

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

May 21, 2018

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins at 6:03 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair, Bonnie Heins; Trustees Tammy Stevenson, Mary Andersen and Jeff Gibson.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Heins – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Chair Heins welcomed everyone to the Work Session.

Work Session (6:03 – 6:58)

Student Fees

Dr. Cox notified those in attendance that a state-wide lawsuit had been filed which includes all schools regarding student fees. The lawsuit has been referred to the attorneys at the Idaho State Board Association (ISBA) and to our insurance company.

Minico presented a report as to what has been spent this year in the science department. There was also a report showing what funds will be needed next year.

Class Fee Fund Balance East and West

A report was submitted which shows the balances from East and West in art, home economics and art. Dr. Cox shared his recommendation for home economics, shop and art at the middle schools and science and art at Minico.

Extra-Curricular Activity Funding Report

There were questions from the Board regarding fundraising and what amount or percentage of that money is used for summer programs. Trustee Gibson and Stevenson stated they had thought that money was to be in a separate account, not in school funds. Dr. Cox stated there was some confusion with this, and he would get clarification on the following: student travel in the summer, fund raising, and separate accounts for summer programs.

Minico Athletic Fund Balances

Reports were shared with the Board on fund balances. Wrestling shared a report as to what has been spent this year on the program.

Break 6:5-7:08

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Heather Hepworth; Dyann Blood; Terry Merrill; Bryan McKinney; Kelly Arritt; Josh Aston; Suzette Miller; Kim Kidd; Sanie Baker; Laurie Copmann; Business Manager, Michelle DeLuna; Special Ed Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; IT Assistant, Jeremiah Draves; Patrons, and Staff.

Silent Poll of the Board

A poll of the trustees was taken by the Board Clerk: Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chair Heins welcomed everyone. Trustee Stevenson lead the group in prayer and Megan Davis lead the Pledge of Allegiance.

Agenda Approved

A motion to accept the agenda as amended to include additional travel requests for girls/boys basketball as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

Student Representatives

Minico

The new student body representatives from Minico were introduced. Grace Jensen introduced herself as the Board representative for next year. She shared the events at Minico during the month.

Mt. Harrison

Ryden Juno shared Mt. Harrison events with the Board. Seniors joined Minico seniors for their Lagoon trip. He also congratulated Mrs. Thompson who was nominated for Teacher of the Year recognition from Young Automotive

Good News

Employee/Teacher/Administrator of the Year Recognition

The Board recognized Lori Lugo, District Classified Employee of the Year; Jeff Collier, District Certified Employee of the Year; and Suzette Miller, District Administrator of the Year.

Minico Health Occupation Student Association (HOSA) - (Angie Pullin)

Mrs. Pullin introduced some members of the HOSA. Students shared experiences they had while attending the association's state event. They thanked Mrs. Pullin for encouraging them to continue in the medical field.

West Minico Drone Grants (Brandi Milliron)

Mrs. Milliron informed the Board she has received over \$25,000 this year to continue the drone program at West Minico.

Minico Band/Orchestra (Brett Barker and Meagan Andrew)

Mr. Barker and Mrs. Andrew shared the trophies and awards their programs have received this year. Mr. Barker introduced Megan Davis who received All State honors and is the only public school student to achieve this honor. Mrs. Andrew shared with the Board that the chamber orchestra had performed at the Capitol Rotunda.

Minico Associate's Degree Graduates (Brooke Claridge)

Mrs. Claridge and Mrs. Sneddon presented to the Board Minico seniors who have received their Associate's Degree from CSI. Mrs. Claridge also informed the Board that Minico seniors received \$1.2 million in scholarships this year.

Mt. Harrison Postcards Home (Amber Thompson)

Mrs. Thompson presented to the Board the postcards home that teachers send to Mt. Harrison students. Teachers fill out a postcard with positive remarks to students. The postcards are given to Mr. Arritt, who recognizes each student. The postcards are then sent home to parents. This was implemented the end of March and so far 97 students have received postcards.

Patron Comments

There were no patron comments.

Effective Instruction

Megann Heath and Justine Lynch (West Minico) shared with the Board the many Google technology programs they have used this year with their classes. They thanked Brittini Darrington for her help with implementing the programs. They also have received their Google certificate for completing the program.

A drawing was done for two iPads for those who have presented Effective Instruction since December. The winners were Justine Lynch and Brandon Hansen.

Consent Agenda

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:

April 16, April 30, May 7, May 10, 2018. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$432,410.97

Payroll: \$2,035,037.99

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Discussion Items

Board Member Training, Updates & Committee Reports

Trustee Gibson shared items from the April Board and Superintendent Newsletter. The topic was Public Participation at Board Meetings. Trustee Andersen will present a report next month on May's newsletter.

Administrator/Department/Committee Reports

District Assessment Plan

This plan was submitted to the State as to how we do our testing. There were no comments on the plan.

Stipend Requests

Additional coaches or stipends were requested for color guard, manager stipend, tennis, track, boys' and girls' basketball, football and cross country. Dr. Cox recommended all requests be postponed until next month. This will allow time to evaluate the process of approving additional coaches and stipends.

Policy Discussion

Policy D302.00 Open Enrollment

Dr. Cox shared changes made to this policy. There are students who leave school early to catch a bus to go home who are open enrollment. Dr. Cox is recommending a change stating if your child is going to leave early, transportation will not be provided. Parents will need to provide the transportation. Due to shortage of drivers, this will be enforced next year. Information will be sent to parents whose students are currently on open enrollment.

Policy D746.50 Advertising in Schools – Revenue Enhancement

This policy specifically deals with banners or posters put up in buildings or on fields for sponsors. This policy will be discussed further at next month's meeting.

Superintendent's Report

Dr. Cox discussed the report concerning updates on the transportation RFP.

Superintendent Evaluation

Chair Heins read to the audience a statement from the Board expressing their appreciation and support for Dr. Cox. They have extended his contract and have offered him a 3% raise.

Business

MCEA Master Agreement 2018-2019

A motion to accept and ratify the Master Agreement as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

Minico Makeup Time

A motion to accept the proposal as presented was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

RFP Approval

District Electronic Locks: A motion was made to award the RFP for District electronic locks as presented by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

Food Service Roof Proposal: Dr. Cox informed the Board there were no RFP's submitted; however, estimates were given by three companies. Since one was under \$50,000, Pat Swigert proposed to accept this bid. A motion was made to accept the bid for the Food Service roof as presented by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Food Service RFP Warehouse Freezer: A motion to accept the RFP bid for the warehouse freezer was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

Mt. Harrison Schedule Change Request

Dr. Cox stated this change is to offer students more elective options. Teacher will also receive a prep period. Mr. Arritt stated that classes with this change will be 90 minutes instead of 1 hour 50 minutes, and will offer four classes instead of three. This change will ease transitions between Minico and Mt. Harrison. A motion was made to accept the proposal for a schedule change at Mt. Harrison by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

New/Amended/Deleted Policies

1. Policy D200.00 Curriculum and Instruction (1st Reading)

There was a change in the language that was agreed to in negotiations. A motion was made to accept policy D200.00 Curriculum and Instruction by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

2. Policy D204.00 District Testing (3rd Reading)

It was noted there were some inconsistencies (typos) in the policy. A motion was made to accept policy D204.000 District Testing with corrections made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

3. Policy D306.00 Transfer of Students (Delete)

A motion to accept the deletion of this policy when policy 310.00 School Age, Entrance, Placement and Transfer is approved was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

4. Policy D310.00 School Age, Entrance, Placement and Transfer (1st Reading)

This is a combination of policy 306.00 Transfer of Students. It is held for a second reading.

5. Policy D390.00 Student Discipline (2nd Reading)

A motion was made to approve policy 390.00 Student Discipline by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

6. Policy 390.10 Student Discipline - Detention (2nd Reading)

A motion was made to approve policy 390.10 Student Discipline – Detention by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

7. Policy D390.20 Student Discipline – Suspension (2nd Reading)

A motion was made to approve policy 390.20 Student Discipline - Suspension by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

8. Policy D390.30 Student Discipline - Expulsion

A motion was made to approve policy 390.30 Student Discipline - Expulsion by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

9. Policy D580.00 Teacher Responsibility (2nd Reading)

Comments from staff were added to this policy. This will be held for a 3rd reading.

10. Policy D500.80 Paraprofessionals (2nd Reading)

A motion was made to approve policy D500.80 Paraprofessionals by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

11. Policy D750.00 District Purchasing (1st Reading)

This will be held for a second reading.

12. Policy D750.20 Goods and Services (1st Reading)

This will be held for second reading.

13. Policy D750.40 Public Works Contracting (1st Reading)

This will be held for a second reading.

Travel Approvals

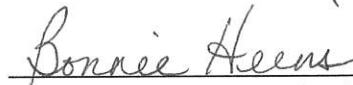
An amendment to the agenda in regards to travel approvals was made due to girls and boys basketball trips for the weekend of May 26, 2018. A motion was made to approve the travel requests as presented and amended was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

A motion to approve personnel as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

Meeting Adjourned

A motion for adjournment was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried. Adjournment was at 8:42 p.m.



Bonnie Heins, Chair of School Board

Attest: June 18, 2018 kt



Kerri Tibbitts, Board Clerk