to be admitted on the bus. If a middle school student is unable to produce a pass, he/she will be transported to school where appropriate disciplinary action will be taken.

Every secondary student who is entitled to bus privileges under the rules and regulations of the Livonia Public Schools will be provided a permanent pass with picture identification. If the student loses the pass, he/she will pay the cost of replacement.

Bus passes are not required for elementary students.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

• **JBB - Entrance Age**

It was moved by Mrs. Robinson and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language as shown below for the following revised Board Policy:

**BOARD POLICY  
STUDENTS  
ENTRANCE AGE**

**JBB  
SEPTEMBER 16, 2013**

Children who will be five (5) years old on or before the entry date set by the State of Michigan may enroll in kindergarten during the year in which their fifth birthday occurs, in accordance with the dates shown below:

- For the 2013-2014 school year November 1, 2013
- For the 2014-2015 school year October 1, 2014
- Beginning with the 2015-2016 school year September 1 of the school year of enrollment

If a child residing in the school district is not 5 years of age on the enrollment eligibility date, but will be 5 years of age not later than December 1 of a school year, the parent or legal guardian of that child may enroll the child in kindergarten for that school year if the parent or legal guardian notifies the school district in writing not later than June 1 before the beginning of the school year that he or she intends to enroll the child in kindergarten. If such a child becomes a resident of the school district after June 1, the child's parent or legal guardian may enroll the child in kindergarten for that school year if the parent or legal guardian submits this written notification to the school district not later than August 1 before the beginning of that school year. The school district may make a recommendation to the parent or legal guardian of the child that the child is not ready to enroll in kindergarten due to the child's age or other factors. However, regardless of this recommendation, the parent or legal guardian retains the sole discretion to determine whether or not to enroll the child in kindergarten.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier  
Nays: None

**Adjournment**

President Johnson adjourned the meeting at 8:56 p.m.

**Off/Supt/jw**