

***Killeen Independent School District  
Board Agenda Item Action Sheet***

**Date:** April 8, 2025

**Agenda Item Caption:** Consideration of the Proposed Amendment to the Order of Election for the May 3, 2025 Killeen ISD Board of Trustees Election

**Purpose of Agenda Item:** Action needed

**Administrative Recommendation:** Move to approve the proposed amendment to the Order of Election to conduct the Killeen ISD Board of Trustees election to be held on Saturday, May 3, 2025, as presented.

**Background Information:** Killeen ISD and Central Texas College entered into an agreement with the City of Killeen and Bell County to provide election services for the May 2025 General Election. KISD and CTC presented their approved original approved order to Bell County, outlining information for their respective elections. Bell County used the information to plan for specific services to meet both intents and prioritized these requests. In certain areas, adjustments were adopted due to programming capability limitations and timelines, Coryell County not offering election services within its boundaries, and the requirement to accommodate the City of Killeen's existing programming based on their established agreement with KISD and CTC. Moreover, programming capabilities remain limited in ultimately servicing both entities, specifically a request for voters' assignment for the Coryell County polling sites. As a result, Bell County recommends eliminating the CTC polling location and the remaining Copperas Cove location will serve all Coryell County voters.

**Fiscal Analysis:** None

**Regulatory Requirement:** *Texas Election Code*, Chapter 3; Board Policy BBB (Legal): Board Member Elections

**Contact Person for Additional Questions/Information:**

**Name:** JC Schoel, Coordinator for Logistics and Killeen ISD Election Agent

**Email address:** electionagent@killeenisd.org

**Telephone Number:** (254) 336-0048

**Attachment:** 1) Proposed Amendment to the KISD Order of Election (English)  
2) Proposed Amendment to the KISD Order of Election (Spanish)  
3) Bell County Elections Administrator letter

**Signature Requested:** Yes