

School Board Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
January 9, 2025

The regular meeting of the Board of Education was called to order by Acting Chair Werb at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Anderson, Chester, Hume, Mikkelsen and Werb were present. Superintendent Dr. Battle, Student Representative Maryam Bradai, administrators, staff and members of the public were also present.

Attendance

Acting Chair Werb welcomed the audience and asked Director Alt to lead the Pledge of Allegiance.

Pledge of Allegiance

Director Alt lead the newly elected board members in a ceremonial oath of office.

Oath of Office

Moved by Werb, seconded by Hume, to modify the agenda and add a work session on Board Development before adjourning. The motion carried unanimously (6,0).

Agenda

Moved by Chester, seconded by Mikkelsen, to approve the modified agenda. The motion carried unanimously (6, 0).

Moved by Alt that Director Werb be nominated and elected chair of the board for 2025. Director Werb was elected as chair by acclamation.

Elections

Moved by Director Mikkelsen that Director Alt be nominated and elected vice chair of the board for 2025. Alt was elected vice chair by acclamation.

Moved by Director Anderson that Director Hume, be nominated and elected clerk of the board for 2025. Hume was elected clerk by acclamation.

Moved by Director Hume that Director Chester be nominated and elected treasurer of the board for 2025. Chester was elected treasurer by acclamation.

Moved by Alt, seconded by Chester, that salaries of board members be set at \$450 per month and that the chairperson receives an additional \$50 per month in recognition of additional duties and expenses associated with the position. The motion carried unanimously (6,0).

Salaries

Moved by Hume, seconded by Alt, that all regular meetings of the Independent School District 191 Board of Education commence at 6:30 p.m. on the dates noted below with meetings conducted at the Diamondhead Education Center and cable cast. Board Listening Sessions will be scheduled from 5:45-6:15 p.m. before regular board meetings.

Regular Meeting Schedule

January 9, 2025	October 9, 2025
January 23, 2025	October 23, 2025
February 13, 2025	November 6, 2025*
February 27, 2025	November 20, 2025*
March 13, 2025	December 11, 2025
March 27, 2025	January 8, 2026
April 10, 2025	January 22, 2026
April 24, 2025	February 12, 2026
May 8, 2025	February 26, 2026
May 22, 2025	March 12, 2026
June 12, 2025	March 26, 2026
June 26, 2025	April 9, 2026
August 14, 2025	April 23, 2026
August 28, 2025	May 14, 2206
September 11, 2025	May 28, 2026
September 25, 2025	June 11, 2026
	June 25, 2026

The motion carried unanimously (6, 0).

Moved by Chester, seconded by Mikkelsen, to approve items G-M:

-G. Adopt the attached resolution which 5 authorizes the executive director of administrative services to enter into electronic (telephone) fund transfer agreements with the district's official depositories per Chapter 334 of the laws of Minnesota.

-H. Adopt the attached resolution authorizing the use of facsimile signatures on payroll and claim checks as prescribed in M.S. 47.41 and furthermore that the use of facsimile signatures be authorized for individual personnel contracts covered by board adopted master agreements.

-I. That the institutions shown below be designated as official depositories of the district for the 2024 calendar year per M.S. 124.05.

U.S. Bank of Minneapolis  
 Minnesota School Districts Liquid Asset Fund Plus  
 MN Trust  
 Merchants Bank  
 Associated Bank, WI  
 PMA Financial Network

-J. Committee appointments for 2025 will be determined at a future meeting.

-K. That as of January 1, 2025, Theresa Battle, superintendent, or her designee be designated as the agent in filing applications for and representing the district in state- and federally-funded programs.

-L. That the following law firms be appointed as legal counsel for Independent School District 191 for 2025 and that they be paid on an hourly basis for services rendered.

Kennedy & Graven Chartered  
 Goetz & Eckland P.A.  
 Booth Law Group LLC  
 Rupp, Anderson, Squires & Waldspurger, P.A.  
 Hitesman & Wold, P.A.  
 Arthur Chapman Kettering Smetak & Pikala, P.A

Authorization for  
 Fund Transfers  
 and Facsimile  
 Signatures

Designation of  
 Official  
 Depositories

Committee  
 Appointments

Authorization to  
 Execute and File  
 Applications

Designation of  
 Legal Council

-M. That Sun Thisweek be designated as the official newspaper for 2025 per M.S. 123.33; Subdivision 11, and M.S. Chapter 331. The motion carried unanimously (6.0).

Designation of Official Newspaper

Received a report about the Burnsville High School Secondary Course Catalog from Dr. Bellmont, assistant superintendent and Jesús Sandoval, principal.

Reports

Received a report from Maryam Bradai, student representative.

Received a report from Dr. Theresa Battle, superintendent.

Received a report from Chair Werb announcing the resignation of Director Mursal.

Moved by Werb, seconded by Hume, to accept Director Mursal's resignation. The motion carried unanimously (6,0)

Resignation

Moved by Anderson, seconded by Chester, to approve the consent agenda:

-Approve the minutes for December 12, 2024

-Approve Personnel Recommendations for Tim Kelsey, Thomas Gamble, Randi Kay Weiland, Precious Uduhirinwa-Tony, Joanne Himrich, Holly Bueno, Gailyn Lamphere, Ciera Eckert, Angela Voves, Abigail Friedel, Abby Ertl, Heather Severson, Tommie Gaston, Nicholas Armstrong, Michael Curley, Julia Cordes, Gabriela Trnjanin, Erika Granda, Carrie Rood, Alicia Vonderbarr, Sile Adam, Mary Alvarado, Cheryl Westman, Ryan Haddorff, Robert Bohr, Christian Kibler, Ayan Mohamud, Brian Johnson.

Consent Agenda  
Minutes  
Personnel  
Recommendation  
Listening Session  
Policies

- Receive a report about the Listening Session held on December 12, 2024.

- Approve, on Second Reading Basis, changes to Policies 413: *Harassment and Violence*, 709: *Student Transportation Safety*, and 806: *Emergency Operations*

- Approve, on a Second Reading Basis, Changes to Policy 202: *School Board Officers*

- Approve, on a Second Reading Basis, Changes to Policy 610: *Field Trip*

- Approve, on a Second Reading Basis, Policy 105: *Equity, Access and Excellence in Education*

Moved by Mikkelsen, seconded by Hume, to approve ISD 191 Legislative Priorities for 2025. The motion carried unanimously (6, 0).

Legislative  
Priorities

Moved by Werb, seconded by Chester, to move to a recess before starting the work session. The motion carried unanimously (6, 0).

Recess

A work session to discuss Board Development began at 7:30 p.m. and concluded at 8:08 p.m.

Having no further agenda items, Chair Werb adjourned the meeting at 8:09 p.m.

/s/

Scott Hume, Clerk

Date Approved

Board  
Development  
Work Session

Adjourn

DRAFT