

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56
Regular Board Meeting Work Session at 5:30; Board Meeting 6:30
February 13, 2023
Neah-Kah-Nie District Office Board Room
504 N. Third Ave.
Rockaway Beach, OR 97136

Present

PRESENT

Board

Sandy Tyrer, Chair
Kari Fleisher, Vice Chair
Carol Mahoney
Michele Aeder
Landon Myers
Renaë Scalabrin
Mike Wantland

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant
Student Representative
Jack Stanfield

Work Session

Ms. Tyrer called the work session to order at 5:33 p.m. The Board interviewed three candidates for the budget committee in zones three and four which are combined zones. The candidates were Damian Laviolette, Nazare Cota and Lisa Wiley. The Board deliberated and will vote during the board meeting to approve the budget committee. The work session was adjourned at 6:20 p.m.

OFFICIAL MINUTES

Official Minutes

CALL TO ORDER

Chairman Tyrer called the regular board meeting of the Neah-Kah-Nie School District Board of Directors to order at 6:30 p.m. Ms. Tyrer welcomed staff and patrons of the district. All present stood for the flag salute.

Call to Order

Ms. Tyrer read the district mission statement.

Approve Agenda

APPROVE AGENDA

M-Aeder/2nd Fleisher to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH

Marlene Acker, Nominated by Heidi Buckmaster
Mr. Erlebach asked Ms. Acker and Ms. Buckmaster to come up. Ms. Acker was nominated by Neah-Kah-Nie High School as the volunteer of the month. Ms. Acker was presented with a certificate, flowers and a vase from Neah-Kah-Nie High School FNRL group.

Volunteer of the Month

HERO AWARD

Lori Dilbeck, Nominated by Paul Erlebach
Mr. Erlebach recognized Lori Dilbeck for saving a student who was choking during lunch.

Hero Award

SPECIAL PRESENTATIONS

Northwest Regional ESD Local Service Plan (LSP), Dan Goldman, Superintendent, NWRES D
Mr. Goldman introduced Ross Tomlin, and Kim Lyon. Mr. Goldman thanked Mr. Erlebach for his leadership, he has been a great partner with the ESD and a great mentor to his peers.

NWRES D Local
Service Plan
Presentation

Mr. Tomlin stated that the ESD serves 20 school districts across four counties with approximately 100 thousand students. The LSP needs to be approved by the ESD board and then by 2/3 of the component districts who are supported by the ESD, no later than March 1. The 20 school district superintendents have unanimously approved the LSP.

Kim Lyon directed the members to pages 37 and 38 which cover some of the services the district receives. Those pages are attached to these minutes.
Mr. Goldman shared that 90 percent of the State School Fund (SSF) is allocated to school districts, with only

ten percent going to ESD operations. NWRESD is the largest of the ESDs in the state. Seventy-five percent of school district allocations go to individual school district accounts and 25 percent of school district allocations are spent on core services.

Mr. Goldman explained how the plan is developed, that there are three parts to the plan; core services, menu services and the Student Success Act Technical Assistance Plan services.

Neah-Kah-Nie School District receives the following:

- \$289,375 in service credits

M-Fleisher/2nd Mahoney to approve the 2023-2024 NWRESD Local Service Plan as presented. Motion carried unanimously.

Motion to Approve

Integrated Guidance, Paul Erlebach

Integrated Guidance
Presentation

Mr. Erlebach recognized Kate Pattison who has helped the district write our continuous improvement plan previously and has done a lot of work with us as we have developed our Integrated Guidance application. The draft application can be found on the website, on the home page at the bottom of the footer or by clicking [here](#).

Ms. Pattison shared that the Integrated Guidance Application reduces the redundancy across several programs. The districts continuous improvement plan (CIP) is due to be revised as well. She reviewed the seven goals of the CIP. The integrated guidance and continuous improvement plan have both been developed with a lot of community engagement intended to help the district team develop goals and strategies. The seven goals are as follows:

1. Improve 3rd grade reading and literacy for all student groups
2. Increase the percent of students attending school regularly at each school
3. Improve 9th grade on-track supports for incoming and current students
4. Increase the number of students who graduate and complete high school
5. Improve student well-being
6. Increase community and family engagement
7. Enhance support for staff

Ms. Pattison also reviewed the draft Integrated Application and the timeline for submitting the integrated application.

Timeline for the Integrated Guidance application

February 2023 – share with board and the community

March 2023 – Board approval of integrated application

By March 31, 2023, the application will be submitted to ODE

There were no questions from the board.

Mr. Erlebach stated that the plan would provide guidance for the superintendent and the board going forward. A lot of work has gone into the plan by district leadership, staff and community, and he is very happy with it.

CONSENT AGENDA

Consent Agenda

Approve the Minutes from the January 9, 2023 Regular Board Meeting

Approve the Minutes from the January 23, 2023 Superintendent Screening Committee Training

Approve the Minutes from the February 6, 2023 Special Board Meeting - Screening Committee Results

Approve the 2023-2024 Draft Annual Calendar

Approve the 2023-2024 Board Budget Goals

Approve the 2023-2024 Capital Improvement Plan

PERSONNEL

Hiring – Coach

John Lloyd as Neah-Kah-Nie MS Wrestling Coach
Approve Kathryn Green as Neah-Kah-Nie MS After School Math Club Advisory
Approve Shawn Lehr as Neah-Kah-Nie HS Assistant Track Coach
Approve Meagan Mower as Neah-Kah-Nie HS FBLA Advisor

Resignation - Coach/Advisor

MaryLynn Marden as Neah-Kah-Nie HS Assistant NOSB Coach

Hiring – Tutors

Salena Clifton as Neah-Kah-Nie MS After School Tutor

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Terry Houchins as Garibaldi Grade School Sp Ed IA/SLP Support

Classified Resignations

Angela Gallegos as Neah-Kah-Nie HS Sp Ed IA
Carla Neahring as Neah-Kah-Nie HS Assistant Secretary

M-Mahoney/2nd Aeder to approve the consent agenda. Motion carried unanimously.

Motion to Approve

COMMUNICATIONS

Oral Communication

Public Comment time provides an opportunity for constituents to address the Neah-Kah-Nie School District Board of Directors. The board has set aside 30 minutes for public comment, each participants comments should be limited to three minutes. The chair will call on individuals who have signed up to provide comment. When your name is called, state your name and community of residence for the record. Speakers may offer objective criticism of District operations and programs, but the Board will not hear complaints concerning individual District personnel. Copies of the district complaint Policy KL will be provided on request. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Board Chair may terminate a speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks."

Public Input

Several community members addressed the board regarding the district music program
Cosmo Jones - Donation and Advancement of the Music Program
Justin McMahan
Annie Naranjo-Rivera
Jacob VanBusKirk.
Yukon Norris Rivera,
Roger Madison, requested to speak but was not present
Goldea See, requested to speak but was not present

Public Input

Marisa Bayouth-Real read a prepared statement regarding the superintendent search

Student Input

Ashley Hamann, Music Program
Emma Grimes, Music Program

Student Input

Neah-Kah-Nie High School Student Report, Jack Stanfield

Mr. Stanfield presented the Neah-Kah-Nie High School board report, the report is attached to these minutes.

Staff Input

Staff Input

Licensed Staff Update, Angie Douma

No report was presented at this meeting.

Written Communication

Written Communications

January 2023 Enrollment, The largest reduction was at Neah-Kah-Nie Middle School. Ms. Dilbeck shared the following information: five students moved out of state, one student went to online school and one was an interdistrict transfer who went back to Tillamook

Neah-Kah-Nie Middle School Newsletter

The Howler

The Nehalem Nugget

Thank You Letter from Heidi Buckmaster to Tillamook PUD

Thank You Letter from Jen Hopkins to Tillamook Creamery

Thank You Letter from Jen Hopkins to Werner Gourmet Meats

Thank you Letter from Heaven Hartford to Rockaway Beach Lions Club

Thank You Letter from Heaven Hartford to Coast Kids

Thank You Letter from Heaven Hartford to Chung & Judy Lee

Thank You Letter from Heaven Hartford to an Anonymous Donor

Thank You Letter from Heaven Hartford to Tillamook PUD Light Brigade

Thank You Letter from Heaven Hartford to Holly

Thank You Letter from Heaven Hartford to Nehalem River Ranch

Thank You Letter from Heaven Hartford to Yolk Patrons

Thank You Letter from Heaven Hartford to Connie and Joann

Thank You Letter from Heaven Hartford to Tharon Lyon

Thank You Letter from Heaven Hartford to William Keith Dozier, JR

Thank You Letter from Heaven Hartford to Janet Ward

Thank You Letter from Heaven Hartford to Kelly Webb Roy

Thank You Letter from Heaven Hartford to Manzanita Beach Getaway Owners (43 contributions)

Ashley Hamann sang a song that she had written and presented to the board.

Ms. Tyrer asked for a five-minute recess at 8:16 p.m. reconvened at 8:21 p.m.

REPORTS

English Language Arts Curriculum, Tracy Bennett

Reports
ELA Curriculum

Ms. Bennett provided the board with an update on where we are with our ELA curriculum adoption. Last year they spent time on building knowledge on how to teach reading. Teachers have selected Wit and Wisdom. Six teachers are piloting this curriculum at this time. They are also working with Foundations. Feedback from teachers has been amazing, this is a program that will take a lot of work and will take some time for teachers to be properly trained. Some of the teachers who are not piloting the curriculum have become interested, and will have the opportunity to use it toward the end of the school year. The printed materials in the conference room are for module one.

Inclusion Alliance, Michele Aeder

Inclusion Alliance

Ms. Aeder stated that February is Black History month, March is Women's History month, and April is Black Women's History month as well as National Arab American History month. They had a subcommittee meet and offer suggestions after looking at the continuous improvement plan through the District Equity lens. The committee voted to hold their meeting on the second Tuesday of the month, the next meeting will be March 8th at 5:30 p.m. The meeting calendar is on the website.

Superintendent Search Update, Sandy Tyrer

Ms. Tyrer stated that we have been very busy. A screening committee training was held on January 23rd after which the committee began screening 14 applicants. Interviews will be held on February 23rd and 25th. Interview questions are being developed. Between February 28th and March 2nd we will hold a candidate forum. Board members will be doing internet checks and Ms. Tyrer is looking at contracts from other districts to develop a contract to for the finalist. An announcement will be made at the March 13 board meeting.

UNFINISHED BUSINESS

Neah-Kah-Nie HS HVAC Upgrade, Mark Sybouts

Mr. Sybouts referred the Board to his memo, it is attached to these minutes. The memo stated that the Guaranteed Maximum Price (GMP) for the project is \$1,600,000 which is available through the ESSER grants. As well as potential additional funds through the PUD energy rebates of \$38,669-\$49,538. The project would be completed this summer.

Ms. Aeder asked what we know about DSL Builders; Mr. Sybouts stated that he reported on them previously. The district had checked references. Tillamook School District has used them and been very happy with their work. They had excellent references from everyone that they asked. Discussion occurred.

M-Mahoney/2nd Fleisher to award the contract to DSL Builders LLC for Construction Manager/General Contractor for a Guaranteed Maximum Price proposal of \$1,625,893 for the high school HVAC upgrade project. Yes-Mahoney, Scalabrin, Aeder, Fleisher, Tyrer, No-Myers, Wantland. Motion carried with a 5 to 2 vote.

NEW BUSINESS

2023-2024 Inter-District Transfers

Mutual Agreements Between Districts

M-Aeder/2nd Scalabrin move that the Board establish for the 2023-2024 school year, that through the inter-district transfer process, referenced in ORS 3393.135(5)(a), the district will accept fifteen (15) non-resident students who apply to the Neah-Kah-Nie School District. Concurrently, the Neah-Kah-Nie School District will release five (5) students to neighboring districts. Motion carried unanimously.

Tuition

M-Fleisher/2nd Aeder move that the Board establish for the 2023-2024 school year through student(s) paying tuition, referenced in ORS 339.141, no non-resident students shall receive consent for admission via tuition for the 2023-2024 school year. Motion carried unanimously.

Board Approve the 2023-2024 Budget Committee

M-Aeder/2nd Tyrer to approve the committee consisting of Kristin Coyle, zone 1, Kathye Knight, zone 2, Nazare Cota, zone 4 and Lisa Wiley zone 3. Roll call vote Yes: Mahoney, Aeder, Fleisher, Tyrer; No: Scalabrin, Myers, Wantland. Motion carried with a 4 to 3 vote.

FISCAL

Payment of Bills

No board member raised an issue with the January check register.

Fiscal Summary Sheet, Mark Sybouts

Fiscal Summary

Mr. Sybouts stated that we have received our third quarter timber payment in the amount of \$698,139.47. He feels we will break even on budget revenues this year.

Statement of Economic Interest Filer Guide, Mark Sybouts

Mr. Sybouts stated that board members should have received the Statement of Economic Interest Filers Guide. He stated that if a board member has an issue with the filing to come and see him.

SUGGESTIONS AND COMMENTS

Suggestions &
Comments
Superintendent

Superintendent

Mr. Erlebach shared the following:

- The district received the GEAR UP grant, 60 schools were invited to apply but only 14 schools were selected. It is a seven year, \$750,000 grant. It will serve middle and high school students in pursuing post-secondary education
- The District has posted the incimate weather instructions on our website and Facebook page for tomorrow morning
- We will interview for the District Ground, Facilities and Maintenance position on Thursday
- Thank you cards signed by students went out to all the Mudd-Nick Foundation board members, businesses and individuals who supported the MNF last year
- He and Ms. Aeder attended the Oregon Department of Forestry (ODF) meeting last week. Timber harvest levels will be dropping significantly across the state forests according to ODF levels in the current Habitat Conservation Plan. Harvest levels will be on average of 173M board feet rather than 250M board feet. The timeline for the ODF board to vote on the HCP is in September

Board

Board

- Mr. Stanfield had nothing to share
- Mr. Wantland – nothing to share
- Ms. Fleisher – long night, nothing to share
- Mr. Myers would like an update on the status on the live streaming equipment for sporting events. Levi Nugent met with an electrician last week. He also mentioned that we really need to take into consideration the length of these meetings. Whatever we can do to shorten the meetings and make them more efficient would be a plus
- Ms. Aeder shared congratulations for the GEAR UP grant and the Continuous Improvement Plan. She also thanked the district for the thank you cards. She also mentioned the reduced timber levels that will be for the next 70 years.
- Ms. Scalabrin agreed with Mr. Myers that there is a lot and she wants to be fresh. She really appreciates all the thank you letters and is very concerned about the HCP
- Ms. Mahoney, not much to say, she appreciates the thank you letters, and the grants are great
- Ms. Tyrer had nothing new that needed to be said

ADJOURN

Adjourn

Hearing nothing more to come before the board the meeting adjourned at 9:07 p.m.

NEXT MEETING

Next Meeting

March 13, 2023

Neah-Kah-Nie School District Profile

Superintendent: Paul Erlebach

Population (2021-22): 691 students • 48 teachers

Schools: Nehalem Elementary School • Garibaldi Grade School • Neah-Kah-Nie Middle School • Neah-Kah-Nie High School



NWRESD's Early Learning Hub created a [database of free preschools in Tillamook County](#). They coordinated photoshoots with Justin Grafton Studios so families could preview sites.

Service Highlights

Through the local service plan and grant-funded services, NWRESD partners with school districts in dozens of ways. This summary sheet provides a few of the highlights from our partnership with Neah-Kah-Nie schools.

Early Learning



18 babies and young children enrolled in Early Intervention/Early Childhood Special Education (EI/ECSE) (Nov. 2022)



18 babies and young children evaluated for eligibility to receive EI/ECSE services (July 2021 to June 2022)

Instructional Services



2 high school student leaders supported Outdoor School (Fall 2022)



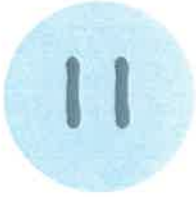
\$175,322 in grants awarded through a combination of regional grants and a \$125,000 district-specific grant for CTE revitalization from the Oregon Department of Education (2021-22)

PROGRAM PARTICIPATION:

- 9th Grade Success Network
- Attendance Collaborative
- Diverse Educator Pathways
- Early Literacy Network
- English Language Learner Consortium
- Instructional Coaching Network
- Migrant Education Program
- Multi-Tiered System of Supports
- School Culture and Climate
- School Safety and Prevention
- Social, Emotional, and Mental Health Network
- STEM Hub



K-12 Special Education



special education staff support the district in specialty areas that include augmentative communication, assistive technology, autism, audiology, occupational therapy, physical therapy, school psychology, speech-language pathology, and visual and hearing impairment (as of November 2022).

Technology

SERVICE USAGE:

- Criminal Background Check System
- Follett Destiny Library & Resource Manager
- Forecast 5
- Home School Application
- iVisions
- Network Services
- Online Learning: ORVED
- Oregon Data Suite
- ORSpEd Application
- Public School Works
- Restraint and Seclusion Application
- Security: Tech. Management, Incident Response
- Synergy Student Information System
- Technology Support Cooperative
- Technology Support Site Support
- Truancy Application

Story time!



Tracy Bennett, a literacy coach at Neah-Kah-Nie School District, joined our Early Literacy Network in 2021-22 and continued into the 2022-23 school year. She says the network has been a phenomenal resource, especially coming out of the pandemic. This year, she's fine tuning the literacy-related components of a new curriculum the district is piloting. She's also closing the gap between where students are and where they should be. She shared:

"I'm looking for examples of what the best practices are and how much time needs to be devoted to each topic to make sure those gaps don't exist anymore."

Read the full story: [Early Literacy Network: How We're Tackling the Literacy Gap](#)

MORE STORIES:

- [Early Learning Hub Connects Families to Free Preschool](#)
- [Manufacturing Day Draws More Than 280 Students](#)
- [NKNSD Superintendent Paul Erlebach Remembers NWRES D Grant Writer Crystal Greene](#)



(503) 614-1428



NWRES D.ORG



COMMUNICATIONS@NWRES D.K12.OR.US

1 **NKNHS**

School Board Report

2 **Special Recognition: Jack Stanfield- ASB School Board Representative**

Students of the Month:

Greyson Lott

Acacia Christensen

Staff Recognition:

Jen Hopkins- FRC program

Meagan Mower

3 **Athletic Team Updates:**

Athletes of the Month: Anthony Allen - 11th Grade - Boys Basketball

Rose Koch - 12th Grade - Girls Basketball

Team Updates:

Boys Basketball - Finished 3rd in League Regular Season - Hosting District Tournament Playoff Game Tonight vs Yamhill-Carlton - With a win tonight they secure a spot in the OSAA State Playoffs

Girls Basketball - Finished 4th in League Regular Season - Travelled to Riverdale for District Tournament Playoff Game tonight. With a win they secure a spot in the OSAA State Playoffs, but are currently ranked high enough in the OSAA ranking to make the playoffs as an at-large team.

Wrestling - Had 4 wrestlers ranked in the top 3 at the District Tournament on Saturday, and sent 14 wrestlers to the tournament. We had 1 wrestler qualify for the state tournament.

4 **Activity Updates**

Leo's Club: The Leo's club has been busy this year. They have volunteered at the FNRL event, Wrapped presents at the Rockaway Roasters, volunteered at the Veterans dinner at the Lion's Club, and volunteered at the Pancake breakfast. We have many more events planned in the coming months.

FBLA: On January 28th, 7 students competed in the Regional skills conference in Canby. All of them placed and will be going to State in April.

Drama: The Pirate Players look forward to presenting our first after-school production in a long time. We're hoping to be able to present "The Diary of Anne Frank" in mid-May.

Art Club: After beginning the year doing our own artwork, the club is watching and following a short tutorial on various types of art medium. So far we've drawn anime, graphite kitten, watercolor and oil pastel landscapes. Muddnick approved our trip to the Portland Art museum. This spring we will tour the museum, then choose a piece to replicate, introducing our own styles into the piece, as apprentice artisans have done over the generations.

Dungeons & Dragons: Students have engaged in creative problem solving while engaging in fantastic adventures and building important social skills.

5 Activity Updates

National Ocean Sciences Bowl: Students recently completed a marine debris survey in partnership with Jesse Jones from CoastWatch and Denise Harrington with NOAA at Manhattan Beach Wayside. This community science survey will be completed monthly in order to monitor the amount and type of debris found on our beaches, as well as the conditions and recreational use of the our beaches. The 12-member NOSB team also traveled to OSU to attend a 2-day science event on 2/3-2/4, where they met with OSU faculty and graduate students to learn about their studies and research opportunities at OSU. They also toured a number of labs on campus, including the wave lab, ice lab, laser lab, and learned from researchers and grad students about how you can evaluate past ocean conditions (even up to 800,000 year ago!) from looking at ice cores and "shells" of certain ocean organisms, and how ocean acidification is currently affecting organisms like oysters and crabs.

Future Natural Resources Leaders:

Dungeons & Dragons: Students have engaged in creative problem solving while engaging in fantastic adventures and building important social skills.

Unified Club: Unified Club participated in a Unified Champion Schools Unified Basketball tournament on Saturday 1/27/21 with a total of 8 athletes and 6 partners across both MS and HS. They are scheduled to participate in a tournament in Newport on 2/11, a game in Forest Grove on 2/15, and the Special Olympics of Oregon (SOOR) Regional Tournament in Corvallis on 2/25/22

6 Activity Updates-continued

School Climate and Culture: Transitioning to a student led club, exciting updates and details to come soon

Honor Society: During the month of December, National Honor Society students delivered pastries/cookies and hot chocolate/hot apple cider were delivered to all the staff and faculty at NKNHS, celebrating and thanking all of the hard working employees at the high school. In January, students attended and participated in a clean-up on Martin

Luther King Day that helped benefit Habitat for Humanity.

Speech & Debate: Successful showing at McMinnville Invitational Tournament with one student placing 2nd for Extemp. We'll have 2 tournaments in February, then Districts!

Robotics: Our qualifying tournament completed the season for the North Coast League with Team 14687 - Cybernetic Chaos getting the Innovate Trophy as well as a finalist alliance trophy - they will be representing NKN at the University of Portland on Feb. 11th and 12th at the FTC Second Chance Tournament. NKN Robotics will also be hosting a Robotics Bootcamp March 6th-9th for 6th graders and other students interested in participating in Robotics next year.

Choir: NKN MS/HS Choir held a town hall meeting at the Rockaway Roastery on Feb. 4th to discuss the donation of \$50,000 worth of musical equipment and instruments gifted to the group and how to best serve student musicians throughout the district. The choir would like to thank Sandra Tyrer and Michele Aeder of the NKN School Board, parents, students, community members, and local professionals for attending and listening. They would also like to thank Kamran V, Phil Feinman, and Cosmo Jones of Bedrock L.A. who unanimously agreed to donate to the choir so generously.

7 **Student Council**

8 **College/Career Ready - Counselor Reports**

Advisory: College/Career Speakers/Field Trips to date: 15

National Apprenticeship Week Nov 14-18: Information and speakers around trade school and apprenticeship programs as well as military opportunities presented.

Advisory: Financial Literacy Focus: All students participated in a series of financial literacy lessons culminating in a series of career presentations and banking information.

Outdoor School: 22 students have served as Outdoor School counselors so far this year.

Tillamook Works Partnership: 6 students signed up for
Job shadows/internships

On Track Data:

Class of 2023: 75 Students - 3 credit deficient

Class of 2024: 68 Students 3 credit deficient

Class of 2025: 56 Students - 11 credit deficient

Class of 2026: 67 Students -

NW Oregon Works Partnership: 7 students in credit recovery

Opportunities through NW Oregon Works - (5 students completed)

9

You're Invited!

Sr. Board Presentations

March 8th, 6:30 pm

Lower gym

Brought to you by the class of 2023

10 **Curriculum Information:**

Financial Planning and Intro to Business-

We will align with TBCC for dual credit, and use ancillary support curriculum from the MBA Research website which is constantly being updated for current market trends in the business world. These are ODE approved National Resources.

Language Arts- We are exploring Houghton Mifflin, one of the top rated state approved curriculums in anticipation of adopting new materials for the 2023-2024 school year. Samples are available for the board. We are excited to have resources that include MTSS data!

Mathematics- The state has adopted new math standards and has modified the required credits to reflect both college and CTE pathways after graduation. We will be working to realign our math scope and sequence to reflect the new standards.

Spanish- We will be piloting new materials in anticipation of adopting in 22-23.

11 **Honor Society Project Cleanup**