

POLICY 5027

Foreign Exchange Students

A. Box Elder School District recognizes the value of cultural exchange in accepting students from other countries. However, the quality of the educational experiences for regular and foreign students* can be maintained only when the following policies are in place:

1. The number of slots that will be available will be determined annually by the Utah State Board of Education (USBE). The number of slots will be divided equally between high schools as much as possible. Through mutual agreement a slot may be shifted between schools.
2. The District shall enroll a foreign exchange student if the foreign exchange student:
 - a. Is sponsored by an agency approved by the State Board of Education;
 - b. Attends the same school during the same time period that another student from the school is:
 - 1) sponsored by the same agency; and
 - 2) enrolled in a school in a foreign country; and
 - c. Is enrolled in the school for one year or less.

[Utah Code § 53G-6-707\(6\) \(2022\)](#)

3. ~~Only students sponsored by appropriately licensed agencies with local representatives (living within the district) will be accepted.~~ The Box Elder School District will not “reserve” slots for placement by any one foreign exchange program. ~~No single agency will be allowed to place more than one student in the Box Elder School District during a given school year, unless vacancies remain unfilled by June 1. Slots will be allocated sequentially, starting with the first agency to apply, followed by the second agency, and continuing in this manner. We will also alternate between the two high schools: for example, Agency A will place a student at High School A, Agency B at High School B, Agency C at High School A, and so on. If vacancies exist after all agencies have had a turn, the process will restart with the first agency. When and if more requests are made than placements available, a rotation between~~

~~agencies will be determined. Unless placements are unfilled by June 1, no agency will be permitted to place more than one student in the Box Elder School District during a given school year.~~

4. Requirements

- a. Before enrolling students through an approved foreign exchange student agency, the District shall require the agency to provide a sworn affidavit of compliance, which the District shall maintain. The affidavit shall include the confirmation that the agency:
 - 1) is in compliance with all applicable policies of the Board;
 - 2) has completed a household study, including a background check of all adult residents consistent with [Utah Code § 53E-6-401](#), has been made of each household where an exchange student is to reside;
 - 3) has reviewed the information reviewed through the background checks required by the foregoing paragraph with an appropriate District official;
 - 4) has completed a background study to ensure that the exchange student will receive proper care and supervision in a safe environment;
 - 5) has provided host parents with training appropriate to their positions, including information about enhanced criminal penalties under [Utah Code §76-5-406\(2\)\(j\)](#) for persons who are in a position of special trust;
 - 6) will send a representative to visit each student's place of residence at least monthly during the student's stay in Utah;
 - 7) will cooperate with schools and other public authorities to ensure that no exchange student becomes an unreasonable burden upon the public schools or other public agencies;
 - 8) will give each exchange student, in the exchange student's native language, names and telephone numbers of agency representatives and others who could be called at any time if a serious problem occurs; and
 - 9) will provide alternate placements so that no student is required to remain in a household if conditions appear to exist that unreasonably endanger the student's welfare.

[Utah Code § 53G-6-707\(5\) \(2022\)](#)
[Utah Admin. Rules R277-612-4\(2\), \(3\) \(May 10, 2017\)](#)

5. Appropriately licensed foreign student placement agencies will be responsible for all federal, state, and other required immigration and entrance forms required of non-U.S. Citizens. Box Elder School District will not sponsor individual students. See [Utah Admin. Rules R277-612-4\(2\), \(3\) \(May 10, 2017\)](#) and [Utah Code § 53G-6-707\(5\) \(2022\)](#).
 6. The District shall provide the approved exchange student agency sponsoring a foreign exchange student with a list of names and telephone numbers of individuals not associated with the agency who could be called by an exchange student in the event of a serious problem. The agency shall make a copy of the list available to each of its exchange students in the exchange student's native language.
 7. When an appropriately licensed foreign student placement agency places a student in Box Elder School District and also sponsors a Box Elder School District student who is enrolled in a school in a foreign country, the foreign student may attend without paying tuition. This may occur on a one-to-one basis.
 8. When a local student is not involved in the exchange, foreign students will be required to pay a tuition equal to the calculated average expenditure per student for the previous year less any state reimbursement for that student through the foreign exchange student fund. If more students register than allowed through state funds, foreign students will pay full tuition, this will be determined on a first-come basis. The total cost of tuition must be paid ~~prior to~~ before the student attendsing.
 9. All applications must be submitted to the ~~Director of Student Services Assistant Superintendent over Personnel~~ beginning ~~March 25th~~ April 1st via ~~Google form (posted on the District website)~~ email or no later than June 1 for the school year beginning in the fall. Applications will be considered on a first-come, first-serve basis.
- B. Students who attend Box Elder School District high schools for one year or less on an approved foreign exchange program shall be permitted to participate in all activities associated with completing the high school experience appropriate for the class in which they are enrolled. A one-year experience as a foreign exchange student will not qualify an individual for receipt of a diploma from Box Elder School District high schools. Students may be given a certificate of completion suitable for framing and participate in all activities associated with graduation including the wearing of cap and gown and marching with the graduates.

C. Inclusion of Foreign Exchange Students in Membership and Attendance

- 1. The District shall include foreign exchange students in the District and school membership and attendance counts.**

*Any student whose parents reside outside the boundaries of the United States and who must apply to the U.S. Immigration for entry to the United States.

Foreign Student Exchange Agency Assurance Form

The (agency) _____ will comply with the following requirements for participation with Box Elder School District for the _____ school year.

My initials as the local agency representative, verifies our agency will comply with the requirements listed below:

_____ The agency has complied with all applicable policies of the Box Elder School District Board of Education regarding foreign students;

_____ A household study, including a background check of ALL adult residents, has been made of each household where an exchange student is to reside, and that the study was of sufficient scope to provide reasonable assurance that the exchange student will receive proper care and supervision in a safe environment;

_____ The host parents have received training appropriate to their positions, including information about enhanced criminal penalties, under Utah Code subsection 76-5-406(10), for persons who are in a position of special trust;

_____ A representative of the exchange student agency shall visit each student's place of residence at least once each month during the student's stay in Utah;

_____ The agency will cooperate with school and other public authorities to ensure that no exchange student becomes an unreasonable burden upon the public schools or other public agencies;

_____ Each exchange student will be given in the exchange student's native language names and telephone numbers of agency representatives and others who could be called at any time if a serious problem occurs;

_____ Alternative placements are readily available so that no student is required to remain in a household, if conditions appear to exist which unreasonably endanger the student's welfare.

_____ The agency is responsible for all federal, state, and other required immigration and entrance forms required of non-U.S. Citizens. See [Utah Admin. Rules R277-612-4\(2\), \(3\) \(May 10, 2017\)](#) and [Utah Code § 53G-6-707\(5\) \(2022\)](#).

Agency Representative (Print name)

Agency Representative Signature

Date

On _____ day of _____; 20 , _____
personally appeared before me,

_____ Who is personally known to me

_____ Whose identity I proved on the basis of _____

_____ Whose identity I proved on the oath/affirmation of, a credible witness to be the signer of the above document; and he/she acknowledged that he/she signed it.

State of Utah

County of _____

Notary Public _____