



Parkrose School District #3
As Per Board Policy DLC/DLC-AR
Request for Extended Travel
(Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: PHS - 14 staff - PMS - 8 staff Elementary -Shaver-Prescott-Russell-Sacramento - 16 staff Admin- 3

DATE: April 18, 2023

DEPT/BUILDING PHS Staff-PMS Staff - Elementary Staff -
Admin Staff - 3

PURPOSE: AVID Summer Institute

TRAVEL DETAILS: DESTINATION : San Francisco, CA
DATES: June 25-28, 2023

ESTIMATED EXPENSES:	DESCRIPTION	COST
TRAVEL	Airline 370.00 x 41	\$15,170.00
LODGING	San Francisco Union Square \$279.00 without tax \$279.00 x 23 rooms x 3 nights	\$19,251.00
PER DIEM	They do a grab & go breakfast June 26 June 25 Breakfast Lunch Dinner \$74.00 June 26 Lunch Dinner \$56.00 June 27 Breakfast Lunch Dinner \$74.00 June 28 Breakfast Lunch Dinner \$74.00 \$278.00 x 41 staff	\$ 11,398.00
REGISTRATION	Early Registration \$950.00 X 39	\$37,050.00
OTHER	Transportation Bus Round Trip	\$ 3360.00
TOTAL		\$ \$86,229.00

BUDGET SOURCE(S) NAME:	Travel Budget Code	Amount
HS M98 Registration	252.1131.0641.931.270.000	\$7600.00
HS M98 Travel	252.1131.0342..931.270.000	\$12,258.00
IDEA Registration	215.1251.0641.110.320.185	\$950.00
IDEA Travel	215.1251.0342.110.320.185	\$1,569.00
IIA Registration	215.2240.0640.100.330.201	\$28,500.00
IIA Travel	215.2240.0342.100.330.201	\$35,352.00
	Total	\$86,229.00

Not completely Approved until Sharie ^{Total} Signs Signs

BUSINESS SERVICES DIRECTOR SIGNATURE: _____ DATE: _____

SUPERVISORS RECOMMENDATION AND COMMENTS:

SUPERVISOR SIGNATURE *Cady*

DATE: 4-19-2023

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

SUPERINTENDENT/DESIGNEE SIGNATURE *Thompson*

DATE: 4/20/2023

BOARD ACTION: _____ APPROVED _____ DISAPPROVED DATE: _____

AVID® Summer Institute

2023

Get Inspired with Three Days of Professional Learning!



SUMMER LEARNING STARTS HERE

Whether you are a preK–12 educator, site leader, counselor, or instructional coach, **AVID Summer Institutes** provide solutions for any classroom context: in-person, blended, and virtual.

What You'll *EXPERIENCE* at Summer Institute

INSPIRATION

There's nothing quite like the energy and excitement of a Summer Institute General Session! You'll hear from AVID leaders and alumni, with incredible stories of educator and student agency, and leave feeling recharged and motivated.

TEAM TIME

We know that Site Teams often attend Summer Institute together. That's why we build time into the schedule for your Site Team to meet and apply your new resources and learnings. Your Site Team will leave the three-day experience feeling rejuvenated, excited, and ready to tackle the new school year.

NETWORKING

More than 400,000 educators have already participated in Summer Institute, and most describe the experience as "finding their people" or "coming home to family." At Summer Institute, you'll be surrounded by passionate, engaged educators and district leaders who want to bring out the best in their students and communities.

FUN!

Of course, AVID events aren't AVID events without the music, the dancing, the laughter, and the JOY that our community brings to this work. Whether you're grabbing coffee with a new friend at the hotel or meeting coworkers for an optional pre-session, you'll have fun doing it with your AVID family.

[AVID.org/Summer-Institute](https://www.avid.org/summer-institute) ✓

AVID® Summer Institute

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Interactive
PDF



SAN FRANCISCO, CA • JUNE 26-28, 2023

Join Fellow Educators

Learn strategies to implement and execute an effective AVID College and Career Readiness System.

Community of Practice (CoP) and Site Team Locations:

Hilton Union Square: 333 O'Farrell St., San Francisco, CA

Hilton Parc 55: 55 Cyril Magnin St., San Francisco CA

Note: After registration, specific locations will be listed on your name badge.

Daily Schedule

Sunday JUNE 25	Monday JUNE 26	Tuesday JUNE 27	Wednesday JUNE 28
1:00 – 5:00 pm Check-In/Info & Info	6:30 – 8:00 am Check-In	7:00 – 8:00 am Morning Coffee	7:00 – 8:00 am Morning Coffee
1:00 – 5:00 pm On-Site MyAVIDStore Hours	6:30 am – 4:30 pm On-Site MyAVIDStore Hours	7:00 am – 3:30 pm Help & Info Desk	7:00 am – 12:00 pm Help & Info Desk
2:00 – 3:25 pm Optional Pre-Session AVID 101	6:30 am – 4:30 pm Help & Info Desk	7:00 am – 5:30 pm On-Site MyAVIDStore Hours	7:00 – 10:00 am On-Site MyAVIDStore Hours
3:35 – 5:00 pm Optional Pre-Session AVID 101	7:00 – 8:00 am Grab-n-Go Breakfast	8:00 am – 12:00 pm Community of Practice {CoP}	8:00 am – 12:00 pm Community of Practice {CoP}
	8:00 am – 12:00 pm Community of Practice {CoP}	12:00 – 1:30 pm Lunch (on your own)	12:00 pm Institute Ends
	12:00 – 1:30 pm Lunch (on your own)	1:30 – 3:30 pm Site Teams	
	1:30 – 4:30 pm Site Teams	3:30 – 4:00 pm Snack Break	
		4:00 – 5:00 pm General Session	

Book Accommodations

Register Today!

Member Pricing

The registration deadline is 3 weeks before the start date of each Summer Institute. After the registration deadline, registrations will be accepted as space allows.

\$950

Early Bird Pricing

Available through Monday, May 1

\$1,050

Regular Pricing

Beginning Tuesday, May 2

\$1,099

Late Registration Pricing

Less than 3 Weeks Before
Event Start Date

\$199

One-Day District Leadership

Pricing for Educators Not in AVID Member Districts

\$1,099

Early Bird Pricing

Available through Monday, May 1

\$1,199

Regular Pricing

Beginning Tuesday, May 2

\$1,250

Late Registration Pricing

Less than 3 Weeks Before
Event Start Date

\$199

One-Day District Leadership

All pricing is per participant.

Questions? Email: AVIDCare@AVID.org; Phone: 1-833-284-3227