

**Policy EE: Food Services Management**

**Status:** DRAFT

**Original Adopted Date:** 03/10/2003 | **Last Revised Date:** 03/14/2016 | **Last Reviewed Date:** 03/14/2016

**Food Service Verification Policy**

Schools participating in the school meal program are required to make sure that only eligible children receive free and reduced price meal benefits. Therefore, a sample of applications for free and reduced price benefits is selected to be verified. Selected households have to show information and/or documents which prove they are eligible for free or reduced price meal benefits.

Households affected by a reduction or termination of benefits may reapply for benefits at any time during the school year. However, those households terminated due to verification efforts will be required to submit income documentation or proof of participation in the food stamp/AFDC program at the time of reapplication. The School Food Authority will verify the households' eligibility prior to approval of the application.

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