



School Bus Driver Evaluation

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 08/31/22

Driver: Steve Kramer Evaluator: Brian Reinke

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	<input checked="" type="checkbox"/>
See hazards early 15 sec.	<input type="checkbox"/>
Following distance 6 sec.	<input type="checkbox"/>
Check mirrors every 5-8 sec.	<input type="checkbox"/>
Move eyes every 2 sec.	<input type="checkbox"/>
Space cushion	<input type="checkbox"/>
Car length at stops	<input type="checkbox"/>
Eye contact	<input type="checkbox"/>
Brakes early and smoothly	<input type="checkbox"/>
Pedestrian awareness	<input type="checkbox"/>
Communicates intentions	<input type="checkbox"/>
Tire to ground contact	<input type="checkbox"/>
Parked vehicles	<input type="checkbox"/>
Packs/clusters	<input type="checkbox"/>
Pacing lights	<input type="checkbox"/>

Backing	Evaluated
Mirror use	<input checked="" type="checkbox"/>
Uses 4-way flashers	<input type="checkbox"/>
Opens window	<input type="checkbox"/>
Straight line backing	<input type="checkbox"/>
Parallel parking	<input type="checkbox"/>
Utilizes assistance as needed	<input type="checkbox"/>

Bridge/Underpass	Evaluated
Knows weight restriction	<input checked="" type="checkbox"/>
Knows bus clearance height	<input type="checkbox"/>

Intersections	Evaluated
Fresh/stale green light	<input checked="" type="checkbox"/>
Covers brakes	<input type="checkbox"/>
Scans before entry	<input type="checkbox"/>
Checks mirrors/braking	<input type="checkbox"/>
Left-Right-Left scan	<input type="checkbox"/>
Delayed acceleration	<input type="checkbox"/>
Yields right of way	<input type="checkbox"/>
Does not change lanes	<input type="checkbox"/>

Loading/Unloading	Evaluated
Mirror usage on approach	<input checked="" type="checkbox"/>
Turn signal use	<input type="checkbox"/>
Yellows on - distance	<input type="checkbox"/>
Distance from students	<input type="checkbox"/>
Not in intersection	<input type="checkbox"/>
Brake/Neutral/Open door	<input type="checkbox"/>
Verbal/Physical signal to cross	<input type="checkbox"/>
Student mgmt. - load/unload	<input type="checkbox"/>
Students seated before move	<input type="checkbox"/>
Counts students away	<input type="checkbox"/>
Mirror scans	<input type="checkbox"/>
Proceeds with caution	<input type="checkbox"/>
Warns students of hazards	<input type="checkbox"/>
Explains loading/unloading	<input type="checkbox"/>
Points of hazards	<input type="checkbox"/>
Student mgmt. on route	<input type="checkbox"/>
Car seat use procedure	<input type="checkbox"/>
Evacuation procedures	<input type="checkbox"/>

Merging/Lane Changes	Evaluated
Signals intent	<input checked="" type="checkbox"/>
Checks mirrors	<input type="checkbox"/>
Gradual merge/change	<input type="checkbox"/>
Speed of approach vehicles	<input type="checkbox"/>
Stays in acceleration lane	<input type="checkbox"/>
Correct merge speed	<input type="checkbox"/>

Railroad Crossings	Evaluated
Uses 4-way flashers	<input checked="" type="checkbox"/>
Master switch on/off	<input type="checkbox"/>
Silences vehicle (fans, etc)	<input type="checkbox"/>
Quiets passengers	<input type="checkbox"/>
Stops between 15-50 feet	<input type="checkbox"/>
Opens window/door	<input type="checkbox"/>
Looks/listens	<input type="checkbox"/>
IDs rear bumper clearance	<input type="checkbox"/>
Closes door before proceeding	<input type="checkbox"/>

Special Needs	Evaluated
Lift use	<input checked="" type="checkbox"/>
Secures/stows equipment	<input checked="" type="checkbox"/>
Secures passengers	<input checked="" type="checkbox"/>
Identifies equipment	<input type="checkbox"/>

Right Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input type="checkbox"/>
Positions vehicle in correct lane	<input type="checkbox"/>
Uses reference points	<input type="checkbox"/>
Checks tail swing	<input type="checkbox"/>
Complete turn in lane	<input type="checkbox"/>
Yields appropriately to traffic	<input type="checkbox"/>
Uses push/pull steering	<input type="checkbox"/>

Parking (uphill/downhill)	Evaluated
Within curb line	<input checked="" type="checkbox"/>
Wheels turned correctly	<input type="checkbox"/>
Parking brake set	<input type="checkbox"/>
Identified tail swing upon exit	<input type="checkbox"/>

Vehicle Type: A B C D

Brake Type: Air Hydraulic

Vehicle Number: 11

Left Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input type="checkbox"/>
Positions vehicle in correct lane	<input type="checkbox"/>
Uses reference points	<input type="checkbox"/>
Checks tail swing	<input type="checkbox"/>
Complete turn in lane	<input type="checkbox"/>
Yields appropriately to traffic	<input type="checkbox"/>
Uses push/pull steering	<input type="checkbox"/>

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Reinke Driver signature: Steve Kramer



School Bus Pre-trip Inspection

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 8-31-22

Driver: Steve Kramer Evaluator: Brian Reinke

	Checked?	
	Yes	No
Engine Compartment		
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Water pump	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input checked="" type="checkbox"/>	<input type="checkbox"/>

External Inspection		
	Yes	No
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window glass	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel – lugs, rims, spacers, tires	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Spring mounts – U-bolts, F & R axles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hub oil seals – F & R	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes – drums, rotors, linings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brakes, Air – Slack adjusters, chambers, hoses, parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frame	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Air Brake System		
Air leak check – 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning – buzzer/light	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Service brake	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
	Yes	No
Engine running, parking brake applied	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
	Yes	No
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roof hatches – operational/buzzers	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
	Yes	No
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Additional or remedial training performed:

Evaluator signature: Brian Reinke Driver signature: Steve Kramer

This is the only form approved by the Minnesota State Patrol

Reset Form

Student Survey Cycle 1 - Appendix E

Name: Steve Kramer

Date: 8-31-22

1. T or F From the outside of the bus, check the operating condition of the dash mounted turn signal indicator lights, high beam indicator light, eight-light indicator system, instrument panel lights and step well lights.
2. T or F A pre-trip inspection is only required if you have time to complete it.
3. T or F Proper adjustment and use of all mirrors is vital to the safe operation of the school bus in order to observe the danger zone around the bus and look for students, traffic and other objects in the area.
4. T or F School buses are allowed to stop in the intersection to load/unload students in order to control traffic in all directions.
5. T or F When parking, it is best practice to park so you can pull forward when leaving.
6. T or F A school bus driver must provide a safe and positive environment on the school bus.
7. T or F Students can be evicted from the bus along the route for a serious breach of discipline.
8. T or F Drivers of school buses and commercial vehicles are subject to roadside/destination inspections.
9. T or F When you approach another school bus from either direction, and that bus is stopped to load or unload passengers, you should activate the amber portion of your eight-light system, stop and open the service door slightly, to activate the red lights.
10. T or F Rust trails and shiny metal around the edge of the wheel rim bolt or nut is a good indicator of looseness.
11. T or F During the pre-trip inspection the school bus stop-arm fully extends, however, the overhead red lights do not work. You may drive the bus provided the malfunction is written on the pre-trip?
12. A school bus post-crash inspection is required when:
 - a. A vehicle is towed away from the scene due to disabling damage
 - b. A person receives medical attention immediately away from the scene
 - c. A crash resulting in a fatality
 - d. All of the above
13. When involved in a crash, the first thing you should do is:
 - a. Check for injuries
 - b. Check under the bus for leaks
 - c. Count all students
 - d. Turn off the bus

14. The driver of any motor vehicle pulling another vehicle, or the driver of any truck or bus, when traveling upon a roadway outside of a business or residence district, shall not follow within _____ feet of another vehicle.
- a. 1000
 - b. 500
 - c. 300
 - d. 100
15. Which of the following is not a part of "Preparing for your Trip/Route"?
- a. Review Route Sheet and itinerary
 - b. Know your vehicle
 - c. Provide a Pre-trip briefing
 - d. Conduct a post-trip inspection
16. When evacuating the bus students must find a safe location at least _____ away from the bus.
- a. 50 feet
 - b. 200 feet
 - c. 100 feet
 - d. 75 feet
17. When involved in a crash you should obtain what information:
- a. Other drivers name, address or email address, & phone number
 - b. Other vehicle's license plate number
 - c. Names of students on your bus
 - d. Insurance information from the other driver
 - e. All the above
18. Following a conviction of a DUI or an Implied Consent Revocation your CDL will be disqualified for _____ and your school bus endorsement will be cancelled for _____.
- a. 1 yr.; 5 yrs.
 - b. 1 yr.; 1yr.
 - c. 2 yrs.; 5 yrs.;
 - d. 1 yr.; lifetime
19. When involved in a crash, you should only discuss the details of the incident with:
- a. Your Supervisor
 - b. Law Enforcement
 - c. The other driver
 - d. a and b only
 - e. All of the above
20. A post-trip inspection of the school bus ensures:
- a. Students are not left on the bus.
 - b. Personal or suspicious items have not been left on the bus.
 - c. The bus is still in safe operating condition.
 - d. All of the above.



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd. 4 and Subd. 5.

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company

Evaluator: Brian Reinke

Driver: Steve Kramer Date: 8-31-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 8-31-22

Pre-trip evaluation (Appendix B) Date: 8-31-22

Yes	No	The driver exhibits the following competencies:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Safely operates the type of school bus the driver will be driving;
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Understands student behavior, including issues relating to students with disabilities;
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Knows and understands relevant laws, rules of the road, and local school bus safety policies;
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handles emergency operations;
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Safely loads and unloads students.
Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Checked files for indications of any student management problems
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contact school staff to ask if there are any student management concerns
<input checked="" type="checkbox"/>	<input type="checkbox"/>	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Reinke Driver signature: Steve Kramer

This is the only form approved by the Minnesota State Patrol



School Bus Driver Evaluation

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 9-1-22

Driver: Sam Olesen Evaluator: Brian Reinke

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	<input checked="" type="checkbox"/>
See hazards early 15 sec.	<input checked="" type="checkbox"/>
Following distance 6 sec.	<input checked="" type="checkbox"/>
Check mirrors every 5-8 sec.	<input checked="" type="checkbox"/>
Move eyes every 2 sec.	<input checked="" type="checkbox"/>
Space cushion	<input checked="" type="checkbox"/>
Car length at stops	<input checked="" type="checkbox"/>
Eye contact	<input checked="" type="checkbox"/>
Brakes early and smoothly	<input checked="" type="checkbox"/>
Pedestrian awareness	<input checked="" type="checkbox"/>
Communicates intentions	<input checked="" type="checkbox"/>
Tire to ground contact	<input checked="" type="checkbox"/>
Parked vehicles	<input checked="" type="checkbox"/>
Packs/clusters	<input checked="" type="checkbox"/>
Pacing lights	<input checked="" type="checkbox"/>

Backing	Evaluated
Mirror use	<input checked="" type="checkbox"/>
Uses 4-way flashers	<input checked="" type="checkbox"/>
Opens window	<input checked="" type="checkbox"/>
Straight line backing	<input checked="" type="checkbox"/>
Parallel parking	<input checked="" type="checkbox"/>
Utilizes assistance as needed	<input checked="" type="checkbox"/>

Bridge/Underpass	Evaluated
Knows weight restriction	<input checked="" type="checkbox"/>
Knows bus clearance height	<input checked="" type="checkbox"/>

Intersections	Evaluated
Fresh/stale green light	<input checked="" type="checkbox"/>
Covers brakes	<input checked="" type="checkbox"/>
Scans before entry	<input checked="" type="checkbox"/>
Checks mirrors/braking	<input checked="" type="checkbox"/>
Left-Right-Left scan	<input checked="" type="checkbox"/>
Delayed acceleration	<input checked="" type="checkbox"/>
Yields right of way	<input checked="" type="checkbox"/>
Does not change lanes	<input checked="" type="checkbox"/>

Loading/Unloading	Evaluated
Mirror usage on approach	<input checked="" type="checkbox"/>
Turn signal use	<input checked="" type="checkbox"/>
Yellows on - distance	<input checked="" type="checkbox"/>
Distance from students	<input checked="" type="checkbox"/>
Not in intersection	<input checked="" type="checkbox"/>
Brake/Neutral/Open door	<input checked="" type="checkbox"/>
Verbal/Physical signal to cross	<input checked="" type="checkbox"/>
Student mgmt. - load/unload	<input checked="" type="checkbox"/>
Students seated before move	<input checked="" type="checkbox"/>
Counts students away	<input checked="" type="checkbox"/>
Mirror scans	<input checked="" type="checkbox"/>
Proceeds with caution	<input checked="" type="checkbox"/>
Warns students of hazards	<input checked="" type="checkbox"/>
Explains loading/unloading	<input checked="" type="checkbox"/>
Points of hazards	<input checked="" type="checkbox"/>
Student mgmt. on route	<input checked="" type="checkbox"/>
Car seat use procedure	<input checked="" type="checkbox"/>
Evacuation procedures	<input checked="" type="checkbox"/>

Merging/Lane Changes	Evaluated
Signals intent	<input checked="" type="checkbox"/>
Checks mirrors	<input checked="" type="checkbox"/>
Gradual merge/change	<input checked="" type="checkbox"/>
Speed of approach vehicles	<input checked="" type="checkbox"/>
Stays in acceleration lane	<input checked="" type="checkbox"/>
Correct merge speed	<input checked="" type="checkbox"/>

Railroad Crossings	Evaluated
Uses 4-way flashers	<input checked="" type="checkbox"/>
Master switch on/off	<input checked="" type="checkbox"/>
Silences vehicle (fans, etc)	<input checked="" type="checkbox"/>
Quiets passengers	<input checked="" type="checkbox"/>
Stops between 15-50 feet	<input checked="" type="checkbox"/>
Opens window/door	<input checked="" type="checkbox"/>
Looks/listens	<input checked="" type="checkbox"/>
IDs rear bumper clearance	<input checked="" type="checkbox"/>
Closes door before proceeding	<input checked="" type="checkbox"/>

Special Needs	N/A	Evaluated
Lift use	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secures/stows equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secures passengers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Identifies equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Right Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Parking (uphill/downhill)	Evaluated
Within curb line	<input checked="" type="checkbox"/>
Wheels turned correctly	<input checked="" type="checkbox"/>
Parking brake set	<input checked="" type="checkbox"/>
Identified tail swing upon exit	<input checked="" type="checkbox"/>

Vehicle Type: A B C D

Brake Type: Air Hydraulic

Vehicle Number: 12

Left Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input checked="" type="checkbox"/>
Positions vehicle in correct lane	<input checked="" type="checkbox"/>
Uses reference points	<input checked="" type="checkbox"/>
Checks tail swing	<input checked="" type="checkbox"/>
Complete turn in lane	<input checked="" type="checkbox"/>
Yields appropriately to traffic	<input checked="" type="checkbox"/>
Uses push/pull steering	<input checked="" type="checkbox"/>

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Reinke Driver signature: Sam Olesen

This is the only form approved by the Minnesota State Patrol



School Bus Pre-trip Inspection

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 9-1-22

Driver: Soren Olsen Evaluator: Brian Reinke

Engine Compartment	Checked?	
	Yes	No
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input type="checkbox"/>	<input type="checkbox"/>
Alternator	<input type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input type="checkbox"/>	<input type="checkbox"/>
Water pump	<input type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights - Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8-way lamp system	<input type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input type="checkbox"/>	<input type="checkbox"/>
Window glass	<input type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input type="checkbox"/>	<input type="checkbox"/>
Wheel - lugs, rims, spacers, tires	<input type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input type="checkbox"/>	<input type="checkbox"/>
Spring mounts - U-bolts, F & R axles	<input type="checkbox"/>	<input type="checkbox"/>
Hub oil seals - F & R	<input type="checkbox"/>	<input type="checkbox"/>
Brakes - drums, rotors, linings	<input type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic Service, parking, electric assist	<input type="checkbox"/>	<input type="checkbox"/>
Brakes, Air - Slack adjusters, chambers, hoses, parking	<input type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input type="checkbox"/>	<input type="checkbox"/>
Frame	<input type="checkbox"/>	<input type="checkbox"/>

Air Brake System	Checked?	
	Yes	No
Air leak check - 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning - buzzer/light	<input type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input type="checkbox"/>	<input type="checkbox"/>
Service brake	<input type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
<i>*Engine running, parking brake applied*</i>		
Oil pressure builds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input type="checkbox"/>	<input type="checkbox"/>
Indicator lamps - Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input type="checkbox"/>	<input type="checkbox"/>
Horn	<input type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input type="checkbox"/>	<input type="checkbox"/>
Emergency equipment - Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	<input type="checkbox"/>	<input type="checkbox"/>
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows - operational/buzzers	<input type="checkbox"/>	<input type="checkbox"/>
Roof hatches - operational/buzzers	<input type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input type="checkbox"/>
	<u>N/A</u>	

Comments/Additional or remedial training performed:

Evaluator signature: Brian Reinke Driver signature: Soren Olsen

This is the only form approved by the Minnesota State Patrol



Student Survey Cycle 1 - Appendix E

Name: SOREN STEWART

Date: 9/1/2022

1. T or F From the outside of the bus, check the operating condition of the dash mounted turn signal indicator lights, high beam indicator light, eight-light indicator system, instrument panel lights and step well lights.
2. T or F A pre-trip inspection is only required if you have time to complete it.
3. T or F Proper adjustment and use of all mirrors is vital to the safe operation of the school bus in order to observe the danger zone around the bus and look for students, traffic and other objects in the area.
4. T or F School buses are allowed to stop in the intersection to load/unload students in order to control traffic in all directions.
5. T or F When parking, it is best practice to park so you can pull forward when leaving.
6. T or F A school bus driver must provide a safe and positive environment on the school bus.
7. T or F Students can be evicted from the bus along the route for a serious breach of discipline.
8. T or F Drivers of school buses and commercial vehicles are subject to roadside/destination inspections.
9. T or F When you approach another school bus from either direction, and that bus is stopped to load or unload passengers, you should activate the amber portion of your eight-light system, stop and open the service door slightly, to activate the red lights.
10. F or F Rust trails and shiny metal around the edge of the wheel rim bolt or nut is a good indicator of looseness.
11. T or F During the pre-trip inspection the school bus stop-arm fully extends, however, the overhead red lights do not work. You may drive the bus provided the malfunction is written on the pre-trip?
12. A school bus post-crash inspection is required when:
 - a. A vehicle is towed away from the scene due to disabling damage
 - b. A person receives medical attention immediately away from the scene
 - c. A crash resulting in a fatality
 - d. All of the above
13. When involved in a crash, the first thing you should do is:
 - a. Check for injuries
 - b. Check under the bus for leaks
 - c. Count all students
 - d. Turn off the bus

14. The driver of any motor vehicle pulling another vehicle, or the driver of any truck or bus, when traveling upon a roadway outside of a business or residence district, shall not follow within _____ feet of another vehicle.
- a. 1000
 - b. 500
 - c. 300
 - d. 100
15. Which of the following is not a part of "Preparing for your Trip/Route"?
- a. Review Route Sheet and itinerary
 - b. Know your vehicle
 - c. Provide a Pre-trip briefing
 - d. Conduct a post-trip inspection
16. When evacuating the bus students must find a safe location at least _____ away from the bus.
- a. 50 feet
 - b. 200 feet
 - c. 100 feet
 - d. 75 feet
17. When involved in a crash you should obtain what information:
- a. Other drivers name, address or email address, & phone number
 - b. Other vehicle's license plate number
 - c. Names of students on your bus
 - d. Insurance information from the other driver
 - e. All the above
18. Following a conviction of a DUI or an Implied Consent Revocation your CDL will be disqualified for _____ and your school bus endorsement will be cancelled for _____.
- a. 1 yr.; 5 yrs.
 - b. 1 yr.; 1yr.
 - c. 2 yrs.; 5 yrs.;
 - d. 1 yr.; lifetime
19. When involved in a crash, you should only discuss the details of the incident with:
- a. Your Supervisor
 - b. Law Enforcement
 - c. The other driver
 - d. a and b only
 - e. All of the above
20. A post-trip inspection of the school bus ensures:
- a. Students are not left on the bus.
 - b. Personal or suspicious items have not been left on the bus.
 - c. The bus is still in safe operating condition.
 - d. All of the above.



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company

Evaluator: Brian Reinke

Driver: Steven Olesen Date: 9-1-22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-22

Pre-trip evaluation (Appendix B) Date: 9-1-22

- | Yes | No | The driver exhibits the following competencies: |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Reinke Driver signature: Steven Olesen

This is the only form approved by the Minnesota State Patrol





School Bus Driver Evaluation

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 9/1/22

Driver: Kaylee Simanson Evaluator: Brian Reinke

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	<input checked="" type="checkbox"/>
See hazards early 15 sec.	<input type="checkbox"/>
Following distance 6 sec.	<input type="checkbox"/>
Check mirrors every 5-8 sec.	<input type="checkbox"/>
Move eyes every 2 sec.	<input type="checkbox"/>
Space cushion	<input type="checkbox"/>
Car length at stops	<input type="checkbox"/>
Eye contact	<input type="checkbox"/>
Brakes early and smoothly	<input type="checkbox"/>
Pedestrian awareness	<input type="checkbox"/>
Communicates intentions	<input type="checkbox"/>
Tire to ground contact	<input type="checkbox"/>
Parked vehicles	<input type="checkbox"/>
Packs/clusters	<input type="checkbox"/>
Pacing lights	<input type="checkbox"/>

Backing	Evaluated
Mirror use	<input checked="" type="checkbox"/>
Uses 4-way flashers	<input type="checkbox"/>
Opens window	<input type="checkbox"/>
Straight line backing	<input type="checkbox"/>
Parallel parking	<input type="checkbox"/>
Utilizes assistance as needed	<input type="checkbox"/>

Bridge/Underpass	Evaluated
Knows weight restriction	<input checked="" type="checkbox"/>
Knows bus clearance height	<input type="checkbox"/>

Intersections	Evaluated
Fresh/stale green light	<input checked="" type="checkbox"/>
Covers brakes	<input type="checkbox"/>
Scans before entry	<input type="checkbox"/>
Checks mirrors/braking	<input type="checkbox"/>
Left-Right-Left scan	<input type="checkbox"/>
Delayed acceleration	<input type="checkbox"/>
Yields right of way	<input type="checkbox"/>
Does not change lanes	<input type="checkbox"/>

Loading/Unloading	Evaluated
Mirror usage on approach	<input checked="" type="checkbox"/>
Turn signal use	<input type="checkbox"/>
Yellows on -- distance	<input type="checkbox"/>
Distance from students	<input type="checkbox"/>
Not in intersection	<input type="checkbox"/>
Brake/Neutral/Open door	<input type="checkbox"/>
Verbal/Physical signal to cross	<input type="checkbox"/>
Student mgmt. - load/unload	<input type="checkbox"/>
Students seated before move	<input type="checkbox"/>
Counts students away	<input type="checkbox"/>
Mirror scans	<input type="checkbox"/>
Proceeds with caution	<input type="checkbox"/>
Warns students of hazards	<input type="checkbox"/>
Explains loading/unloading	<input type="checkbox"/>
Points of hazards	<input type="checkbox"/>
Student mgmt. on route	<input type="checkbox"/>
Car seat use procedure	<input type="checkbox"/>
Evacuation procedures	<input type="checkbox"/>

Merging/Lane Changes	Evaluated
Signals intent	<input checked="" type="checkbox"/>
Checks mirrors	<input type="checkbox"/>
Gradual merge/change	<input type="checkbox"/>
Speed of approach vehicles	<input type="checkbox"/>
Stays in acceleration lane	<input type="checkbox"/>
Correct merge speed	<input type="checkbox"/>

Railroad Crossings	Evaluated
Uses 4-way flashers	<input checked="" type="checkbox"/>
Master switch on/off	<input type="checkbox"/>
Silences vehicle (fans, etc)	<input type="checkbox"/>
Quiets passengers	<input type="checkbox"/>
Stops between 15-50 feet	<input type="checkbox"/>
Opens window/door	<input type="checkbox"/>
Looks/listens	<input type="checkbox"/>
IDs rear bumper clearance	<input type="checkbox"/>
Closes door before proceeding	<input type="checkbox"/>

Special Needs	Evaluated
Lift use	<input type="checkbox"/>
Secures/stows equipment	<input type="checkbox"/>
Secures passengers	<input type="checkbox"/>
Identifies equipment	<input type="checkbox"/>

Right Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input type="checkbox"/>
Positions vehicle in correct lane	<input type="checkbox"/>
Uses reference points	<input type="checkbox"/>
Checks tail swing	<input type="checkbox"/>
Complete turn in lane	<input type="checkbox"/>
Yields appropriately to traffic	<input type="checkbox"/>
Uses push/pull steering	<input type="checkbox"/>

Parking (uphill/downhill)	Evaluated
Within curb line	<input checked="" type="checkbox"/>
Wheels turned correctly	<input type="checkbox"/>
Parking brake set	<input type="checkbox"/>
Identified tail swing upon exit	<input type="checkbox"/>

Vehicle Type: A B C D

Brake Type: Air Hydraulic

Vehicle Number: 12

Left Turns	Evaluated
Signals in advance	<input checked="" type="checkbox"/>
Properly checks mirrors	<input type="checkbox"/>
Positions vehicle in correct lane	<input type="checkbox"/>
Uses reference points	<input type="checkbox"/>
Checks tail swing	<input type="checkbox"/>
Complete turn in lane	<input type="checkbox"/>
Yields appropriately to traffic	<input type="checkbox"/>
Uses push/pull steering	<input type="checkbox"/>

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Reinke Driver signature: Kaylee Simanson

This is the only form approved by the Minnesota State Patrol



School Bus Pre-trip Inspection

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company Date: 9/1/22

Driver: Kaylee Simanson Evaluator: Brian Reinke

	Checked?	
	Yes	No
Engine Compartment		
Oil level	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Auto transmission fluid level	<input type="checkbox"/>	<input type="checkbox"/>
Alternator	<input type="checkbox"/>	<input type="checkbox"/>
Belts & hoses	<input type="checkbox"/>	<input type="checkbox"/>
Coolant level	<input type="checkbox"/>	<input type="checkbox"/>
Water pump	<input type="checkbox"/>	<input type="checkbox"/>
Air compressor (air brakes)	<input type="checkbox"/>	<input type="checkbox"/>
Master cylinder (hydraulic)	<input type="checkbox"/>	<input type="checkbox"/>
Check for leaks	<input type="checkbox"/>	<input type="checkbox"/>
Steering gearbox & hoses	<input type="checkbox"/>	<input type="checkbox"/>
Steering linkage	<input type="checkbox"/>	<input type="checkbox"/>
Power steering fluid level	<input type="checkbox"/>	<input type="checkbox"/>

External Inspection		
Lights -	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps		
8-way lamp system	<input type="checkbox"/>	<input type="checkbox"/>
Entrance door & mirrors	<input type="checkbox"/>	<input type="checkbox"/>
Windshield(s)	<input type="checkbox"/>	<input type="checkbox"/>
Window glass	<input type="checkbox"/>	<input type="checkbox"/>
Reflectors	<input type="checkbox"/>	<input type="checkbox"/>
Fuel tank & cap	<input type="checkbox"/>	<input type="checkbox"/>
Wheel - lugs, rims, spacers, tires	<input type="checkbox"/>	<input type="checkbox"/>
Wheel flaps, if equipped	<input type="checkbox"/>	<input type="checkbox"/>
Springs, shock absorbers	<input type="checkbox"/>	<input type="checkbox"/>
Spring mounts - U-bolts, F & R axles	<input type="checkbox"/>	<input type="checkbox"/>
Hub oil seals - F & R	<input type="checkbox"/>	<input type="checkbox"/>
Brakes - drums, rotors, linings	<input type="checkbox"/>	<input type="checkbox"/>
Brakes, Hydraulic	<input type="checkbox"/>	<input type="checkbox"/>
Service, parking, electric assist	<input type="checkbox"/>	<input type="checkbox"/>
Brakes, Air -	<input type="checkbox"/>	<input type="checkbox"/>
Slack adjusters, chambers, hoses, parking	<input type="checkbox"/>	<input type="checkbox"/>
Drive shaft	<input type="checkbox"/>	<input type="checkbox"/>
Frame	<input type="checkbox"/>	<input type="checkbox"/>

	Checked?	
	Yes	No
Air Brake System		
Air leak check - 1 minute test	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Low air warning - buzzer/light	<input type="checkbox"/>	<input type="checkbox"/>
Emergency brake system engaged	<input type="checkbox"/>	<input type="checkbox"/>
Parking brake	<input type="checkbox"/>	<input type="checkbox"/>
Service brake	<input type="checkbox"/>	<input type="checkbox"/>

Internal Inspection		
Engine running, parking brake applied	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Oil pressure builds	<input type="checkbox"/>	<input type="checkbox"/>
Ammeter/voltmeter	<input type="checkbox"/>	<input type="checkbox"/>
Fuses/breakers	<input type="checkbox"/>	<input type="checkbox"/>
Indicator lamps -	<input type="checkbox"/>	<input type="checkbox"/>
Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check		
Fuel gauge functional	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driver seat belt	<input type="checkbox"/>	<input type="checkbox"/>
Horn	<input type="checkbox"/>	<input type="checkbox"/>
Heater/defroster	<input type="checkbox"/>	<input type="checkbox"/>
Mirrors properly adjusted	<input type="checkbox"/>	<input type="checkbox"/>
Windshield wipers/washers	<input type="checkbox"/>	<input type="checkbox"/>
Emergency equipment -	<input type="checkbox"/>	<input type="checkbox"/>
Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)		
Seats	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Emergency Exits		
Doors/latches	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Windows - operational/buzzers	<input type="checkbox"/>	<input type="checkbox"/>
Roof hatches - operational/buzzers	<input type="checkbox"/>	<input type="checkbox"/>

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	<input type="checkbox"/>	<input type="checkbox"/>
	<u>N/A</u>	

Comments/Additional or remedial training performed:

Evaluator signature: Brian Reinke Driver signature: Kaylee Simanson

This is the only form approved by the Minnesota State Patrol



Student Survey Cycle 1 - Appendix E

Name: Kaylee Simonson

Date: 9/1/22

1. T or F From the outside of the bus, check the operating condition of the dash mounted turn signal indicator lights, high beam indicator light, eight-light indicator system, instrument panel lights and step well lights.
2. T or F A pre-trip inspection is only required if you have time to complete it.
3. T or F Proper adjustment and use of all mirrors is vital to the safe operation of the school bus in order to observe the danger zone around the bus and look for students, traffic and other objects in the area.
4. T or F School buses are allowed to stop in the intersection to load/unload students in order to control traffic in all directions.
5. T or F When parking, it is best practice to park so you can pull forward when leaving.
6. T or F A school bus driver must provide a safe and positive environment on the school bus.
7. T or F Students can be evicted from the bus along the route for a serious breach of discipline.
8. T or F Drivers of school buses and commercial vehicles are subject to roadside/destination inspections.
9. T or F When you approach another school bus from either direction, and that bus is stopped to load or unload passengers, you should activate the amber portion of your eight-light system, stop and open the service door slightly, to activate the red lights.
10. T or F Rust trails and shiny metal around the edge of the wheel rim bolt or nut is a good indicator of looseness.
11. T or F During the pre-trip inspection the school bus stop-arm fully extends, however, the overhead red lights do not work. You may drive the bus provided the malfunction is written on the pre-trip?
12. A school bus post-crash inspection is required when:
 - a. A vehicle is towed away from the scene due to disabling damage
 - b. A person receives medical attention immediately away from the scene
 - c. A crash resulting in a fatality
 - d. All of the above
13. When involved in a crash, the first thing you should do is:
 - a. Check for injuries
 - b. Check under the bus for leaks
 - c. Count all students
 - d. Turn off the bus

14. The driver of any motor vehicle pulling another vehicle, or the driver of any truck or bus, when traveling upon a roadway outside of a business or residence district, shall not follow within _____ feet of another vehicle.
- a. 1000
 - b. 500
 - c. 300
 - d. 100
15. Which of the following is not a part of "Preparing for your Trip/Route"?
- a. Review Route Sheet and itinerary
 - b. Know your vehicle
 - c. Provide a Pre-trip briefing
 - d. Conduct a post-trip inspection
16. When evacuating the bus students must find a safe location at least _____ away from the bus.
- a. 50 feet
 - b. 200 feet
 - c. 100 feet
 - d. 75 feet
17. When involved in a crash you should obtain what information:
- a. Other drivers name, address or email address, & phone number
 - b. Other vehicle's license plate number
 - c. Names of students on your bus
 - d. Insurance information from the other driver
 - e. All the above
18. Following a conviction of a DUI or an Implied Consent Revocation your CDL will be disqualified for _____ and your school bus endorsement will be cancelled for _____.
- a. 1 yr.; 5 yrs.
 - b. 1 yr.; 1yr.
 - c. 2 yrs.; 5 yrs.;
 - d. 1 yr.; lifetime
19. When involved in a crash, you should only discuss the details of the incident with:
- a. Your Supervisor
 - b. Law Enforcement
 - c. The other driver
 - d. a and b only
 - e. All of the above
20. A post-trip inspection of the school bus ensures:
- a. Students are not left on the bus.
 - b. Personal or suspicious items have not been left on the bus.
 - c. The bus is still in safe operating condition.
 - d. All of the above.



EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Voyageur Charter Inc. - DBA Reinke Bus Company

Evaluator: Brian Reinke

Driver: Kaylee Simanson Date: 9/1/22

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9/1/22

Pre-trip evaluation (Appendix B) Date: 9/1/22

- | Yes | No | The driver exhibits the following competencies: |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely operates the type of school bus the driver will be driving; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Understands student behavior, including issues relating to students with disabilities; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Knows and understands relevant laws, rules of the road, and local school bus safety policies; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Handles emergency operations; |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Safely loads and unloads students. |
| Yes | No | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Checked files for indications of any student management problems |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contact school staff to ask if there are any student management concerns |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver |

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Reinke

Driver signature: Kaylee Simanson

This is the only form approved by the Minnesota State Patrol

