

Book	Policy Manual
Section	Policies for Cale to approve, 34-1 Technical Corrections
Title	Overview & Comments
Code	1 -
Status	

**WISCONSIN OVERVIEW AND COMMENTS**

**Volume 34, Number 1, Technical Corrections**

**December 2024**

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Neola will issue an update of only technical corrections, as necessary. With this change, the Regular Update will contain the more substantive policy issues for review that would require consideration by and approval of the Board. Importantly, these technical changes do not materially alter the policy's intent but rather provide minor changes that improve the quality and/or consistency of the policy or guideline. If the Board has adopted the language noted below in Bylaw 0131.1 - Bylaws and Policies, these technical corrections may be made without approval by the Board. However, as noted, the Board should be informed of these technical corrections no later than at the next regular Board meeting. It is our belief that this change will help to streamline the process of review and adoption.

Pursuant to optional language offered in Bylaw 0131.1 - Bylaws and Policies:

*The District Administrator is authorized to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. Technical corrections are those corrections to policy language or construction that do not reflect a policy decision or substantive consideration by the Board, such as correction of a typographical or grammatical error, inclusion or correction of a statutory citation, renumbering of sections, combining of policies, or similar actions. The District Administrator shall inform the Board of any such changes no later than the next regular Board meeting.*

**Bylaws and Policies**

**Policy 0152 - Officers (Technical Correction)**

This technical correction is provided to correct and add statutory references.

**Policy 0164V1 - Meetings (Technical Correction)**

**Policy 0164V2 - Meetings (Technical Correction)**

This technical correction clarifies the process for setting or changing the date, time or place of regular board meetings consistent with statute.

**Policy 1421 - Criminal History Record Check and Employee Self-Reporting Requirements (Technical Correction)**

**Policy 3121 - Criminal History Record Check and Employee Self-Reporting Requirements (Technical Correction)**

**Policy 4121 - Criminal History Record Check and Employee Self-Reporting Requirements (Technical Correction)**

This technical correction removes a reference to volunteer background checks. That item is already addressed in Policy 8120 - VOLUNTEERS.

**Policy 1619.03 - Patient Protection and Affordable Care Act (Technical Correction)**

**Policy 3419.03 - Patient Protection and Affordable Care Act (Technical Correction)**

**Policy 4419.03 - Patient Protection and Affordable Care Act (Technical Correction)**

This technical correction provides grammatical improvement.

**Policy 2271 - Early College Credit Program (Technical Correction)**

The policy is update to reflect current terminology and to streamline language.

**Policy 2440 - Summer or Interim Session School (Technical Correction)**

This policy is updated to cross-reference the new summer session attendance policy, 2440.01 - Summer or Interim Session Attendance. The new policy was developed in response to an auditor's request that a separate attendance policy for summer session be available. This revision, along with the addition of Policy 2440.01, are strongly recommended.

**Policy 2460 - Programs for Students with Disabilities (Technical Correction)**

This policy is updated to reflect current verbiage and to reflect pertinent resources that are adopted when the districts opts to incorporate the DPI special education policies. Adoption of these revisions is recommended.

**Policy 3120.04 - Employment of Substitutes (Technical Corrections)**

This technical correction clarifies the language and options regarding background and criminal history checks for substitutes.

**Policy 3140 - Non-Renewal, Resignation, and Termination (Technical Correction)**

This policy has been revised to delete language regarding the District Administrator's contract and provide a cross-reference to Policy 1241 for that topic. Recommended for internal consistency.

**Policy 4132 - Vacancies (Technical Correction)**

This technical correction allows for administrative discretion for the development of guidelines related to this policy. Note: Neola does not have a companion guideline to this policy.

**Policy 5136.01 Technology Resources and Other Electronic Equipment (Technical Correction)**

This technical correction adds complete policy cross-references where applicable.

**Policy 5200 - Attendance (Technical Correction)**

This technical correction adds complete policy cross-references where applicable.

**Policy 5340 - Student Accidents/Illness/Concussion & Sudden Cardiac Arrest (Technical Correction)**

This technical correction removes redundant language.

**Policy 5420 - Reporting Student Progress (Technical Correction)**

This policy language is revised to more accurately reflect appropriate efforts, as opposed to "ensuring" outcomes.

**Policy 5460 - Graduation Requirements (Technical Correction)**

This technical correction adds a drafting note to assist in verifying that the appropriate subject matter credit requirements are incorporated into districts' graduation requirements.

**Policy 5511 - Dress and Appearance (Technical Correction)**

This technical correction reflects updated terminology.

**Policy 5540 - Investigations Involving Law Enforcement and Other Governmental Agencies (Technical Correction)**

This policy is revised to rename it to more accurately reflect the content and to make other technical corrections.

**Policy 5610 - Suspension and Expulsion (Technical Correction)**

This technical correction revises language in the suspension review procedures to reflect the statutory language. Note that for districts with a single principal or a single administrator, the suspension review need not be an administrator. Adoption of this revision is recommended.

**Policy 5610.02 - In-School Discipline (Technical Correction)**

This technical correction reflects that the creation of administrative guidelines is optional. Districts that do not have guidelines or have not adopted them for this policy, should verify that their policy does not include this language.

**Policy 6230 - Budget Hearing (Technical Correction)**

This is a technical correction of a statutory citation.

**Policy 6320 - Purchasing (Technical Correction)**

This technical correction adds an optional cross-references to the new Policy 8125 - Consultants.

**Policy 7540.05 - Assistive Technology and Services (Technical Correction)**

This technical correction clarifies the reference to students with a 504 Plan.

**Policy 8310 - Public Records (Technical Correction)**

This policy is updated to remove reference to specific validity dates of the different public records retention schedules that Boards may choose to adopt, but replaces the language to reflect that each adopted schedule refers to the current version. As noted when these multiple different schedules were introduced by the state public records board, Districts were not required to adopt them all but were encouraged to adopt the schedule specific to public school districts. This revision is not required, but if not adopted and your District has adopted one or more of the schedules, you will need to be sure to update your policy to reflect the expiration date of each schedule.

**Policy 8700 - Lactating Employees (Technical Correction)**

This policy is updated to broaden the circumstances of potential application, recognizing that lactation can occur in circumstances where the individual has not themselves given birth, which makes the policy language match the legal obligation created by federal law. This policy is required by federal law. If not adopted, Districts still have to provide employees with the rights described in the policy. To avoid inconsistent application and thus potential liability, adoption of this policy with the incorporated revisions is strongly recommended.

**Policy 9600 - Staff/Student Participation in Community Events (Technical Correction)**

This technical correction is intended to clarify the Board's position regarding participation in community events, which extends beyond just staff.

**Policy 9700 - Relations with Non-School Affiliated Groups (Technical Correction)**

This technical correction more accurately delineates the options.