



Oak Park Elementary School District 97

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TO: Members, Board of Education
Dr. Carol Kelley, Superintendent of Schools
Dr. Alicia Evans, Assistant Superintendent for Finance and Operations

FROM: Dr. Alicia Evans, Assistant Superintendent for Finance and Operations

RE: Disposal of Old Special Occupational Therapy Equipment

DATE: June 6, 2017

An audit of supplies stored at the District's warehouse has shown that there is currently old and out dated occupational therapy equipment that is over a decade old bought by the Special Education. This equipment is no longer viable. We respectfully ask permission to dispose of this equipment..

Michael Padavic

Michael Padavic
Senior Director of Student Services