

**Belmond-Klemme Community School District**  
**Minutes of the Meeting of the Board of Directors**  
Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, September 16, 2021 – TENTATIVE - UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M. Board President Rick McDaniel called the meeting to order.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy, Sharon Barkema, Gary Berkland, Marc Schlichting, Ryan Meyer and Jim Swenson. Also, present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel asked for a motion to approve the agenda. Director Schlichting moved to approve the agenda; seconded by Swenson. Motion carried 7/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from August 19, 2021;
- Financial Statements;
- Bills;
- School Board Policies:
  - Review of Board Policies 904.1 through 905.2, Community Relations
  - Second and Final Reading of Policy 711.10, School Bus Passenger Restraints
  - First Reading of New School board Policy 906, Unmanned Aircraft – Drones
- Substitute Bus Driver Contracts: Superintendent Frazier recommended the board move to approve issuing one-year-only contracts for the substitute bus drivers listed
  - John Andrews
  - Eric Boelman
  - David Butler
  - Daniel Cross
  - Eric Dougherty
  - Roger Duvall
  - Jerry Lane
  - Shirley McLaughlin
  - Scott Meyer
  - John Murphy
  - Andre O'Connor
  - Rex Peterson
  - Deborah Sloth
  - Jason Wessels
  - Joshua Wessels
- Employment: Personnel Resignations and Recommendations
  - Authorized the hiring of one additional special education para-educator for the elementary school, as a new student with an IEP requires one-on-one adult support at 7.25 hour-per-day.
  - Assigned Stephanie Fournier as para-educator in Jacobson Elementary working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7.25 hours per day for the position authorized above.
  - Assign Morgan Soma as a para –educator in the secondary school working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7.25 hours per day.

Moved by Berkland; seconded by Swenson. Motion carried 6/1 Murphy abstaining.

## Reports

### Business Manager's Report on the Audit Exit Interview 2021

Ms. Greenfield reported the exit interview with Rachelle Thompson to the board, and mentioned that Ms. Thompson plans to address the school board at December meeting.

### School Improvement: Conditions or Learning Surveys

Justin Meyer and Christine Schultz explained to the board how the Inspire Leadership training is working, and how the teacher leadership staff is implementing some trainings to improve the culture in our district.

Superintendent Frazier mentioned the first full week of school projections for enrollment with 686 students. He also, mentioned attending and invited the board to attend the Employee Relations Conference on October 12, 2021. Finally, Superintendent Frazier commented the teacher shortage and mentioned start discussing about teacher recruiting and retaining.

Principal Jensen mentioned the activities for homecoming week. She also, mentioned working with TLC instructional coach Justin Meyer with PBIS (Positive Behavioral Interventions and Support) program. Finally, Ms. Jensen mentioned adding the FAST (Functional Analysis Screening Tool) testing in the secondary school.

Principal Young presented the result for the conditions of Learning Survey at Jacobson. He also, mentioned the activities the elementary will participate in fall and winter.

Review of Board Treasurer's Report: Examine Financial Accounting Books for Fiscal Year 2021  
Board Treasurer Ms. Greenfield presented the report to the board. Superintendent Frazier recommended the board to move to approve the report. Moved by Swenson; seconded by Barkema. Motion carried 7/0.

### Resolution of Depositories

Resolved, that the Belmond-Klemme Community School District approve the following list of financial institutions to be depositors of the Belmond-Klemme Community School Funds in conformance with all applicable provisions of the Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The school District treasurer is hereby authorized to deposit the Belmond-Klemme funds in amounts not to exceed the maximum approved for the financial institution as follows: First State Bank in Belmond, IA maximum balance of \$8,000,000; Green Belt Bank and Trust in Belmond, IA maximum balance of \$500,000; The Iowa Schools Joint Investment Trust (ISJIT) in Des Moines, IA maximum of \$8,000,000. I hereby certify that the foregoing is true and correct copy of a resolution of the Belmond-Klemme community School district adopted at a meeting of said public body, duly called and held on the 16<sup>th</sup> day of September 2021. Moved by Schlichting; seconded by Murphy and Meyer. Motion carried 6/1 Berkland abstaining.

### Appoint School Board Attorney

Superintendent Frazier recommended the board move to approve Ann Smisek of Ahlers Law as its legal counsel. Moved by Murphy; seconded by Berkland. Motion carried 7/0.

### High School Band and Choir Trip to New York City, New York, May 31 through June 5, 2022

Eli Hinman explained to the board the plans to the New York Trip. Director Barkema moved to approve the High School Band and Choir Trip; seconded by Swenson. Motion carried 7/0.

### State Financial Reports

Annual Transportation Report: Superintendent Frazier recommended the board move to approve the report as submitted. Moved by Meyer; seconded by Schlichting. Motion carried 7/0.

Certified Annual Report (CAR): Business Manager Ms. Greenfield explained the report to the board. Superintendent Frazier recommended the board move to approve the report as submitted. Moved by Barkema; seconded by Murphy. Motion carried 7/0.

Special Education Supplements to the CAR: Ms. Greenfield explained the report. Superintendent Frazier recommended the board move to approve the report as submitted. Moved by Swenson; seconded by Schlichting. Motion carried 7/0.

School Budget Review Committee Supplemental Aid for Special Education Deficit.  
Superintendent Frazier recommended approval of the report as submitted along with a request for reimbursement from the State of Iowa of our excess special education costs for \$734,647. Moved by Barkema; seconded by Berkland. Motion carried 7/0.

COVID-19: Masks and Vaccinations

Board discuss the use of mask and vaccine requirements in the district.

Naming Facility for Hall of Fame BK Coach Howard Dorman

Board discuss the possibility of naming a facility in honor of coach Dorman.

Candidates Filed for the School Board and the Orientation of New Board Members

Superintendent Frazier mentioned the candidates that filed for next school election on November 2, 2021.

The Iowa Association of School Boards Annual Convention

Board discuss changing November meeting to Tuesday November 16, 2021.

Board Comments and Future Agenda Planning

Board asked Superintendent Frazier to add as action items to the October agenda the change of date of November Board Meeting and Facility Name in honor of Coach Dorman.

Adjourn

Board President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Barkema; seconded by Swenson at 8:47 P.M.

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Rick McDaniel, Board President

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Date

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Thelma Martinez, Board Secretary

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Date