

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
June 13, 2011  
VAB – 7:00 p.m.**

**MINUTES**

---

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, and Virgil Knowles

Secretary Karen Hill

Administrators Present: Supt. Charles Glaes, Asst. Supt. Steve Goss, Rick Szabla, Keevin O’Neill, Adam Brush, Mike Barwegen, Ric Beers, Pat Moreno, Maureen Ouvry, Tonya Nash

Guests Present: Brad Geesaman, Sharon Moyle

I. SUPERINTENDENT'S REPORT

- A. Recognitions: Mr. Smith and Mrs. Hill were both recognized for their achievements.
  - 1. Wall Street Journal Courageous Leader Award - Troy Smith
  - 2. MSBO Pupil Accounting Certification - Karen Hill
- B. Board Meeting Dates for the 2011-2012 School Year: The list of meeting dates for 2011-12 was provided.
- C. Legislative Update: Supt. Glaes referred to discussions with Margaret O’Brien and Tonya Shuitmaker regarding ways the Legislature can help school districts. Board members were asked to approve a resolution later on the agenda recommending legislative action to help schools.

II. REPORTS AND PUBLIC INQUIRY

- A. Financial Report - Steve Goss:
  - 1. May Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for May 2011 showing total revenues of \$15,992,071; total expenditures of \$17,008,576; and deficiency of revenues over expenditures of -\$1,016,505.
  - 2. Resolutions to Amend the 2010-11 Budgets and Adopt the 2011-12 Budgets for the Following Funds: General Fund, School Service Funds, Debt Retirement Funds, and Building and Site Fund: Asst. Supt. Goss reviewed the 2010-11 amendments and the 2011-12 budgets. Based on the proposed amendment, the General Fund balance is projected to increase by approximately \$265,000 to just under \$2.3 million or 10.7% of the current year budget. Three budget goals are to preserve programs and services to students, minimize negative impact to our staff, and operate in a fiscally responsible manner within the funding provided.
- B. ANNUAL PUBLIC HEARING to Consider the District's 2011-12 Budgets and Proposed Property Tax Millage Rate: President Knowles opened the hearing to the public at 8:33 p.m. No one wished to address the Board, so the hearing was closed.
- C. Food Service Update - Maureen Ouvry:
  - 1. Dairy and Bakery Bid Report: Mrs. Ouvry asked that the Board approve bids from Prairie Farms and Aunt Millie’s for the 2011-12 school year.
  - 2. School Lunch Price Increase: The Federal Government had mandated that school lunch prices be raised until the district average is \$2.46. Mrs. Ouvry requested approval to raise prices to \$2.25 for 2011-12 with additional increases each year until the district average is \$2.46. Surveys show that our District prices are in line with other districts.

3. Summer Food Service Program: Mrs. Ouvry stated that Food Service will be offering summer feeding programs at two sites and two different formats. Portage Terrace will be a USDA site, with volunteers from Lake Center Bible Church on site to help distribute food and monitor distribution. The Village Market Place will be a community support site.

D. Instructional Report - Charles Glaes:

1. Annual Curriculum/Program Proposals:

- a. High School Social Studies - AP American History Course: Rob Johnson explained that this will be a new Advanced Placement course offering for the High School and requested approval later on the agenda for the curriculum and textbooks.

E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes:

1. May 16, 2011 Regular Meeting Minutes: A motion was made by Emmert and supported by Danielson to approve regular meeting minutes dated May 16, 2011. Motion carried unanimously.
2. June 7, 2011 Special Meeting Minutes: A motion was made by Callen and supported by Lohman to approve special meeting minutes dated June 7, 2011. Motion carried unanimously.

B. Approval of the Following General Fund Invoices - ROLL CALL VOTE:

1. May 4, 2011 = \$182,285.89: A motion was made by Forsyth and supported by Danielson to approve payment of invoices dated May 4, 2011 totaling \$182,285.89.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
2. May 23, 2011 = \$164,719.15: A motion was carried by Lohman and supported by Forsyth to approve payment of invoices dated May 23, 2011 totaling \$164,719.15.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
3. May 31, 2011 = \$49,844.93: A motion was made by Schriemer and supported by Forsyth to approve payment of invoices dated May 31, 2011 totaling \$49,844.93.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

C. Approval of Appropriations Resolution to Amend the 2010-11 Budgets and Adopt the 2011-12 Budgets for the Following Funds: General, School Service, Debt Retirement, and Building and Site - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval of Appropriations Resolution to Amend the 2010-11 Budgets and Adopt the 2011-12 Budgets for the Following Funds: General, School Service, Debt Retirement, and Building and Site.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None

Abstain: None

Motion carried unanimously.

- D. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2011-12 - ROLL CALL VOTE: A motion was made by Danielson and supported by Forsyth for approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2011-12.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- E. Approval of Resolution Recommending Legislative Action to Reduce Costs for Schools - ROLL CALL VOTE: A motion was made by Lohman and supported by Danielson for approval of Resolution Recommending Legislative Action to Reduce Costs for Schools.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- F. Approval of the Following Retirement Requests: A motion was made by Lohman and supported by Forsyth for approval of the following retirement requests:

1. Sue Balsley - HS Social Studies - 18 Years of Service - Effective June 10, 2011
2. Karen Hoffmann - TY 5th Grade Teacher - 23 Years of Service - Effective June 10, 2011
3. Linda Crotser - Bus Driver - 24 Years of Service - Effective June 30, 2011

Motion carried unanimously.

- G. Approval to Renew Membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2011 through July 31, 2012: A motion was made by Emmert and supported by Callen for approval to renew membership for VHS and VMS in the Michigan High School Athletic Association from August 1, 2011 through July 31, 2012. Motion carried unanimously.

- H. 2nd Reading Approval of the Following Guidelines - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for 2<sup>nd</sup> reading approval of the following guidelines.

1. 5500B - Transportation Code of Conduct
2. 5500D - Middle School Code of Conduct
3. 5500E - High School Code of Conduct

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- I. 2nd Reading Approval of the Following Textbook/Curriculum Proposals at a Total One Year Cost of \$4,770.93 - ROLL CALL VOTE: A motion as made by Emmert and supported by Schriemer for 2<sup>nd</sup> reading approval of the following textbook/curriculum proposals at a total one year cost of \$4,770.93.

1. High School Nutrition Replacement Textbooks at a one-year cost of \$2,270.93
2. High School Calculus Replacement Textbooks at a one-year cost of \$2,500.00

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

- J. Approval to Increase School Lunch Prices to \$2.25 Effective the 2011-12 School Year: A motion was made by Forsyth and supported by Danielson for approval to increase school lunch prices to \$2.25 effective the 2011-12 school year. Motion carried unanimously.
- K. 1st Reading - Approval to Award Dairy Bid to Prairie Farms for \$54,179 and Aunt Millie's for \$18,200 for the 2011-12 School Year - ROLL CALL VOTE: A motion was made by Danielson and supported by Forsyth for 1st Reading approval to award dairy bid to Prairie Farms for \$54,179 and Aunt Millie's for \$18,200 for the 2011-12 school year.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- L. Approval of HS Social Studies AP Advanced Placement History Course with a One Year Cost of \$5,582.19 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval of HS Social Studies AP Advanced Placement History Course with a one year cost of \$5,582.19.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.
- M. Approval for Disability and Unpaid Leave of Absence Request for Tatiana Curtiss Beginning on or about August 30 through November 4, 2011: A motion was made by Lohman and supported by Forsyth for approval of disability and unpaid leave of absence request for Tatiana Curtiss beginning on or about August 30 through November 4, 2011. Motion carried unanimously.
- N. Approval for VHS Boys Soccer Team to Play a Soccer Match vs. Homestead HS in Fort Wayne, IN as part of the National Soccer Festival on Friday, August 19, 2011 @ 7:00 P.M. All costs to be paid by students: A motion was made by Emmert and supported by Danielson for approval for VHS Boys Soccer Team to play a soccer match vs. Homestead HS in Fort Wayne, IN as part of the National Soccer Festival on Friday, August 19, 2011 @ 7:00 p.m. All costs to be paid by students. Motion carried unanimously.
- O. 9:04 - Approval to go into Closed Session for the Purpose of Strategy and Negotiations Relating to the Collective Bargaining Agreement in Accordance with Act 267 of the PA of 1976, Section 8 (c) of the Open Meetings Act - ROLL CALL VOTE: A motion was made by Forsyth and supported by Emmert for approval to go into Closed Session for the purpose of strategy and negotiations relating to the Collective Bargaining Agreement in accordance with Act 267 of the PA of 1976, Section 8(c) of the Open Meetings Act.  
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: None  
Abstain: None  
Motion carried unanimously.

Return to Open Session: There being no further business to come before the Board, President Knowles adjourned the meeting at 9:55 p.m.

---

President Virgil Knowles  
July 11, 2011

---

Secretary Karen Hill