

**MINUTES
AGENDA
PUBLIC MEETING
REGULAR CITY COUNCIL MEETING
THE TOWN OF HORIZON CITY, TEXAS
Tuesday, December 10, 2024, 6:00 PM**

Notice is hereby given that a Regular City Council Meeting of the Town of Horizon City, Texas was held on **Tuesday, December 10, 2024 at 6:00 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Pledge of Allegiance; Establishment of Quorum

Meeting called to order at 6:04 pm. All City Council Members present. Quorum Established.

2. Open Forum:

Carol Hambric, President of Horizon City Pickleball Association spoke regarding a request for a 2nd Pickleball Court. Walter Lee, Horizon City Resident spoke regarding weed abatement. Leonard Wells spoke regarding an invitation to a Ft. Bliss community event.

CONSENT AGENDA

All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.

3. Approval of Minutes from:

11/12/24 Regular City Council Meeting.

4. Discussion and Action:

Mayor/CIP Manager

On change order #2 to Del Mar Contracting for \$4,560.00 for the 2024 Street Maintenance Program project (CIP 2024-101).

5. Request to Excuse Absent Council Members:

6. Approval of Consent Agenda Items:

A motion was made by Councilman Miller and seconded by Councilman Quiroz to approve the consent agenda. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

REGULAR AGENDA

7. Discussion and Action:

Mayor/CIP Manager

On an update on the Capital Improvement Program.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Quiroz to accept the report as presented. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

8. Discussion and Action:

Mayor/CIP Manager

On change order no. 1 to Dantex General Contractors for \$21,776.58 for the Municipal Facilities Phase 1 project (Solicitation 23-101).

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Miller to approve change order no. 1 to Dantex General Contractors for \$21,776.58 for the Municipal Facilities Phase 1 project (Solicitation 23-101). The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

9. Discussion and Action:

Mayor/CIP Manager

On TXDOT Transportation Alternatives Set-Aside (TASA) Grant application preparation and submittal for the Howard Lowe Pedestrian Walkway Project.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilman Mendoza to approve the TXDOT Transportation Alternatives Set-Aside (TASA) Grant application preparation and submittal for the Howard Lowe Pedestrian Walkway Project. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

10. Discussion and Action:

Mayor/CIP Manager

On resolution authorizing the Mayor to negotiate and execute a professional services agreement with Huitt-Zollars for project support on Municipal Facilities Phase 1 project in an amount not to exceed \$105,000.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilman Quiroz to approve the resolution authorizing the Mayor to negotiate and execute a professional services agreement with Huitt-Zollars for project support on Municipal Facilities Phase 1 project in an amount not to exceed \$105,000. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

11. Discussion and Action:

Mayor/CIP Manager

On a resolution that the Mayor be authorized to sign a Service Agreement and Addendum to the agreement for Quote #49139-Q-39587 and related documents for a thirty-six (36) month term with Conterra Ultra Broadband, LLC d/b/a Conterra Networks for internet and telephone services using Region 19 ASC (Allied States Cooperative) for a total cost of \$189,828.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Quiroz and seconded by Councilwoman Urrutia to approve the resolution that the Mayor be authorized to sign a Service Agreement and Addendum to the agreement for Quote #49139-Q-39587 and related documents for a thirty-six (36) month term with Conterra Ultra Broadband, LLC d/b/a Conterra Networks for internet and telephone services using Region 19 ASC (Allied States Cooperative) for a total cost of \$189,828. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

12. **Discussion and Action:**

Mayor/Finance Director

This item was tabled at the 10/8/24 Regular City Council Meeting. That the Mayor be authorized to sign the revised Interlocal Agreement with the City of El Paso for Public Health Services in FY 2025 and the HIPAA Business Associate Agreement on behalf of the Town of Horizon City and that payment in the amount of \$221,749.00 as specified therein is also authorized.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Quiroz to approve Mayor be authorized to sign the revised Interlocal Agreement with the City of El Paso for Public Health Services in FY 2025 and the HIPAA Business Associate Agreement on behalf of the Town of Horizon City and that payment in the amount of \$221,749.00 as specified therein is also authorized. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

13. **Discussion and Action:**

Mayor/Finance Director

On an Engagement Letter with SBNG for auditing services for fiscal year 2024.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Mendoza to approve authorizing the Engagement Letter with SBNG for auditing services for fiscal year 2024. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

14. **Discussion:**

Mayor/Finance Director

1st Reading of Ordinance No. 0313 Amendment No. 01, An ordinance amending Ordinance No. 0313 of the Town of Horizon City, adopting the municipal budget for the 2024-2025 fiscal year, to allow for the transfer of funds in the 2025 Police Department Budget to the 2025 Executive Officials Budget; and providing for repealer and severability clauses.

Finance Director, Lily Gaytan spoke regarding this item.

15. **Discussion and Action:**

Mayor/Chief Planner

On the **Preliminary and Final Subdivision Plat** application for **Rancho Desierto Bello Unit 17 (Case No. SUC24-0002)** and to authorize the Mayor to sign the recording plat, legally described as A Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 19.647 ± acres. Application submitted by Applicant/Representative: TRE & Associates.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Miller to approve the **Preliminary and Final Subdivision Plat** application for **Rancho Desierto Bello Unit 17 (Case No. SUC24-0002)** and to authorize the Mayor to sign the recording plat, legally described as A Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 19.647 ± acres. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

16. **Discussion and Action:**

Mayor/Chief Planner

On the **Final Subdivision Plat** application for **Horizon Crossing Unit 3 (Case No. SUB-002493-2022-1)**, to reaffirm City Council approval of the Final Subdivision Plat and recording plat application and authorizing the Mayor to sign the recording plat legally described as Being a Portion of C.D Stewart Survey No. 321, Town of horizon City, El Paso County, Texas Containing: 19.469 Acres ± .

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilman Mendoza to approve the **Final Subdivision Plat** application for **Horizon Crossing Unit 3 (Case No. SUB-002493-2022-1)**, to reaffirm City Council approval of the Final Subdivision Plat and recording plat application and authorizing the Mayor to sign the recording plat. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

17. **Discussion and Action:**

Mayor/Chief Planner

On an extension to the subdivision improvement substantial completion date to June 12, 2025, pursuant to Section 4.11.2 Expiration of Final Plat Approval, and to reaffirm City Council approval of **Final Subdivision Plat** application for **Weaver & Kenazo Case No. (SUC23-0002)**, recording plat application and authorizing the Mayor to sign the recording plat legally described as Tract 1-J-1, Section 43, Township 3, Texas & Pacific Railway Survey, Town of Horizon City, El Paso County, Texas. Containing 9.9839 ± acres. Application submitted by Applicant/Representative: CIRE3 Architects.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Quiroz and seconded by Councilman Miller to approve the extension to the subdivision improvement substantial completion date to June 12, 2025, pursuant to Section 4.11.2 Expiration of Final Plat Approval, and to reaffirm City Council approval of **Final Subdivision Plat** application for **Weaver & Kenazo Case No. (SUC23-0002)**, recording plat application and authorizing the Mayor to sign the recording plat. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

Item #18 was taken after Item #6.

18. **Discussion and Action:**

Mayor/Chief Planner

On a Resolution authorizing the Mayor to sign an Interlocal Public Service Transit and Contribution Agreement for Fiscal Year 2025 with the El Paso Area Transportation Services, LGC.

Chief Planner, Art Rubio, Rio Grande Council of Gov'ts Executive Director, Annette Gutierrez and El Paso Transportation Authority Interim Director, Xavier Banales spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilman Mendoza to approve the Resolution authorizing the Mayor to sign an Interlocal Public Service Transit and Contribution Agreement for Fiscal Year 2025 with the El Paso Area Transportation Services, LGC. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

19. **Discussion and Action:**

Mayor/EDC Executive Director

On a Third Amendment to the Consultant Agreement with Teresa Quezada d/b/a, Quezada Management Services for Municipal Planning, Transportation Planning, Capital Program and Project Planning and Capital Program and Project Execution Professional Services.

EDC Executive Director, Eddie Garcia spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Quiroz to approve the Third Amendment to the Consultant Agreement with Teresa Quezada d/b/a, Quezada Management Services for Municipal Planning, Transportation Planning, Capital Program and Project Planning and Capital Program and Project Execution Professional Services. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

A motion was made by Councilman Miller and seconded by Councilwoman Urrutia to adjourn into Executive Session at **7:31 PM**. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

20. **Executive Session**

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

20A. Mayor/EDC Executive Director
On Economic Development Incentives for Project Shells located in Horizon City, Texas (551.072 and 551.087).

20B. Mayor/EDC Executive Director
Pending real estate transactions (551.072 and 551.087).

The Mayor and Council Reconvened into Open Session at 7:52 PM.

The following action was taken on Executive Session Items #20A and #20B in Open Session:

20A. Mayor/EDC Executive Director
On Economic Development Incentives for Project Shells located in Horizon City, Texas (551.072 and 551.087).

A motion was made by Councilman Mendoza and seconded by Councilman Miller to authorize the Executive Director of the EDC to negotiate with the proposed developer as discussed in Closed Session to provide economic development incentives in accordance with the terms and parameters discussed in closed session. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed

20B. Mayor/EDC Executive Director
Pending real estate transactions (551.072 and 551.087).

A motion was made by Councilman Mendoza and seconded by Councilman Quiroz to authorize the Mayor and the EDC Executive Director to negotiate for the purchase of the real estate discussed in Closed Session in accordance with the terms and parameters discussed in closed session. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed

21. **Discussion and Action:**

Mayor/CIP Manager
Update on the ARPA Program.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Quiroz and seconded by Councilman Mendoza to accept the report as presented. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

ADJOURNMENT

A motion was made by Councilman Miller and seconded by Councilman Mendoza to adjourn at 7:57 PM.

Approved this ____ day of _____, 20__.

Attest:

Elvia Schuller, City Clerk

Andres Renteria, Mayor