

Adopted: April 16, 1981

Revised: October 2, 2023

421.1 RETIREMENT GIFTS POLICY

I. PURPOSE

The purpose of this policy is provide written documentation of employee retirement recognition by the school district.

II. GENERAL STATEMENT OF POLICY

When an employee retires, recognition of that employee will be as follows:

<u>Years of Employment</u>	<u>Award</u>
1-2	Certificate
3 or more	Plaque