

**Curriculum Subcommittee Meeting – Approved Minutes
December 4, 2024
Central Services**

Present:

Liz Barlow	Cheri Burke
Monica Logan	Colleen Bava
David Peling	Meghan Baval
Karen Richmond-Godard	Pauline Greer
Jennifer Parsons	Courtney Piotrowski

Meeting commenced at 5:37 pm and adjourned at 6:45 pm

1. Public Comment: None

2. Approve Minutes from the 11/6/24 Curriculum Subcommittee Meeting: A motion was made by Liz Barlow and seconded by Dave Peling to approve the minutes from the 11/6/24 Curriculum Subcommittee Meeting. Motion carried.

3. Course Revisions:

- English 9 (previously Pre-AP English): A motion was made by Liz Barlow and seconded by Dave Peling that the Curriculum Subcommittee approve the course revision for English 9 (previously Pre-AP English) to reflect change in level. Motion carried.
- Capstone (change in credit, level alignment to standards): A motion was made by Liz Barlow and seconded by Dave Peling that the Curriculum Subcommittee approve the course revision for Capstone to reflect changes in credit, level and alignment to standards. Motion carried.

4. Reading Program Pilot Review: Presented by Assistant Superintendent Jennifer Parsons, Literacy Coach Meghan Baval and Literacy Coach Courtney Piotrowski. They shared the history of changing the program including the change in legislation in 2021 and the process by which the team selected the 2 programs to pilot, and then how the piloting of those programs this fall went. Finally, they described the process by which the team evaluated the programs, how the students did on testing after working with the program, and eventually they announced the winner, HMH Into Reading Series. Overwhelming positive and engaging, testimonials from teachers and students. All teachers K-3 will finish out the year using HMH. Using a grant from the state to pay for the rest of the year. Standards are not changing, just the resource. Teachers, administrators and literacy coaches worked well together and the method employed was well thought out and worked beautifully.

A motion was made by Dave Peling and seconded by Liz Barlow that the Curriculum Subcommittee approve the *Into Reading Series* reading program for Grades K-5 English Language Arts.

5. **Assistant Superintendent's Monthly Report:** Assistant Superintendent Jennifer Parsons presented her monthly update including information on the new educator and leader evaluation and support plans, updates on the English Language Arts Programming; an update on the Scheduling Committee's work to align the middle school and high school schedules. Finally, Assistant Superintendent Parsons shared that work has begun creating a budget to support the goals of the district for 25-26.

6. **Other:** Superintendent Burke recognized the hard work of the literacy coaches, the administrators at the elementary schools, Assistant Superintendent Jennifer Parsons and especially the teachers involved in the piloting of the new literacy program.

A motion was put forth to adjourn. A motion was made by Dave Peling and seconded by Liz Barlow. The meeting adjourned at 6:45 pm.