

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 8, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 10/1/24

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Home School Coordinator-Stamiksiitsiitkin Elementary 2024-2025 SY

Description: Toni Tatsey is recommending the following hire:

✚ Ramona Paulson, Home School Coordinator

Financial Impact: L3/S0, \$20.16 (L3/S2, \$21.02 2 years' experience – after successful completion of 90-working-day probationary period).

Funding Source: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position Home School Coordinator		Applicant Recommended Ramona Paulson	
Department/Location Bullshoe Elementary		Supervisor Toni Tatsey	
Type of Position Classified	Starting Date 10/10/24	Term 24-25 SY	

Recruiting. Date Posted: 6/3/24 Re-advertised: Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Ramona Paulson	09/18/24	YES	09/23/24
	Carrie HeavyRunner	08/01/24	YES	09/23/24

Interview Committee	Title	Name	Title
Toni Tatsey	Principal		
William Huebsch	Assistant Principal		
Charlie Speicher	Lead Teacher		

Recommendation: Ramona has worked on the Bullshoe campus for the past three years. She is familiar with staff, schedules and daily procedures.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	10/16/23	YES	OK
State & Federal Criminal background check	10/27/21	YES	OK
Tribal Background check	11/04/21	YES	OK

Salary: L3/S0, \$20.16 Placement: Exp. 2 yrs, L3/S2, \$21.02 Contract Days: 24-25 SY

Prepared by: Bev Sinclair Date 10/1/24 Approved by: _____ Date: _____