

2003-2004

*Coppell Middle School North Campus Improvement Plan***Goal 1: Promote a school climate that develops positive attitude, outstanding citizenship, and lifelong learning (Strategic Plan 5, Plan 2)****Objective 1: Develop positive citizenship qualities to promote a productive learning environment that generates successes for all students and staff**

STRATEGIES/STRATEGIC PLAN CORRELATIONS	NEEDS ASSESSMENT	SPECIAL PROGRAM/ POPULATIONS	WHO	TIME FRAME START/END	RESOURCES HUMAN/MATERIAL/ FISCAL	EVIDENCE OF MONITORING/ ATTAINMENT
Behavioral expectations pre-communicated clearly and met by our students	Law	All	Principals Students, staff	Aug. 2003- June 2004	Principals, housekeeping, fire department	Discipline files-team Referrals, nurse's records, interdisciplinary team packets
The schools will be clean, orderly, safe, and energy efficient	S2 P3A(1)	All	Principals, students, staff	Aug. 2003- June 2004	Maintenance department, principals, housekeeping, fire department	Observations, 5 random housekeeping reports, survey, drill reports, work orders
Provide community-building opportunities for students that focus on interpersonal relationships and social skills	S5 P2(3)	All	staff	Aug. 2003- June 2004	Time to plan	1 st two days of school's schedule advisory lesson plans photographs
Interdisciplinary team will initially bond through team building activities (theme day, pictures, etc.), during the first two days of the school year.	S5 P2(3)	All	Staff, Interdisc. Leaders	August 2003- August 30, 2003	Game books, lessons, photo album, camera, funds, & time	Photographs, game results, team minutes, agendas
Create a task force to reconstruct the tutorial system and an advisory system focusing on the integration of character traits, service learning and curriculum. August 18	S7, P4(3) S7, P7(4)	All	Principal Staff	August 18, 2003-Tutorial Oct 21-03 Advisory	Time, resources, creative thought & collaboration	Written guidelines and expectations
Implement the newly created tutorial and advisory systems	S7, P7(5)	All	Principal Staff	October 15, 2003	Cooperation Lesson plant Time	Observations students products tutorial records students' agenda

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Utilize content area curriculum to emphasize district character traits	S5 P1(1)	All	Staff Principal Paul Lupia	Aug. 2003- June 2004	Definitions of expectations, time, & collaboration	Student reflections, observations, lesson plans
Increase the accessibility of technological tools for our students	S1 P1(2)	All	Board Principal PTO Staff	Aug. 2003- June 2004	Financial contributions Efficient usage system	Observations, student products, & usage reports
Promote and participate in the district fine arts week	S3 P8(3)	All	Fine Arts teachers Staff Principal	Aug 2003- June 2004	Information re: available opportunities for financial support, time	Observations, photographs, records of participation, student works
The overall theme T.E.A.M. (Together Everyone Achieves More) is non-negotiable	CISD Staff Profile	All	Staff	Aug. 2003- June 2004	SRI information, personality test, staff development, time	Photographs, school calendars, "Update", student performance data
Interdisciplinary team recognition ceremonies will be held at the end of each grading period and at the end of the year.	S5 P2(2)	All	All students, teachers, Principal	September 2003-June 2004	Attendance clerk, progress reports, grade sheets, attendance record, time, funds, certificates,	Photographs, lists of students honored, team minutes, ceremony agendas
Emphasis by all on a drug free environment	Law S5 P2(2)	All S5 P2 (2)	DARE officer, principal, staff Student Council	Aug. 2003- June 2004	DARE officer, staff development, videos, materials, posters	Students' work, DARE lesson plans, Red Ribbon Wk activity records
Encourage and recognize perfect attendance	AEIS report S2 P2(2)	All	Staff Principal	Each 6 week grading period	Computer printout, funds for recognition, time	AEIS report and recognition activity lists

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Promote discussions and journal responses that involve positive attitudes, outstanding citizenship, and lifelong learning.	S5 P2(2)	All	Staff Principal	Aug. 2003- Jun3 2004	Prompts for journaling, staff developments, time	Student discussion, reflections, and journals
Community/school service learning projects for all students (advisory, organizations, etc.)	S7	All	Service learning coordinators Staff Principal	Aug. 2003- June 2004	Time, identification of community needs, funds, & staff development	Student reflections, student plans, photographs, etc
School-wide integrated conceptual-based curriculum project will be created, planned, implemented and displayed	S3	All	Staff	Sep. 2002- April 2003	Materials, software, computers, time staff development	Student products, Spring Open House Program, photos
An annual talent show involving students and teachers will be held.	Safe Schools	All	Staff, students, NJHS	Feb-June 2004	Art supplies, multimedia equipment, time, funds	Video, photographs, Program
A student generated newspaper will be distributed each six weeks.	S3	All	Students Teacher Principal	Aug. 2003- June 2004	Time, funds, & support	Copies of newspapers
Promote and continue the mentor program that serves students with additional support and tutoring	S8 P1	At-Risk	Adm. asst. principals, counselors	Aug. 2003- Jun3 2004	Community volunteers, business volunteers, time appreciation gifts	List of mentors, photographs, testimonials, mentor packets
Teacher training in the steps of service learning will be provided.	S7, P4, 3 S7, P8, 4	All	Lyn Baldwin Pamela Crites Staff Principal	September 24/25, 2003	Time & Presenter	Staff development and attendance record

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Staff addresses harassment issues through awareness information, discussions, and applications.	Law	All	Teachers Counselors Principals	Aug. 2003- June 2004	Planning time and class time	Discipline referrals, observations of students' behaviors and schedule of events
Increase the number of students that enroll and participate in the Peer Support Program (PSP), a program that teaches conflict resolution; educates and discourages bullying; nurtures new students in the school; and mediates students who participate in the process of conflict resolution.	P5 (5 &6)	All	PSP Teachers Staff Principal Counselors Paul Lupia	Aug. 2003- June 2004	Funds for class offering, time and training	Peer mediation records, observations, testimonials

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Objective 2: Communicate with Coppell Middle School North's educational community (Strategy 8)

STRATEGIES/STRATEGIC PLAN CORRELATIONS	NEEDS ASSESSMENT	SPECIAL PROGRAM/ POPULATIONS	WHO	TIME FRAME START/END	RESOURCES HUMAN/MATERIAL/ FISCAL	EVIDENCE OF MONITORING/ ATTAINMENT
Utilize parent volunteers on campus as guest speakers, assistants during culminating activities, chaperones for field trips, etc.	S8	All	Teachers, Principal, PTO Vol. Coord.	Aug. 2003-June 2004	PTO, time, business leaders	Database of speakers, volunteer sign-in records, team minutes
Parents will be provided with a "Let's Get Acquainted" packet of information, such as team information, schedules, behavioral expectations, organizational tools, study skills, etc.	S3 P12(3)	All	Teachers, team leaders, counselors	Aug. 2003-June 2004	Parent letter, paper, time, copy personnel	Parental anecdotal communication, packet
Parents of students with special needs will be provided updated IEP goals every 6 weeks.	Law S3	Special Ed	Special Education teachers	Aug. 2003-June 2004	IEP goals, time	Confirmation from parents that they received goals, copies on file, IEP goals, file
Parental involvement is promoted and fostered (parent/teacher conferences, contacts)	S8	All	Staff Principal	Aug. 2003-June 2004	Phone, team planning period, web page, time communication tools, portal	Notes, volunteer sign-in sheets, e-mail reports, Int. Team minutes, conference forms
Meetings will be held with parents and students who are experiencing difficulty.	Mission Statement	All At-risk	Staff, parents, students, principal	Aug. 2003-June 2004	Voice mail, e-mail, other teachers, time	Students' grades, survey, copies of completed conference forms, conference log
Communicate the Pre-AP "Open Enrollment" policy and expectations to staff, parents, and students.	S3 P3(3)	All	Counselors Principals Staff Curriculum Coordinator	Aug. 2003-June 2004	Time & opportunities	Enrollment in Pre-AP classes
Utilize multi-media to communicate with Coppell community.	S8	All	Staff, Principal Tech Staff	Aug. 2003-June 2004	Time, portal, updated hardware, funds	Samples of web pages, newsletter, team newsletters. etc.

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Recruit and maintain a volunteer program with help of PTO.	S8	All	Staff, students	Aug 2003-June 2004	Voice mail, e-mail, word processor, web page, time, multi-media equip.	Copies of tapes, survey, web page
PTO will support and contribute to the school's positive community learning environment.	S8	All	Parents, teams, principals	Aug 2003-June 2004	Time, parents, community members	Sign-in sheets, name tags, criminal check background, recruitment forms
PAWPRINTS published and mailed each month for parents and students	S3 P12(1)	All	PTO President, Principal	Aug 2003-June 2004	Membership, volunteers, time	Photos, PTO Executive Board minutes, projects & activities
The agenda will enable students and teachers to appropriately schedule projects, tests, tutorials, assignments, and homework in an effective and efficient manner.	Mission Statement	All	PTO, staff, Principal	Aug 2003-June 2004	Time, funds, manpower collaborations	PTO feedback, copies of newsletters
Media retrieval and electronic announcements.	S8	All	Students, Teachers	Aug 2003-June 2004	Agendas, time, coordination	Student agendas, team minutes, observations
Open House formats addressing curriculum with parents participating in school setting.	S3 P11 (7) S3 P12(1)	All	Library personnel, teachers, CISD Tech	Aug 2003-October 2004	Media retrieval system, manpower, software, time, funds	Usage schedule, TV announcements, saved broadcast files
Inform parents, students, staff, and community of the requirements for the National Merit Scholars Program.	S3 P5(5)	All G/T	Staff Principal J. Ashby J. Branum T. Branum	Aug 2003-June 2004	Copying, funds, time, opportunities, consistent information	Photographs, program, copies of distributed materials, written materials

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Encourage DUKE Scholars to pursue the SAT preparatory program.	S3 P5(3)	All G/T	Counselors Principal J. Branum James Ashby	Aug 2003- June 2004	Time, program developed, materials	Copeis of correspondence, #'s participating
Increase public awareness of fine arts activities.	S3 P8(3)	All	Fine Arts Staff Staff, Principal, R. Crites	Aug 2003- June 2004	Time, process, list of opportunities	Participation history, increase of attendance
Implement appropriate transition strategies, activities, and timelines that prepare students for success from one school to the next.	S3 P12(4)	All	Counselors, Principal, P. Lupia, Staff	Aug 2003- June 2004	Collaboration w/ele./h.s., time, funds	Observation, agendas, programs, lesson plans
Present student examples which demonstrate the service learning and character traits components with conceptual-based integrated curriculum	S5 P2(1)	All	Staff Principal S. Dotson K. Simons	Aug 2003- June 2004	Staff development, time, materials w/ examples, funds	Student products, team plans and minutes
Provide information regarding the need for additional technological tools while encouraging financial support.	S1 P1(2)	All	Principal CISD Staff PTO Pres.	Aug 2003- June 2004	Funds, time, collaboration	List of added technological tools, written materials, PTO minutes
Staff development in service learning participation.	S5 P3(3) S7 P4(2)	All	Bldg Coord. Staff, Principal P. Crites L. Baldwin	Sept 24/25, 2003	Funds, time	Student reflections & plans, photographs, student products
Decorate display cases, halls, and library with students' successes and work.	Effective School Research	All	Staff Students	Aug 2003- June 2004	Supplies, time, funds, printers & cartridges	Observations, examples student products, photographs

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Develop and implement strategies to address incident rates related to disruptive behavior.	PIEMS 425 Record	Identified students All At-risk	Asst. Principals	Aug. 2003-June 2004	Technological support, funds	Decrease in incident rate
Deserving staff, parents, and community members are provided recognition.	S8	All	PTO, Principal	Aug. 2003-June 2004	Funds, time, CISD Recognition for Excellence Program, PTO Recognition Program	Photos, certificates, Principal's "Update," CISD appreciation program, Pawprint , agendas/timelines
Weekly broadcast the Cougar news program directed created and implemented by students.	Effective School Research	All	Sponsors Library & Tech Support	Aug. 2003-June 2004	Equipment: media retrieval, computers, editing machine, funds	Observations, anecdotal comments, copies of broadcasts
Provide a vigorous Guidance Curriculum Program.	Law, Safe Schools research	All At-risk Sp. Ed.	Counselors	Aug. 2003-June 2004	District guidance plan, time, cooperation	Attendance records, discipline records, counselors' schedule of events
Provide textbooks to parents in the home language, if published	Law P3	ESL	Teachers, Asst. Principal	Aug. 2003-June 2004	Textbooks in Spanish, etc	Book checkout list
Foster the partnership with the business community that educates our students in job ethics, economics, business procedures, etc.	S8	CATE All	Staff, partnership liaison, Principal	Aug. 2003-June 2004	Coppell BBB, Chamber of Commerce, Jr. Achievement of Dallas, parents of students, time, Coppell Assistance League	Junior Achievement workbook, videos, letters/notes, presentation schedule
Implement 8 th Grade Career Day	S8	CATE All	Principal, Asst. Princ., 8 th gr. Teachers Staff	Aug. 2003-June 2004	Parent & guest volunteers, research, time, funds	Teacher, student, and guest evaluation sheets, program schedule, sign-in sheet
Inform parents, students, staff, and community of the requirements for the Distinguished Achievement Program	S3 P4(2)	All	Counselors Staff Principals T. Ringo	Aug. 2003-June 2004	Time, specific resources, consistency	Pre-AP enrollment figures, observation, agendas

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Objective 3: Develop positive involvement, participation, and commitment within the staff to their profession (CISD Staff Profile)

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Analyze AEIS report regarding attendance, dropout, etc.	AEIS report	All	Principal, team leaders, Curr. Coordinator, J. Ashby	Aug. 2003-June 2004	Copies of report, time, staff development, funds	Comparison of annual performances, AEIS-IT report analysis, data with conclusions
Provide educational opportunities that require students to work collaboratively	S5 P2(2)	All	Staff Principal Interdisc. Team Leaders	Aug. 2003-June 2004	Time, funds, resource band for creative ideas	Students' work, lesson plans, observations
Specific responsibilities of each interdisciplinary team member will be assigned according to each member's strengths.	Effective Schools Research	All	Teachers, Principal	Aug. 2003-June 2004	Principal, personality typing	Team member assignment list, PDAS, team minutes
Team members actively support student activities such as field trips, dances, band concerts, etc.	Effective Schools Research Safe Schools	All	Teachers, staff, students	Aug. 2003-June 2004	Time	Photos, "Update," PDAS
Team planning period will be allocated during each day to enable the teachers to best meet all the students' needs, to plan conceptual-based integrated curriculum, etc.	TAAS information, CISD Mission Statement	All	Principal	Aug. 2003-June 2004	Team room, time, funds	Students' improvement, master schedule, minutes of meetings, rubrics
Team-building opportunities for staff that focus on building positive interpersonal relationships, communication, professional collaborations and trust	S5 P2(4)	All	Cougar Climate Committee Staff Principal	Aug. 2003-June 2004	Time, funds, collaboration, creativity	Cougar Climates list of accomplishments, observations, photographs, agendas

