

June 16 2022 Finance Minutes

Called to order: 3:31 PM

Adjourned: 5:00 PM

Members: Joe Aliperto, Kelly Bittner, Annette Klang, Holly Amaya, Christina Holmes, Ronda Veit

Norms:

- Show up on time at 3:30pm
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Agenda Items:

1. Recommend monthly financials for Board approval: May

Kindergarten and Elementary staff will need some recoding
Approved.

2. Check register discussion: May

No findings.

Approved.

3. Discuss Hiring Policy: signing bonus

9% - 50% employed on Oct 1 and 50% Jan 20

Salaried staff

Retention Bonus-

9% - employed on Oct 1

Hourly and salaried.

Delay payment for one on Maternity Leave.

4. Increase PTO payout amounts (currently 12.50/hr)

Discussed increasing to match or above sub pay when we see enrollment numbers.

We will revisit it next month.

5. Employee Retention Credit

Applying for this.

6. Curriculum Committee Stipends

Return to this topic. Suggested: apply for committee seats/work

7. Payscale Proposal

Return to this topic.

8. Marketing opportunity

Brainerd Lakes Chamber approved.

9. Retention bonus statement: confirm details and amounts

See #3

10. FY22 Revised: All surplus items included

11. Summer Meeting Schedule

No July meeting. August 11 at 10 AM

Planning time for ESSER Funds: Tracking sheet needed for past and future spending of these funds.

Annette and Holly will put together a plan.