

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
January 21, 2014**

President Johnson convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present Tammy Bonifield, Colleen Burton, Mark Johnson, Dianne Laura, Eileen McDonnell, Julie Robinson, Randy Roulier

Members Absent None

Student Art Gallery Recognition – Frost Middle School Stacy Jenkins, administrator of communications, recognized the artistic ability of students from Frost Middle School and presented them with a certificate of recognition. The students pointed out their artwork on display behind the Board table and shared a few details about their piece. The following Frost students had artwork displayed: Daniel Barber, Marsha Kneuppel, Lukas Hannaford, Savannah Hoehing, and Gabriel Gauvreau.

Gift – Cagwin Meemic Conference Grant It was moved by Mrs. Bonifield and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$3,000 from Randy Cagwin, of Cagwin Meemic Insurance of Livonia, to be used for professional conference attendance by 12 Livonia Public Schools' educators.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

Board Recognition Month Stacy Jenkins recognized Board members for their significant contributions to Livonia Public Schools and read a resolution from the Wayne County Regional Educational Services Agency. Mrs. Jenkins presented each of them with a certificate to acknowledge their dedicated service. Dr. Liepa acknowledged Board members for all the work they do throughout the school year on behalf of students and for their commitment to be the best School Board they can possibly be.

Recess President Johnson asked if Board members had any objection to taking about a five minute recess to visit with guests. There was no objection, therefore the Board recessed at 7:17 p.m.

The meeting reconvened at 7:25 p.m.

Written Communication	None
Audience Communication	John Grzebik, 11301 Hubbell, addressed the Board to thank them for their service and to encourage the community to contact legislators regarding school funding.
Response to Prior Audience Communication	None
Consent Agenda	<p>It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:</p> <p>IV.A. Minutes of the Regular Meeting of December 16, 2013 IV.B. Minutes of the Special Meeting of January 13, 2014 VI.A. Bills for Payment—January 22, 2014</p> <p>Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier Nays: None</p>
CLASS – Elementary and Middle School Science Program	Sheila Alles, director of academic services, presented the first episode of this year's CLASS (Continuous Learning and Student Success) program, which showcased students' interactive participation in the science program that was developed by the Battle Creek Area Math and Science Center.
Approval of Bid Results for Temperature Controls Vendor for 2013 Bond Implementation	<p>It was moved by Mrs. Robinson and supported by Mr. Roulier that the Board of Education approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Metro Controls Inc., Clinton Township, Michigan for Proposal A, Temperature Controls vendor, and authorize Superintendent Randy Liepa to negotiate and execute final contracts on behalf of Livonia Public Schools School District's Board of Education with the named vendor.</p> <p>Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier Nays: None</p>
Approval of Bid Results for Vertical Unit Ventilators Vendor for 2013 Bond Implementation	<p>It was moved by Mrs. McDonnell and supported by Mrs. Bonifield that the Board of Education approve the recommendation from the Owner's Representative, Plante Moran CRESA, to appoint Modine Manufacturing Company/Airedale, Racine, Wisconsin for Proposal B, Vertical Unit Ventilators vendor, and authorize Superintendent Randy Liepa to negotiate and execute final contracts on behalf of Livonia Public Schools School District's Board of Education with the named vendor.</p> <p>Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier Nays: None</p>

**Approval of Bid
Results for Fire
Alarm Systems
Vendor for 2013
Bond
Implementation**

It was moved by Mrs. Burton and supported by Mrs. Laura that the Board of Education approve the recommendation from the Owner's Representative Plante Moran CRESA to appoint National Time and Signal Corporation, Wixom, Michigan for Proposal C, Fire Alarm Systems vendor, and authorize Superintendent Randy Liepa to negotiate and execute final contracts on behalf of Livonia Public Schools School District's Board of Education with the named vendor.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

**Approval of
Resolution for
2014 Refunding
Bonds**

It was moved by Mrs. Laura and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the resolution below to ratify the 2014 Refunding Bonds.

Livonia Public Schools School District, Wayne County, Michigan (the "Issuer).

A regular meeting of the board of education of the Issuer (the "Board"), was held in the _____, in the district, on the 21st day of January, 2014, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on May 15, 2013 (the "Bond Resolution"), the Issuer authorized not to exceed \$78,000,000 2014 Refunding Bonds (the "Bonds") for the purpose of refunding all or part of that portion of the Issuer's 2004 Refunding Bonds, Series A, dated March 30, 2004, which are callable on or after May 1, 2014, and are due and payable from May 1, 2015 to May 1, 2025, inclusive, and 2004 Refunding Bonds, Series B, which are due and payable May 1, 2015 to May 1, 2021, inclusive (the "Refunded Bonds"); and

2. In the Bond Resolution, the Issuer authorized the Superintendent of Schools to accept the offer of J.P. Morgan Securities LLC, (the "Underwriter") within the parameters set forth in such resolution; and

3. Based upon information provided by the Issuer's financial consulting firm and the Underwriter, the Issuer selected a negotiated sale to allow for flexibility in timing, sale and structure of the Bonds in response to changing market conditions and to allow for flexibility in sizing the defeasance escrow necessary to accomplish the refunding of the Refunded Bonds; and

4. The Underwriter presented an offer to purchase the Bonds to the Superintendent on January 10, 2014.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The offer of the Underwriters as set forth in the bond purchase agreement (the "Bond Purchase Agreement") and the terms and conditions set forth therein, presented to the Superintendent on January 10, 2014, to purchase the Bonds in the principal amount of \$65,025,000 at a purchase price of \$70,558,290.61, which is the par value of the Bonds less

the Underwriter's discount of \$192,569.29, less the original issue discount of \$86,990.75, and plus an original issue premium of \$5,812,850.65, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal sum of \$65,025,000 and designated 2014 Refunding Bonds (General Obligation - Unlimited Tax).

2. The Bonds shall be dated February 13, 2014, and shall mature on May 1 of the years 2015 through 2025, inclusive, on which interest is payable on each May 1 and November 1 commencing November 1, 2014, at the rates and in principal amounts set forth in Exhibit A and shall be subject to optional redemption as set forth herein. The Bonds shall be initially offered to the public at the initial offering yields as set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2024, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2023, at par plus accrued interest to the redemption date.

4. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the face amount of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption prior to maturity, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this Resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

5. Blank Bonds with the manual or facsimile signatures of the President and Secretary of the Board affixed thereto, shall, upon issuance and delivery and from time to time thereafter as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds are registered as to principal and interest and are transferable as provided in the resolution authorizing the Bonds only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing the Bonds, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying

Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

6. The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, is hereby approved as Escrow Agent under the proposed Escrow Agreement (the "Escrow Agreement") presented to the Board. The Escrow Agreement providing for payment and redemption of the Refunded Bonds is hereby approved. The President or Secretary shall execute and deliver the Escrow Agreement substantially in the form presented to the Board with such changes and completions as shall be necessary as determined by Thrun Law Firm, P.C., in order to accomplish refunding the Refunded Bonds in accordance with the law and the Bond Resolution. The Escrow Agent is further authorized to act as the Issuer's Agent, an attorney-in-fact for the purpose of acquiring on behalf of the Issuer the federal securities, if necessary, as defined in the Escrow Agreement to meet the Board's obligations under the Escrow Agreement.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$195,409.57 shall be used to pay the cost of issuance of the Bonds, and any balance remaining from that sum after paying the cost of issuance shall be deposited in the Debt Retirement Fund for the Bonds.

B. The sum of \$70,288,045.45 from the Bonds, together with funds on hand from the 2004 Debt Retirement Fund Accounts in the amount of \$2,405,000 shall be paid to the Escrow Agent and then invested by it as provided in the Bond Resolution and in the Escrow Agreement for payment of principal, and interest on the Refunded Bonds. Any funds from the Bond proceeds not used for the Escrow Account shall be deposited in the Costs of Issuance Fund.

C. The sum of \$74,835.59 from the Bonds shall be used to purchase municipal bond insurance for the Bonds from Build America Mutual Assurance Company, New York, New York.

8. The President and Secretary be, and they are hereby authorized to provide the Bonds in conformity with the specifications of this resolution by causing their manual or facsimile signatures to be affixed thereto, and upon the manual execution by the authorized signatory of the Paying Agent, the Treasurer be and is hereby authorized and directed to cause said Bonds to be delivered to the Purchasers upon receipt of the purchase price and accrued interest, if any.

9. The Preliminary Official Statement, dated November 12, 2013, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriter is hereby authorized, approved and confirmed.

10. The Superintendent is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. The Superintendent is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriter, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of the Superintendent, the President may execute the above documents.

11. The President or Vice President, the Secretary, the Treasurer, the

Superintendent, and/or all other officers, agents and representatives of the Issuer and each of them shall execute, issue and deliver any certificates, statements, warranties, representations, or documents necessary to effect the purposes of this resolution, the Bonds or the Bond Purchase Agreement.

12. The officers, agents and employees of the Issuer are authorized to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds.

13. The Issuer hereby appoints The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, as Paying Agent-Bond Registrar and directs the Superintendent of Schools to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

14. The debt levy heretofore certified for the 2013 tax year is hereby reallocated as shown on Exhibit B attached hereto.

15. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools School District, Wayne County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on January 21, 2014, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

BJB/djp

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

Teachers for Approval

It was moved by Mrs. Robinson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2013-2014 school year to the following teachers: **George Anagnostopoulos** and **Nicole Young**

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

Retirements

It was moved by Mrs. McDonnell and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District adopt a resolution of appreciation for services rendered by:

Susan Bliss, who will retire from the district on June 30, 2014, and has devoted 27.7 years of dedicated, loyal, and outstanding service to the students of Nankin Mills Elementary School and Hayes Elementary School as a teacher.

Christina Jasiolek, who will retire from the district on June 30, 2014, and has devoted 19 years of dedicated, loyal, and outstanding service to the students of Nankin Mills Elementary School and Hayes Elementary School as a teacher.

Pamela Maraone, who will retire from the district on June 30, 2014, and has devoted 34.5 years of dedicated, loyal, and outstanding service to the students throughout the district as a teacher of the visually impaired.

Claudia Rozum, who will retire from the district on February 6, 2014, and has devoted 24 years of dedicated, loyal, and outstanding service to Livonia Public Schools as a paraprofessional at Cleveland Elementary School, McKinley Elementary School, and Perrinville Early Childhood Center.

Carol Tinney, who will retire from the district on March 31, 2014, and has devoted 24.9 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary in the Curriculum Department, confidential secretary to the Assistant Superintendent for Business, Administrative Assistant to the Assistant Superintendent for General Administration, Supervisor of Instructional Technology, and Administrator of Instructional Technology.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

**Sympathy
Resolution for
the family of
James
Schettenhelm**

It was moved by Mr. Roulier and unanimously supported by the Livonia Public Schools' Board of Education, that the Board adopt the following sympathy resolution for the family of James Schettenhelm:

James Schettenhelm

WHEREAS, The Board of Education was saddened to hear of the untimely death of James Schettenhelm; and,

WHEREAS, He was employed by the Livonia Public Schools School District as a teacher at Coolidge Elementary School and Cleveland Elementary School from August 1998 to January 2014; and

WHEREAS, he consistently demonstrated his outstanding dedication to students, parents, and staff; and,

WHEREAS, James Schettenhelm will be profoundly missed by his colleagues and the community;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education of the Livonia Public Schools School District offers its deepest sympathy to the family and friends of James Schettenhelm.

**Approval of
Superintendent
Evaluation**

It was moved by Mrs. Laura and supported by Mrs. Bonifield that the Livonia Public Schools School District approve the evaluation of the Superintendent, completed by using the MASB evaluation tool, for which he received an effective rating.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

**Second Reading
of Board Policy
BBAA – Method
of Electing Board
Officers**

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language, as listed below, for the following revised Board Policy:

**BYLAWS OF THE BOARD
BOARD OPERATIONS
METHOD OF ELECTING BOARD OFFICERS**

**BBAA
JANUARY 21, 2014**

All officers shall be elected annually on or before the first regular Board meeting in January by the Board of Education and shall serve for one year.

The process for filling any vacant officer position, should it occur, will be as follows:

- President – The vice president will automatically assume the office of president, as outlined in Policy BBABB. If the vice president is not available, the Board will take nominations and vote to fill the office of president on or before the first Board meeting following the official vacancy of that position.
- Vice President – The Board will take nominations and vote to fill the office of vice president on or before the first Board meeting following the official vacancy of that position.
- Secretary – The Board will take nominations and vote to fill the office of secretary on or before the first Board meeting following the official vacancy of that position.

Any Board member who fills an officer vacancy under the process above will continue in that role for the balance of the unexpired term.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier
Nays: None

**Second Reading
of Board
Policies:**

It was moved by Mrs. Robinson and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt language, as listed below, for the following revised Board Policy:

**ABB – Board
Powers and
Duties**

**BYLAWS OF THE BOARD
DISTRICT ORGANIZATION
BOARD POWERS AND DUTIES**

**ABB
JANUARY 21, 2014**

**BBABC – Duties
of the Secretary**

The Board of Education exercises its powers and duties only in properly called meetings, where a majority of the Board constitutes a quorum to transact business. Except when performing a specific duty as ordered by the Board, the decision and actions of a single member of the Board are not binding on the entire Board or school district.

**ABCF - Board
Member Removal
from Office**

The mandatory and implied granted powers and duties of the Board are defined by law. This Board considers that its most important functions fall into the following categories:

**ABCB – Board
Member
Qualifications**

1. Legislative or policy-making. The Board is responsible for the development of policy, these policies shall be carried out by the administration. The Board shall evaluate the effectiveness of its policies and their implementation.
2. Educational planning and appraisal. The Board is responsible for requiring and acquiring reliable information from responsible sources which will enable it and the staff to work toward the continuing improvement of the educational program.

**BBBE - Board
Member
Compensation**

The Board shall employ the staff necessary to carry out the instructional program. The Board shall approve negotiated salaries and salary schedules, other terms and conditions of

**Regular Meeting
and Expenses**

- 9 -

1/21/14

**BBBC – Board
Member
Development
Opportunities**

- employment, and shall establish personnel policies.
3. Provision of financial resources. The Board has major responsibilities for the adoption of a budget and acquisition of funds necessary for salaries, buildings, staff materials, and equipment--to enable the district to carry out the educational program. The Board is responsible for exercising proper control over all district funds.
 4. School facilities. The Board is responsible for determining school housing needs, for communicating these needs to the community, for purchasing, leasing or selling sites, for approving building sites and approving building plans that will support and enhance the educational program.
 5. Judicial. The Board is responsible for interpreting policies to school staff members, students and the public when issues involve Board policies and their fair implementation.
 6. Communication with the public. The Board is responsible for providing adequate and direct means for keeping local citizens informed about the schools and keeping itself informed about the wishes of the public.

**BYLAWS OF THE BOARD
BOARD OPERATIONS
DUTIES OF THE SECRETARY**

**BBABC
JANUARY 21, 2014**

It shall be the duty of the secretary to act as clerk at all meetings of the Board; to record the proceedings of all meetings; and the minutes of all meetings, orders, resolutions and other proceedings of the Board in proper record books; to give the prescribed notice of the annual district meeting, and of all such special meetings as shall be required to give notice of in accordance with the provisions of law; to preserve and file copies of all reports and safely preserve and keep all books, papers and other documents belonging to the office of secretary or to the district, and to deliver the same to his/her successor in office; and to perform such other duties as are or shall be required of the secretary by law or by the Board.

The secretary shall sign documents and correspondence as authorized by the Board and/or required by law.

**BYLAWS OF THE BOARD
DISTRICT ORGANIZATION
BOARD MEMBER REMOVAL FROM OFFICE**

**ABCF
JANUARY 21, 2014**

Removal from Office

The office of a member of the Board shall become vacant immediately, without declaration by any officer or acceptance by the Board or its members, upon one of the following events:

- a. Death of the incumbent, or the incumbent's being adjudicated insane or being found to be a legally incapacitated individual by a court of competent jurisdiction
- b. The incumbent's resignation
- c. The incumbent's removal from office
- d. The incumbent's conviction of a felony
- e. The incumbent's election or appointment being declared void by a competent tribunal
- f. The incumbent's neglect or failure to file his/her acceptance of office, to take the oath of office, or to give or renew an official bond required by law
- g. The failure of the district to elect a successor at the annual school meeting or election

- h. The incumbent's ceasing to possess the legal qualifications for holding office
- i. The incumbent's residence being removed from the school district

Recall of Board Member

Each Board member is subject to recall by the school electors of the respective district in the manner prescribed by law.

BYLAWS OF THE BOARD DISTRICT ORGANIZATION BOARD MEMBER QUALIFICATIONS

**ABCB
JANUARY 21, 2014**

A school elector is eligible for election or appointment to the Board of Education.

Acceptance of Office; Constitutional Oath

Within five business days after an election, each member-elect shall be notified of the election. Within ten business days after notification of election or appointment to the Board, each person shall file with the Secretary of the Board an acceptance of the office to which the person has been elected or appointed. Each person elected or appointed to the Board shall take and subscribe the following oath or affirmation: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office of member of the Board of Education according to the best of my ability."

BYLAWS OF THE BOARD BOARD OPERATIONS BOARD MEMBER COMPENSATION AND EXPENSES

**BBBE
JANUARY 21, 2014**

The Board of Education authorizes compensation for its members which shall not exceed \$50.00 per meeting and authorizes \$100 additional compensation per year for the secretary of the Board.

Authorized Activities

Subject to the provisions of the Revised School Code, the following activities are designated as meetings or functions for which Board of Education members shall be entitled to compensation:

- a. All regular Board of Education meetings
- b. All special Board of Education meetings
- c. All committee meetings if scheduled on other than the night of a regular or special Board of Education meeting
- d. Study sessions of the Board of Education
- e. Joint meetings with other governmental agencies when the Board of Education functions as a committee-of-the-whole; i.e., meetings with city councils, board of trustees for Schoolcraft College, etc.

Reimbursement for Expenses

The Board of Education may pay the actual and necessary expenses incurred by its members and employees in the discharge of official duties or in the performance of functions authorized by the Board. The expenditures shall be a public record and shall be made available upon request.

BYLAWS OF THE BOARD BOARD OPERATIONS BOARD MEMBER DEVELOPMENT OPPORTUNITIES

**BBBC
JANUARY 21, 2014**

Members are encouraged to attend educational, leadership, and developmental workshops, conferences, and seminars which will assist them in the performance of their duties. Members will be reimbursed for actual and necessary expenses. Any expenditure of district funds exceeding \$500 per event, or expenses including overnight travel, must have prior approval by resolution.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

Adjournment

President Johnson adjourned the meeting at 8:42 p.m.

Off/Supt/jw