

Minutes of Regular Meeting

The Board of Trustees Millsap ISD

A Regular Meeting of the Board of Trustees of Millsap ISD was held Monday, August 25, 2025, beginning at 6:30 PM in the Millsap Administration Board Room / Media Center, 301 East Brazos Street, Millsap, Texas 76066.

I. Meeting was called to order at 6:34pm.

II. Roll Call: Certification by President that the Provisions of Section 551.041 Sub Chapter C Government Code has been complied with in connection with Public Notice of this meeting and a Quorum is present.

Board members present were Ryan Shands, Daniele Clark, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Jon Hartman. Dr. Heidi Ritthaler was absent.

III. Meeting Opening

A. Invocation was given by Jon Hartman.

B. Presentation of Colors by MHS FFA Officers, President Haidan Lee and Reporter Chrissy Wydick.

C. Pledges

IV. Conduct a Public Hearing to Discuss the 2025-2026 Budget and Proposed Tax Rate

Public Hearing – Start time 6:36pm – End time 6:37pm

V. Recognitions

- MHS FFA- Parker County Livestock Show Sale Qualifiers
- MHS FFA- Haidan Lee, Texas Lonestar Degree Recipient
- Tracy Blum, 2025 Ag Teachers of Texas Hall of Fame Inductee
- MHS Beta- National Beta Convention, Zayden Miller, 10th place for 9th grade spelling
- MHS Band- State Solo and Ensemble first division rating
- MISD new teachers and aides

VI. Public Comment: Persons in attendance at the meeting may request a card to be completed and submitted to the Board President no later than five (5) minutes prior to the meeting. This provides the individual with an opportunity to address the Board during Public Comment. The audience may not enter into discussion or debate with the Board on matters being considered by the Board. No presentations are to exceed five (5) minutes.

The Board may not discuss or act upon any issues that are not posted on the agenda. In addition, the Board has adopted policies to provide prompt and equitable resolution of complaints and concerns for employees, students or their parents, and the general public. Copies of our District policies and procedures on public comment and filing complaints are available at www.millsapisd.net.

Crystal Whiteside addressed the board.

VII. New Business

A. Discuss and Consider Final Budget Amendment for 2024-2025 Fiscal Year

Motion made by Daniele Clark to approve the final budget amendment for 2024-2025 fiscal year. Second by Ryan Shands. Motion carried 6-0.

B. Discuss and Consider a Resolution for Fund Balance Commitments

Item was tabled.

C. Discuss and Consider Adoption of the 2025-2026 Budget

Motion made by Shelby Humphrey to approve the proposed budget for the 2025-2026 fiscal year based on a total tax rate of \$1.0698 which consists of a Maintenance and Operations (M&O) tax rate of \$0.7552 and an Interest and Sinking (I&S) tax rate of \$0.3146. Second by Dr. Heather Hester. Motion carried 6-0.

D. Discuss and Consider a Resolution Directing the Defeasance and/or Redemption of Certain of Millsap Independent School District's Outstanding Unlimited Tax Bonds
Motion made by Jon Hartman to adopt a resolution directing the defeasance and/or redemption of certain Millsap Independent School District's outstanding Unlimited Tax Bonds. Approving an escrow agreement and enacting other provisions relating to the subject. Second by Daniele Clark. Motion carried 6-0.

E. Discuss and Consider Setting the 2025-2026 Tax Rate

Motion made by Dr. Heather Hester to adopt the tax rate for 2025-2026 for a total of \$1.0698 consisting of \$0.7552 M&O and \$0.3146 I&S per \$100 property valuation. Second by Shelby Humphrey. Motion carried 6-0.

F. Discuss and Consider a Banking Resolution for Check Signing Authority

Motion made by Jon Hartman to give William Harper Stewart, James Ray Steen, Jr. and Debra Jo Meng check signing authority and the ability to conduct business for Millsap ISD as listed, to have Lori Beth Adkins and Heather Hester remain as check signers, and to have Rod Townsend and Janelle Grau removed from the signature card, because they are no longer employed with Millsap ISD. Second by Ryan Shands. Motion carried 6-0.

G. Discuss and Consider a Banking Resolution for Account Authorization

Motion made by Daniele Clark to give William Harper Stewart, James Ray Steen, Jr. and Debra Jo Meng check signing authority and the ability to conduct business for Millsap ISD as listed and to give Lori Beth Adkins check signing authority for Texas Regional Bank. Second by Shelby Humphrey. Motion carried 6-0.

H. Discuss and Consider 2025-2026 Safety and Security Committee

Motion made by Shelby Humphrey to approve the proposed members of the Millsap ISD Safety and Security Committee for the 2025-2026 school year. Second by Ryan Shands. Motion carried 6-0.

I. Discuss and Consider 2025-2026 Behavioral Threat Assessment Committees

Motion made by Ryan Shands to approve the proposed members of the Millsap ISD Behavioral Threat Assessment Committees for the 2025-2026 school year. Second by Dr. Heather Hester. Motion carried 6-0.

J. Discuss and Consider 2025-2026 Attendance Review Committees

Motion made by Dr. Heather Hester to approve the proposed members of the Millsap ISD Attendance Review Committees for the 2025-2026 school year. Second by Shelby Humphrey. Motion carried 6-0.

K. Discuss and Consider 2025-2026 School Health Advisory Council Committee

Motion made by Jon Hartman to approve the proposed members of the Millsap ISD School Health Advisory Council Committee. Second by Daniele Clark. Motion carried 6-0.

L. Discuss and Consider 2025-2026 Texas Teachers Evaluation and Support System Appraisers

Motion made by Ryan Shands to approve the 2025-2026 Millsap ISD Texas Teachers Evaluation and Support System Appraisers, as presented. Second by Dr. Heather Hester. Motion carried 6-0.

M. Discuss and Consider Instructional Materials for K-5 Bluebonnet Learning Mathematics Curriculum

Motion made by Shelby Humphrey to approve the adoption of the instructional materials for Millsap Elementary School math, as presented. Second by Jon Hartman. Motion carried 6-0.

N. Discuss and Consider OER Transition Plan

Motion made by Dr. Heather Hester to approve the Millsap ISD OER Transition Plan, as presented. Second by Shelby Humphrey. Motion carried 6-0.

O. Policy Update 125: (LEGAL) Policies and (LOCAL) Policies

BDAA(LOCAL): Officers and Officials- Duties and Requirements of Board Officers

BDB(LOCAL): Board Internal Organization- Board Committees

BDG(LOCAL): Board Internal Organization- Advisory Committees

EI(LOCAL): Academic Achievement

FDE(LOCAL): Admissions- School Safety Transfers

Motion made by Ryan Shands that the board add, revise, or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 125, as presented. Second by Dr. Heather Hester. Motion carried 6-0.

P. Discuss and Consider Updates to Board Policies FD(LOCAL)- Admissions and FM(LOCAL)- Student Activities

Motion made by Jon Hartman to approve the new Policy FD(LOCAL) and FM(LOCAL), as presented. Second by Shelby Humphrey. Motion carried 6-0.

Q. Discuss and Consider Resolution for 4-H Activities

Motion made by Ryan Shands to adopt the resolutions for Parker County and Palo Pinto County 4-H extracurricular status and the adjunct faculty appointment, as presented. Second by Dr. Heather Hester. Motion carried 6-0.

VIII. Superintendent's Board Report

Information Item

IX. Unfinished Business

None

X. Read and Approve the Minutes of the Special Board Meeting July 28, 2025, Regular Board Meeting July 28, 2025, and Special Board Meeting August 1, 2025

Motion made by Shelby Humphrey to approve the minutes of the Special Board Meeting July 28, 2025, Regular Board Meeting July 28, 2025, and Special Board Meeting August 1, 2025, as presented. Second by Daniele Clark. Motion carried 6-0.

XI. Review Bill Payment List for August 2025

Information Item

XII. Consent Items

- A. Tax Report
 - B. Comparison of Revenues and Expenditures to Budget
 - C. Cash Position of Bank Accounts
 - D. Monthly Investment Report
- Consent Items were tabled.

XIII. Board Activities

XIV. Executive Session: Executive Session will be held for purposes permitted by Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. including 551.074 Personnel Matters, 551.076 Security Audits, 551.073 Prospective Gifts and 551.071 Attorney Consultation.

Board adjourned to Executive Session at 8:07pm.

- A. Consider Approval of Personnel Items (Tex. Govt. Code Sec. 551.074: Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an elected officer or employee)
- B. Guardian Program
- C. Discuss and Consider Legal Services Program Agreement Options

XV. Reconvene from Executive Session for Action Relative to Items Considered During Executive Session

Board returned to Open Session at 8:45pm and acted on the following:

Motion made by Shelby Humphrey to approve Legal Services Program Agreement with Powell Law Group, LLP. Second by Ryan Shands. Motion carried 6-0.

XVI. Meeting was adjourned at 8:49pm.

Lori Beth Adkins, President

Dr. Heather Hester, Secretary