

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

August 22, 2018

SUBJECT: PROPOSALS

Proposal for W-2 Forms
Proposal for Insurance
Proposal for General Maintenance - Repairs
Renewal Proposal for Banners & Promotional Products

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the proposals listed on the following Page(s).

Respectfully submitted,

A handwritten signature in blue ink that reads "Jeff Goldhorn". The signature is written in a cursive, flowing style.

Jeff Goldhorn
Executive Director

PROPOSALS

PROPOSAL FOR W-2 FORMS

EXPLANATION: The Associate Director of Texas Computer Cooperative requested that proposal #1804 be solicited for the purchase of W-2 forms. Four proposals were mailed. Two responsive proposals were received. A tabulation of the responsive proposals are attached to this agenda item. **The proposal for W-2 forms, proposal #1804 is awarded to responsive bidder: PTM Document Systems.**

PROPOSAL FOR INSURANCE

EXPLANATION: The Deputy Director of Business and Technology Services requested proposal #1805 be solicited for the purchase of insurance. There are two additional renewal options available on this proposal. A tabulation of the responsive proposals are attached to this agenda item. **The proposal for Insurance, proposal #1805 is awarded to responsive bidder: Catto & Catto for the purchase of Insurance Coverage (with the Insurance company being Travelers – an AM Best A+ rated company).**

PROPOSAL FOR GENERAL MAINTENANCE - REPAIRS

EXPLANATION: The Deputy Director of Business and Technology Services requested proposal #1806 be solicited for the purchase of General Maintenance-Repairs. There are two additional renewal options available on this proposal. A tabulation of the responsive proposal is attached to this agenda item. **The proposal for General Maintenance-Repairs, proposal #1806 is awarded to the responsive bidder: Decks Across Texas.**

RENEWAL PROPOSAL FOR BANNERS & PROMOTIONAL PRODUCTS

EXPLANATION: The Deputy Director of Business and Technology Services requested proposal #1514 be renewed for the purchase of banners and promotional products. There are no additional renewal options available on this proposal. **The proposal for banners and promotional products, proposal #1514 is renewed to four of the responsive bidders: Clear Visions, Corporate Image, Post-Up Stands and TRT Banners.**

PROPOSAL FOR W-2 FORMS, Proposal # 1804

Form #'s	QTY	RABO Business Forms	PTM Document Systems
2181	38850	\$59.90	\$40.00
	*	\$2,327.12	\$1,554.00
6181	149050	\$50.85	\$46.00
	*	\$7,579.19	\$6,856.30
6183	20550	\$23.50	\$29.00
	*	\$482.93	\$595.95
6184	25550	\$23.50	\$25.00
	*	\$600.43	\$638.75
6186	9550	\$23.50	\$20.00
	*	\$224.43	\$191.00
6187	9550	\$23.50	\$20.00
	*	\$224.43	\$191.00
6197	12150	\$58.50	\$44.00
	*	\$710.78	\$534.60
6198	27050	\$33.00	\$20.00
	*	\$892.65	\$541.00
7106	204750	\$38.00	\$31.00
	*	\$7,780.50	\$6,347.25
7107	43050	\$23.50	\$26.00
	*	\$1,011.68	\$1,119.30
7108	22450	\$23.50	\$20.00
	*	\$527.58	\$449.00
Total		\$22,361.68	\$19,018.15

*Prices are per 1,000

PROPOSAL FOR INSURANCE – Proposal # 1805

	Previous Premiums			
	Catto & Catto Travelers 2018-2019	TASB RISK FUND 2018-2019	Catto & Catto Travelers 2017-2018	Catto & Catto Travelers 2016-2017
Section A - Automobile	\$ 19,396.00	\$ 6,862.00	\$ 17,512.00	\$ 20,181.00
Section B - School Board Legal Liability	\$ 31,650.00	\$ 85,916.00	\$ 27,345.00	\$ 25,075.00
Section C - Property	\$ 33,147.00	\$ 47,353.00	\$ 29,881.00	\$ 29,884.00
Section D - General Liability	\$ 9,940.00	Included in property	\$ 9,855.00	\$ 9,927.00
Section E - Crime	\$ 4,183.00	Not offered	\$ 4,183.00	included in property
Section F - Boiler & Machinery	included in property	Included in property	included in property	included in property
Section G - Electronic Data Processing	included in property	Included in property	included in property	included in property
Section H - Umbrella	\$ 9,986.00	Not offered	\$ 9,894.00	\$ 10,036.00
Section I - Cyber	\$ 2,658.00	Not offered		
	\$ 110,960.00	\$ 140,131.00	\$ 98,670.00	\$ 95,103.00

The TASB Risk Fund is a pool and not true insurance coverage.

Travelers

Section A - Automobile

Combined Single Limit	\$	1,000,000.00
PIP	\$	2,500.00
Uninsured Motorist	\$	1,000,000.00
Deductible Comprehensive	\$	1,000.00
Deductible Collision	\$	1,000.00

Indian Harbor

Section B -

School Board Legal Liability

General Aggregate Limit	\$	5,000,000.00
Each Claim	\$	5,000,000.00
Deductible	\$	25,000.00

Charter Oak Fire Insurance

Section C - Property

Blanket Buildings	\$	28,971,250.00
Blanket Contents	\$	18,853,274.00
Deductible - Each Occurrence	\$	10,000.00
Equipment Breakdown	included in property	
Deductible - EDP	\$	5,000.00

Charter Oak Fire Insurance

Section D - General Liability

Limit Per Occurrence	\$	1,000,000.00
Limit In Aggregate	\$	2,000,000.00
Deductible	\$	-

Travelers

Section E - Crime

Employee Dishonesty	\$	1,000,000.00
Deductible	\$	10,000.00

Travelers

Section G -

Electronic Data Processing

Coverage	included in property	
Deductible	\$	5,000.00

Travelers

Section H - Umbrella

Coverage	\$	10,000,000.00
Self-Insured Retention	\$	10,000.00

Axis Insurance

Section I - Cyber

Total Policy Aggregate	\$	1,000,000.00
Enterprise Security Event Liability	\$	1,000,000.00
Business Interruption: Cyber System	\$	1,000,000.00

PROPOSAL FOR GENERAL MAINTENANCE – REPAIRS – Proposal # 1806

	Decks Across Texas
Carpentry	\$30.00
Masonry	\$32.00
General Labor (repairs/landscaping)	\$25.00
Painting	\$28.00
Electrical	\$45.00