

# DERBY HIGH SCHOOL

## School Trip Proposal / Request Form

### Travel / Study Approval for Out of State and or Overnight Trips

School: Derby High School Principal: Martin Pascale  
Date(s) of Trip: 5/18/18 Trip Organizer(s): Donata Lupacchino  
Destination of Trip: MUSIC In the parks / Six Flags New England  
Grade level of student participants: 9-12 No. of Students: 48

Educational Objectives including related classroom activities prior to / following the trip: Students will perform for and watch performances of other high school musicians from CT and MA. They will display proper concert etiquette as a performer and audience member. This performance relates directly to all rehearsals occurring

Funding Source(s): Student fundraising during instructional time.

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: \$33 Event Fee: \$76 Meals Included

Lodging:                     

Source(s) of funds for students who qualify for fee waiver: Enterprise fundraising

Cost of Nurse (if applicable):                      Funding source:                     

Name of travel agent (if applicable):                     

Name of transportation service vendor: Landjet

No. of buses required: 1 Cost per bus: \$1462

Date / Time of trip: Departing Derby: 7:00 Am 5/18 Returning to Derby: 7:00 Pm 5/18

Number of chaperones on trip: 4

**Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.**

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

           Information outlining parental financial responsibility should there be an emergency cancellation

           Parent / Guardian letter explaining the trip and travel itinerary

           Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form

           Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)

           List of Chaperone Names and Phone Numbers with MPS employees noted

           Telephone Tree in the event of an emergency

**PARENT/GUARDIAN PERMISSION AND  
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**

**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

**Parent Directions:**

Please read this form, and, if you give your child permission to attend the school trip,  
sign and return it to your child's teacher.

Date(s) of Trip: 5/18/2018 Trip Organizer(s): Donata Lupacchino

Destination of Trip: Music in the Parks Festival

Educational Objectives: Students will perform + watch performances of other high school musicians from CT and MA. They will display proper concert etiquette as a performer and audience member. This performance relates directly to all rehearsals occurring during  
**Supervision:** instructional time.

Students will be directly supervised by adults at all times.

Students will be directly supervised by adults with the following exceptions: \_\_\_\_\_

A School Nurse will be present on this school trip.

Transportation Provided:  School Bus  Charter Bus  Personal Vehicle  Leased Vehicle

Related Risks:  Swimming Pool  Amusement / Theme Park  Beach or Ocean  Other  None

**Student Agreement:**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Guardian Permission:**

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities of school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for \_\_\_\_\_ to participate in all aspects of this school trip.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

# Music in the Parks Trip

**Friday, May 18, 2018**

Dear Parents and Guardians,

Derby High School Band and Chorus students will be participating in the Music in the Parks Festival on **Friday, May 18th 2018**. We will perform in an adjudicated festival at a high school in Massachusetts, to be determined by the festival and then students will be taken to Six Flags New England for the awards ceremony.

This trip will provide students the opportunity to perform in an adjudicated environment. Our ensembles will receive a rating based on our performances. This will provide motivation both before and after the trip. Students will be excited and motivated to learn the music to the best of their abilities and to give their best performances.

We will **depart DHS at 7:00 AM and return at 6:00 PM** which means students will need to be dropped off and picked up at school and will not be able to take the bus.

**The cost for the trip is \$110** which includes festival and park admission, a t-shirt to be worn during the performance, and transportation. Payment must be made in **CASH**. Should there be an emergency cancellation, there is a possibility that there would not be a full refund.

Fundraising is available for students for this trip. I will be providing students with their individual trip balance before each payment is due.

***A down payment of \$40 is due March 15th. The second payment of \$40 is due April 15th.  
The amount in full is due Monday, May 8th.***

Sincerely,

Ms. Lupacchino

Contact Information:

Ms. Lupacchino - 203.736.5032 x 2306 or dlupacchino@derbyps.org

Please fill out and return the following permission slip with the payment for the trip.

# DHS Music Trip Contract

**Deadline to turn in permission slip: 5/8/2017**

**Student Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Parent Agreement:**

I hereby give my consent for my student to engage in this school-approved activity. I also give my consent for my student to be transported in connection with this activity. I understand that if this trip is cancelled, I may not receive a full refund.

**Student Signature:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

In the event of an emergency, who should be contacted?

**Name:** \_\_\_\_\_

**Relationship to Student:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

### Emergency Contact Information for Students

Student Name	Emergency Contact	Relationship to Student	Emergency Contact Number	Student Cell #	Band/Choir	Grade
Anthony Albuja	Teresa Zambrano	Mom	(203) 954-7948		Choir	10
Lubna Avila	Antoneta Avila	Mom	203-251-9321		Choir	10
Lexxi Boscarino	Barbara Dillon	Mom	203-864-7199		Choir	10
May Cedanio	Christine Scott	Mom	203-736-5910		Choir	9
Summer Cesaroni	Gregory Cesaroni	Dad	203-734-9332		Choir	9
William Corbeil	Anna Corbeil	Mom	(203) 333-1177 ext 125		Band	12
Serena Cordy	Melissa Bowers	Mother	(203) 906-4145	475-243-4 178	Choir	11
Gabby Dana	Suzanne Dana	Mom	(203) 736-0432		Choir	12
Gloria DiTomasso	Roberta DiTomasso	Mom	203-906-3530		Choir	9
Ayana Evans	Jacqueline Evans	Mom	904-874-5643	(203) 859-8205	Choir	12
Ilana Figueroa	Tammy Forlano	Mom	203-997-3464		Choir	9
Jasmin Flores	Liliana Acosta	Mom	203-751-6718		Band	9
Zaire Flowers	Perry Flowers	Dad	860-797-8466		Choir	12
Rachel Gall	Liz Gall	Mom	203-444-5252	(203) 444-2246	Band	10



Emily Gildea	James Gildea	Dad	203-735-6404		Band	9
Avalyn Gonzalez	Luis Gonzalez	Dad	203-751-9094		Choir	9
Ruben Gonzalez	Exsatar a Gonzalez	Mom	203-551-4683		Band	9
Emoni Harrigan	Evon Harrigan	Dad	917-569-3388		Choir	9
Micaiah Hunter	Lovell Hunter	Dad	203-919-2907		Band	11
Shawna Jamison	MaryRose Scarpulla	Mom	(203) 516-5341		Choir	10
Shayla Kelley	James Kelley	Dad	(203)814-7869	(203) 913-6329	Band	10
Shannon Latham	Dan Loyens	Guardian	Dan.Loyens@g mail.com		Choir	9
Spencer Lane	John Lane	Dad	203-734-2834		Band	9
Justin Liriano	Rose Miranda	Mom	203-414-3996		Choir	9
Devina Lopez	Waleska Lopez	Mom	203-843-5185		Choir	11
Taylor Lyons	Jonathan Lyons	Dad	203-218-3112	(203) 906-3153	Band	10
Matt Macherzynski	Marlena Macherzynski	Mom	203-829-6867		Choir	9
Jubilee Melendez	Jane Brennan	Mom	(203) 376-3942		Choir	11
Christopher Morales	Maria Morales	Mom	(1)-203-981-85 85	(203) 751-4592	Band	10
Treshaun Nance	Shontai Berry	Mom	203-997-4636		Choir	10
Arthur Newberg	Kitty Newberg	Mom	1-475-243-899 5	(475) 223-5372	Band	10
Ryan Overby	Lucille	Mom	203-305-2083		Band	9

	McFarland					
Jason Peters	Peter Caraglio	Step Dad	(203) 305-7276		Band	11
Raymond Queen	Pamela Queen	Mom	(203) 305-3475	(203) 522-1842	Band	10
Abraham Rodriguez	Berenice Martinez	Mom	(203) 735-7386	(475) 731-1323	Band	10
Jessyca Rosado	Beth Rice	Mom	(203) 306-8266		Band	10
Scott Rudnick	Scott Rudnick	Dad	203-953-1742		Band	10
Leilannie Santana	Lucy Feliciono	Mom	(203) 522-9622	NA	Choir	10
Jamie Santiago	Mary Huie Rick Santiago	Mom Dad	2037322118 2033056389	47543906 82	Band	10
Kalayah Singleton	Sharon Singleton	Mom	(203) 676-0633		Choir	11
Nicholas Sobotka	Chris sobotka	Father	2035071211	20368587 30	Band	11
Ahmed Syed	Naveed Syed	Father	2039545368	20389258 83	Band	10
Ethan Tompkins	Emori Tompkins	Mom	203-446 2003		Choir	9
Estefano Torres	Jorge Torres	Father	(203) 400-3961 (203) 906-4315		Choir	11
Javier Varas	Ximena Varas	Mom	(203) 278-1560	20389288 21	Band	11
Tatiana Vicens	Maria Vicens	Mom	203-993-2088		Choir	9

**Chaperone Information**

Name	Phone Number	Derby Public Schools Employee?
Donata Lupacchino	(203) 213-4334- Cell	Yes- DHS & DMS Music
Jennifer Shea	(475) 227-9703- Cell	Yes- DHS Science
Rebecca Bell	(203) 231-6937- Cell	Yes- DHS English
Liz Gall	203-444-5252 (Cell)	No- Parent of Student

**Emergency Plan**

Allergies- Students will carry inhalers on them, I will carry any emergency medicine.

Parent/Guardian Information and Phone Tree Information attached above.