

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF BUDGET AMENDMENT #4
DATE: December 13, 2011

Attached is a summary of the recommended Budget Amendment #4 for the 2011-2012 budget.

The net result of the amendment is as follows:

| | |
|---|------------|
| Net Change in Fund Balance – General Fund | (\$91,190) |
|---|------------|

It is recommended that the Board of Trustees approve Budget Amendment #4 for the 2011-2012 budget as presented in the attachment.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Tonya Tillman
Assistant Superintendent
for Business Operations